

HERONGATE AND INGRAVE PARISH COUNCIL

Parish Clerk – Theresa Grainger

Telephone 07548 743248

(Monday Friday 9.30am 11.30am only)

MINUTES

OF THE ANNUAL ASSEMBLY

HERONGATE AND INGRAVE PARISH COUNCIL

HELD ON TUESDAY, 24TH MAY 2011

AT ST. NICHOLAS CHURCH HALL, INGRAVE, COMMENCING AT 7.15PM

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In the Chair: Cllr. A. Marsh

Present: Cllrs. A. Bayless, R. Watkins

Also attending: 3 members of the public, a representative from the Gazette and David Tooke-Kirby (Parish Responsible Financial Officer) together with Council Members to be co-opted at the Annual Parish Meeting:- D. Harman, S. Murphy, K. Pegram, S. Theobald and A. Thurgood

7.15pm Annual Assembly

- 1 Cllr Marsh welcomed the public and press to the Annual Assembly.**
- 2 Apologies were received from Cllr K. Marsh who had been detained in London, Cllr Roberts, Cllr MacLellan and Cllr Golding. Apologies were accepted.**
- 3 Chairman's Report, a copy of which can be viewed at the Parish Office, relayed achievements and changes seen over the past year.**
- 4 Financial Report was accepted by the Council, a copy of which can be viewed at the Parish Office upon request. Cllr A. Marsh introduced Mr. Tooke-Kirby as the Responsible Financial Officer overseeing the accounts, audit and VAT and thanked him for his excellent work so far.**
- 5 Date of next meeting – May 2012**

Signed _____
Chairman

Date _____