

Herongate and Ingrave Parish Council



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Minutes of the Herongate and Ingrave Ordinary Parish Council Meeting held virtually via Zoom meetings, on 24th February 2021 which commenced at 7.35pm. The Chairman advised the meeting would be audio and video recorded.

In the Chair: Cllr Alan Kingsford

Present: Cllr. D. Hills, Cllr. D. Watts, Cllr. Flood, Cllr. Piggott, Cllr. Waite,

Officers: Mrs. Stephanie Robinson (Clerk and RFO)

Members of the public: 3 members of the public

20/21.085 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

A resident complained about the state of the verges at Peartrees and wondered whether the parish council could do anything about it. Drivers are driving across the green and it is now very rutted. A skip has been delivered and is now stuck. It was agreed to discuss this further later on in the agenda.

20/21.086 Apologies for absence

Cllr. Pearson, Cllr Tierney and Cllr McKinlay all had a full council meeting – apologies were accepted. **All agreed.**

20/21.087 Minutes

Members approved the Minutes of the **Parish Council Meeting** held on 26th January 2021. **All in favour**

20/21.088 Progress Report from the Clerk

VAT -reclaim completed and received £1796.23

Grants – those agreed at last meeting have been paid out

Crouch Farm solar meeting – the clerk and members of the parish council met with the developer via Zoom. The developer gave a presentation and explained the proposal. There will be a public consultation and the Clerk will put details on the Facebook page when it launches. If it progresses to planning stage an application will be submitted around April.

Correspondence-The Clerk has received quite a bit of correspondence regarding the state of the verges at Peartrees

NATs next visit is week starting 29th March - the council suggested that the footpath on A128 between thorndon approach to the running waters roundabout needs to be cut back so as to widen the footpath and the side alley by the school, cut back the stinging nettles.

20/21.089 Borough/County councillors report

Neither present.

20/21.090 To receive member's declaration of interests in items on the agenda.

None declared.

20/21.091 Review of Standing orders

Members reviewed the Standing orders adopted in October 2018 and decided no changes needed to be made. **All in favour.**

20/21.092 Review of Financial Regulations

Members reviewed the Financial Regulations put forward by the Clerk based on the NALC 2019 model Financial Regulations decided to adopt them. **All in favour.**

20/21.093 Finance

a) Members to approve payments made since the January meeting

Printing Place (leaflet in nov newsletter)	£132.00
Essex Air Ambulance (donation)	£500.00
St Francis Hospice	£500.00
Daily bread pop up café	£1,450.00

b) Members to approve payments at this meeting.

S Robinson (Clerk Salary & Expenses)	£1,082.25
Essex Pension Fund	£331.28
HMRC	£101.84
Billericay Self Storage (marcj storage)	£150.00
Printing Place (nov newsletter)	£688.00

c) Members to approve the accounts/bank reconciliation for February 2021.

Unity account	£78,932	All in favour.
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20/21.094 Online bank signatories

Members discussed and decided that Cllr. Piggott should also be a signatory as presently only have two. **All in favour.**

20/21.095 Village Hall

Members to receive an update on any progress as regards the Village hall. Cllr. Pearson was absent so no update was received.

Cllr Kingsford to write an article in newsletter explaining the situation to the public. **Noted.**

20/21.096 Conservation area signage

Cllr. Hills updated the council with regard to his research into conservation area signage and Members discussed and decided that perhaps a few signs in key places were required. Cllr Piggott suggested burnt in wooden signs similar to those at Langdon hills nature reserve. Cllr. Piggott, Cllr. Flood and Cllr. Hills to progress the matter further. **Noted.**

20/21.097 Queen's platinum jubilee

Members reviewed the terms of reference the Clerk has produced for the Jubilee committee and decided to adopt them. Budget of £7500 agreed. **All in favour**

20/21.098 Middle road bins

Members discussed and decided to install an additional bin for dog waste at middle road at a cost of £270.60 to install and £3.33 per occasion to empty it.

All in favour

20/21.099 Dog bin at Heron Hall.

Members discussed and decided to install an additional bin for dog waste at Heron Hall at the same cost as above.

All in favour

20/21.100 Verges at Peartrees

This item was moved to after 20/21.094.

Members discussed and decided what action to take regarding the damage to the verges at Peartrees caused by contractor vehicles driving across and parking on the verge as reported by a resident.

There will be an article in the next newsletter, highlighting the issue. The Clerk will investigate the possibility of installing a bollard in front of the footpath between the lampposts. Cllr. Watts will go and talk to the resident Magazine article. Developer with skip which they don't care.

bollard in front of footpath between lamppost

Councillor Watts to go and talk to one of the residents concerned to see if they would be willing to make good some of the damage.

Noted.

20/21.101 Crime and Disorder

PCSO did not go past playing field in the end to attempt to disperse the groups of youths breaking the current lockdown rules.

There was an incident past the sewerage works - police attended and arrests were made for drug offences.

Resident complained to police about scrambler bikes told to try 101 or 999 if there was imminent danger to people.

20/21.102 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details
04.02	21/00160/HA	34 St Nicholas Grove Ingrave Brentwood Essex CM13 3RA	Single storey rear extension and part conversion of garage to habitable accommodation and extend front canopy roof. No objections
28.01	APP/H1515 /W/20/3263 309	Fowchers Farm Cottage, 1 Rectory Lane, Herongate, CM13 3PR	Planning appeal against refusal – no comment to be made.

20/21.103 Reports from Councillors

Cllr Piggott has emptied the bins outside the Boars Head

Cllr. Flood and Kingsford – had meetings with a resident of Blind Lane who was concerned about activity at a neighbouring property – a business was being run without necessary permissions and rubbish was being burnt. Planning enforcement were involved and the business has now been closed down.

Cllr. Hills reported his concerns regarding Fowchers farm – large steels installed a business appears to be being run there without any permissions. Clerk to refer to Cllr. Pearson/enforcement.

20/21.104 Training

- Councillors to consider their training needs from the EALC schedule for 2021 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

20/21.105 Items from Councillors to be added to the next Agenda.

Village hall.

Conservation area signage.

Planters in conservation area

20/21.106 Members to agree meeting dates for the March and April meetings to be held via Zoom.

Members agreed to meet on the 23rd March and the 28th April 2021 at 7.30pm via Zoom.

Meeting ended 21.15