

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St Nicholas Church Hall, School Lane, Ingrave on Tuesday 27th July 2021 commencing at 7.30pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

22nd July 2021

The Press and Public are also cordially invited to attend this meeting.

AGENDA

21/22.020 Apologies for absence

21/22.021 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

21/22.022 To receive Members' Declarations of Interest in items on the agenda.

21/22.023 Minutes

Members to consider and approve the Minutes of the Annual Parish Council Meeting held on Wednesday, 5th May 2021

21/22.024 Finance

- a) To approve and sign payments made since the last meeting
- b) To approve and sign payments made at this meeting.
- c) Members to approve the accounts/bank reconciliation for July 2021.

21/22.025 Internal Audit

- Members to note that the Internal Audit for 2020/21 has been concluded
- Members to review the Internal Audit report for 2020/21 circulated to them prior to the meeting and to decide whether to implement any recommendations made.
- Members to appoint the Internal Auditor for 2021/22

21/22.026 Highways Devolution

Members to review the highways devolution agreement circulated to them prior to the meeting and decide whether or not to sign it.

21/22.027 Online signatories

Members to discuss and consider whether any further parish councillors are willing to be online signatories as, following the resignation of David Watts, we are down to just 2 signatories.

21/22.028 Emergency plan

Members to review and update the emergency plan circulated to them prior to the meeting.

21/22.029 Decking area at Peartree pond

Members to discuss and decide if they wish to accept any of the quotations received for the work to repair the decking.

21/22.030 Bulbs around the cricket green

Members to discuss and decide if they wish to buy 2 bags of bulbs (300 bulb in each) for £125 for planting around the cricket green and elsewhere in the parish.

21/22.031 Alleyway behind peartrees to the school

Members to discuss and decide what action if any they wish to take regarding the overgrown state of the pathway.

21/22.032 Planning

To consider a list of planning applications below received since the last meeting and review the progress of previous applications on the Planning List previously circulated. Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

Planning App. No.	Address	Planning Details
21/00867/ HHA	110 Brentwood Road Herongate Brentwood Essex CM13 3NY	Demolition of existing garage. Construction of single storey side extension and alterations to fenestration
21/01197/ HHA	16 Peartrees Ingrave Brentwood Essex CM13 3RP	Hip to gable loft conversion to include rear dormer

21/22.033 Reports from Councillors

21/22.034 Items from Councillors to be added to the next Agenda.

21/22.035 The date for the next Ordinary Parish Council meeting will be Wednesday 22nd September at St Andrews Church Hall at 7.30pm.