

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs Stephanie Robinson
The Dower House
135-139 Billericay Road
Herongate
Essex
CM13 3SD
Tel: 07512 078975

Email: clerk@herongateandingravepc.org.uk

Website: www.herongateandingravepc.org.uk



Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St Nicholas Church Hall, School Road, Ingrave on Tuesday 26th October 2021 commencing at 7.30pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

21st October 2021

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 21/22.052 Apologies for absence**
- 21/22.053 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 21/22.054 To receive Members' Declarations of Interest in items on the agenda.**
- 21/22.055 Minutes**
Members to consider and approve the Minutes of the Annual Parish Council Meeting held on Wednesday, 22nd September 2021.
- 21/22.056 Borough/County councillor's reports**
- 21/22.057 Clerk's report**
- 21/22.058 Finance**
- To approve and sign payments made since the last meeting
 - To approve and sign payments made at this meeting.
 - Members to approve the accounts/bank reconciliation for October 2021.

21/22.059 Conclusion of audit

Members to note that the audit for 2021 has now been completed by the external auditors PKF Littlejohn and the accounts are not qualified. The Clerk displayed all the information on the noticeboards and the website as required by law.

21/22.060 Meeting dates

Members to discuss and decide upon meeting dates for 2022.

21/22.061 Christmas lighting up

Members to discuss and decide on the date for the Christmas lighting up in the parish this year.

21/22.062 Advent calendar windows

Members to discuss and decide if they wish to support the advent calendar window competition being run in the parish this year and if so how.

21/22.063 Litterpick/planting

Members to discuss and decide when they wish to hold a litterpick/planting bulbs day and who might be available to support.

21/22.064 Footpath between Middle Lane and St Nicholas Grove

Members to discuss and decide what further action to take, if any, regarding the use of the footpath by off road bikes. Moved from previous agenda.

21/22.065 Planning

To consider a list of planning applications below received since the last meeting and review the progress of previous applications on the Planning List previously circulated. Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate.

21/01713/ FUL	Land Adjacent To 5 Middle Road Ingrave Brentwood Essex CM13 3QX	Construction of detached three bedroom dwelling
21/01714/ HHA	88 Brentwood Road Ingrave Brentwood Essex CM13 3NX	Proposed single storey rear extension. Addition of a front dormer and alterations to fenestration. New dropped kerb and front driveway

21/22.066 Reports from Councillors

21/22.067 Items from Councillors to be added to the next Agenda.

21/22.068 The date for the next Ordinary Parish Council meeting will be Wednesday 24th November at St Andrews Church Hall at 7.30pm.