

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs. Theresa Grainger
34a Common Road
Ingrave
Brentwood
Essex CM13 3QL
Tel: 07851 214222
Email: clerk@herongateandingravepc.org.uk
Website: www.herongateandingravepc.org.uk



Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Hall, Tuesday 29th March 2016, 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

23rd March 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 15/16.181 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 15/16.182 Apologies for absence**
- 15/16.183 Minutes**
Acceptance of the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 24th February 2016.
- 15/16.184 Progress Report from the Clerk**
- 15/16.185 To receive member's declaration of interests in items on the agenda.**
- 15/16.186 Finance**
- To approve cheques signed since the last meeting.
 - To approve and sign cheques at this meeting.
 - Members to approve the accounts/bank reconciliation for March 2016.
 - Cllr M. Hannush to propose that Members approve the purchase of a new laptop for the RFO.
 - Members to review and agree the Risk Management Plan for 2016.
- 15/16.187 Removal of tree stump outside St. Nicholas Church, Ingrave and repair of the pavement**
Further to Agenda Point 15/16.172 in February, Members to review recent communications from ECC Highways and consider the cost of £1,020 incl. VAT to remove the tree stump.

15/16.188 Recording of Parish Council Meetings

Members to consider changing the PC Standing Orders to include "All Open and Extraordinary Meetings, apart from Exclusions to the Public, will be recorded using a voice recording device".

15/16.189 HM Queen Elizabeth II 90th Birthday and Longest Reign

Members to consider the cost of £520.00 plus VAT to hire one accessible and 3 standard toilets for the party to be held on the Ingrave Playing Field on 11th June 2016.

15/16.190 Village Planters/Benches

- Following approval from the CIF Fund, Members to consider spending the grant of £2,000 which was allocated for Planters on Benches.
- Members to consider the location of the benches - Herongate Common (Cricket Green) and Button Common. Cllr A. Kingsford will present estimates for the work.

15/16.191 Herongate Village Hall

- Cllr A. Kingsford to outline the situation and recent correspondence with BBC regarding the Hall.
- Members to consider becoming a Trustee for the Hall.
- Members to consider becoming a Custodian for the Hall.

15/16.192 1st Ingrave Scout Group

Members to consider supporting an application for funding from 1st Ingrave Scout Group.

15/16.193 Fly Tipping in Dunton Road

Members to note that a letter was sent by the Clerk to South Essex Golf Centre regarding fly tipping on land owned by the Golf Centre in the Dunton Road.

15/16.194 Parish Council Working Groups

Members to discuss Working Groups and areas of responsibility.

15/16.195 Crime and Disorder

Councillors to discuss any recent events.

15/16.196 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

15/16.197 Reports from Councillors

15/16.198 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

15/16.199 Training

- Councillors to consider their training needs from the EALC schedule for 2016 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk
- Councillors who have recently attended training to give a brief outline of their courses.

15/16.200 Items from Councillors to be added to the next Agenda.

15/16.201 The next meeting will be as follows: WEDNESDAY, 27TH APRIL 2016, 7.15PM AT ST ANDREWS HALL, HERONGATE.

15/16.202 Exclusion to the Public

Council to approve, pursuant to section 1(2) of the Public Bodies (Admissions to meetings) 1960 that due to the confidential nature of the business to be transacted the press and Public be excluded from discussions relating to personnel matters.

15/16.203 Members to discuss and consider Personnel matters