

# Herongate and Ingrave Parish Council



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**Minutes of the Herongate and Ingrave Ordinary Parish Council Meeting held at St Andrew's Church Hall, on Tuesday 26<sup>th</sup> October 2021 which commenced at 7.30pm. The chairman announced the meeting was being audio recorded.**

**In the Chair:** Cllr Alan Kingsford

**Present:** Cllr. Piggott, Cllr Baldock,

**Officers:** Mrs. Stephanie Robinson (Clerk and RFO)

**Members of the public:** 2 members of the public

## **21/22.052 Apologies for absence**

Cllr. Hills, Cllr. Waite, Cllr. McKinlay, Cllr. Tierney & Cllr. Pearson all gave their apologies which were accepted. **All agreed.**

## **21/22.053 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

Resident complained of abuse in Middle Road asked if the parish council could put up signage relating to keeping dogs on a lead. The parish council explained that it was a public highway and that such signage would not be legal on a public highway.

The resident also complained about the flooding in middle road opposite no 55. The Clerk explained that as it doesn't persist for more than 2 hours after the end of rainfall highways would not take any action.

The scrambler bike issue on footpath behind middle road was also raised– Cllr. Kingsford explained that we believe Brentwood borough council are planning to install some sort of barrier. Road improvements on Billericay road – left a pothole behind. Water is always there – suggestion it could be from a septic tank but there is no proof.

The resident asked what can be done about the parking on Middle road. Cllr. Kingsford explained there are no restrictions so nothing can be done, but if it is in a dangerous position you can report it to the police.

Speeding on A128 by Thorndon gate. Little that can be done unfortunately. There was no community interest in the speedwatch activities so all equipment has been returned. Speedwatch is pretty much the only action available to the parish council to try and deal with speeding and also to provide proof to Highways of the issue, however it cannot be run without help from members of the public and despite many attempts to recruit members no-one has come forward.

## **21/22.054 To receive Members' Declarations of Interest in items on the agenda.**

None.

**21/22.055 Minutes**

Members considered and approved the Minutes of the Annual Parish Council Meeting held on Wednesday, 22<sup>nd</sup> September 2021. **All agreed.**

**21/22.056 Borough/County councillor's reports**

None.

**21/22.057 Clerk's report**

The Clerk and Cllr. Kingsford attended the virtual Highways multi topic briefing which covered topics such as potholes, road repairs and working with partner agencies.

Defibrillator – the pads arrived for the defibrillator at the cricket pitch. The clerk has installed them and registered the defibrillator as back in use.

Football club – their defibrillator is of the same model and the pads have also expired. The council have agreed to purchase new ones (decision to be ratified at the next meeting) for them and install them for them once they arrive.

Posts around the cricket green – these have been ordered.

Tommys – have arrived and been installed.

An email has been sent to the planning dept regarding the application at School lane and objecting to the fact that the applicant has been allowed to submit further documents long after the end of the consultation period and without notification to any of those who had submitted comments regarding the application. No response has been received. **Noted.**

**21/22.058 Finance**

- a) To approve and sign payments made since the last meeting
  - P Thomas (green 2 clean – pond work) £1,756.00
  - S. Robinson (6x lone tommys) £1,076.00
  
- b) To approve and sign payments made at this meeting.
  - S Robinson (Clerk Salary & Expenses) £1,090.14
  - Essex Pension Fund £338.18
  - HMRC £109.85
  - Billericay Self Storage (nov) £157.80
  - EALC (2x highways briefings) £48.00
  
- c) Members to approve the accounts/bank reconciliation for October 2021.  
Cashbook balance £102,577

**All agreed.**

**21/22.059 Conclusion of audit**

Members noted that the audit for 2021 has now been completed by the external auditors PKF Littlejohn and the accounts are not qualified. The Clerk displayed all the information on the noticeboards and the website as required by law. **Noted.**

**21/22.060 Meeting dates**

Members discussed and decided upon meeting dates for 2022.

**All agreed.**

**21/22.061 Christmas lighting up**

Members discussed and decided to hold the Christmas lighting up ceremony on the 4<sup>th</sup> December at 5 o'clock, mulled wine and mince pies will be served and carols will be sung. The parish council will approach the school regarding Christmas card competition. **All agreed.**

**21/22.062 Advent calendar windows**

Members discussed and decided they wished to support the advent calendar window competition being run in the parish this year they would sponsor a prize for best window as voted by the residents and Chocolate coins to each child completing the sheet. £100 budget. **All agreed.**

**21/22.063 Litterpick/planting**

Members discussed and decided they will not hold a litterpick/planting bulbs day but the parish councillors would instead plant the bulbs themselves and would organize a litterpick another time. **All agreed.**

**21/22.064 Footpath between Middle Lane and St Nicholas Grove**

Members to discuss and decide what further action to take, if any, regarding the use of the footpath by off road bikes. Move to next agenda.

**21/22.065 Planning**

To consider a list of planning applications below received since the last meeting and review the progress of previous applications on the Planning List previously circulated. Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate.

21/01713/ FUL	Land Adjacent To 5 Middle Road Ingrave Brentwood Essex CM13 3QX	Construction of detached three bedroom dwelling. No response.
21/01714/ HHA	88 Brentwood Road Ingrave Brentwood Essex CM13 3NX	Proposed single storey rear extension. Addition of a front dormer and alterations to fenestration. New dropped kerb and front driveway No objections.

**21/22.066 Reports from Councillors**

Cllr. Piggott reported that the Dog that was biting and attacking other dogs has now gone following police intervention.

**21/22.067 Items from Councillors to be added to the next Agenda.**

Budget.

**21/22.068 The date for the next Ordinary Parish Council meeting will be Wednesday 24<sup>th</sup> November at St Andrews Church Hall at 7.30pm.**

**Meeting closed at 20.33.**