

# Herongate and Ingrave Parish Council



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**Minutes of the Herongate and Ingrave Ordinary Parish Council Meeting held virtually via Zoom meetings, on 26<sup>th</sup> January 2021 which commenced at 7.35pm. The Chairman advised the meeting would be audio and video recorded.**

**In the Chair:** Cllr Alan Kingsford

**Present:** Cllr. D. Hills, Cllr. D. Watts, Cllr. Pearson, Cllr. Piggott, Cllr. Waite,

**Officers:** Mrs. Stephanie Robinson (Clerk and RFO)

**Members of the public:** 4 members of the public

**20/21.066 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

A resident wished to discuss the matter of the need for a dog bin on Middle road. The resident had counted the number of people to pass his property between 8am and 4pm on Sunday 17<sup>th</sup> January previous 1015 people were counted. This shows how busy the road has now become with walkers etc in Covid times.

The resident also complained that there is a real problem with scrambler bikes they are destroying the footpaths around the fields and are also dangerous to pedestrians. Cllr. Kingsford said unfortunately there is little that can be done other than notifying the PCSO.

**20/21.067 Apologies for absence**

Cllr. Flood, Cllr. McKinlay & Cllr. Tierney all apologized for their absence. Apologies were accepted.

**All Agreed.**

**20/21.068 Minutes**

Members approved the Minutes of the **Parish Council Meetings** held on 25<sup>th</sup> November and 22<sup>nd</sup> December 2020.

**20/21.069 Progress Report from the Clerk**

Christmas tree & card competition – The winner and their family had met with the clerk by the tree and had pressed the button for the lighting up of the Christmas Tree.

Parish liaison meeting – the Clerk and Chairman had attended the parish liaison meeting with Brentwood borough council. They received an update regarding the Local development plan but there were few questions from the parishes. There is to be a further meeting in march/April and hopefully the parishes will be more prepared.

Co-option of Steve Waite – acceptance of office signed. Details passed to BBC. Email set up and website updated.

Meeting with Cllr. Louise Mckinlay, Billericay road resident and highways representative Matthew Reeve—

1. Safety Audit: MR to request an audit is carried out, with particular attention to the signage and visibility / notification of the bend. It was also agreed that a re-lining review would be part of the audit.

2. Erosion of verge: It was suggested that the best solution would be to build up and extend the kerb along the front of the properties in order to prevent more of the verge from being eroded. MR to provide some costings for this. Once we have costings, we can further discuss any contribution that the Parish Council may be prepared to make along with potential funding from the LHP.

3. Subsidence of edge of road: MR is providing costings for the edge of road work. It was agreed that such maintenance work should be carried out at the same time as the kerb extension in order to avoid any re-work.

4. Drain and ditch on bend: Highways most recently cleared the drain on Monday 7th December. MR is following up with colleagues in regards to the ditch and will advise accordingly on the necessary action.

Bin at cricket pitch – **Cllr. Pearson had informed the clerk that Brentwood** had changed that bin from a dog poo bin which was always overflowing to normal bin because normal bins are bigger and can hold more and also the Cricket Pitch we're complaining that people were using this bins. There's 2 bins on the garage side now. Cllr. Pearson said Brentwood would not agree to moving one to the Green Man side of the pitch, but she would enquire if they would be willing to put in an additional bin on the Green Man side of the pitch

Conservation signs: Clerk had managed to find a contact at the Great Warley conservation society who was sadly able to confirm that the gentleman who had made their sign had sadly passed away since.

### **20/21.070 Borough/County councillors report**

Cllr. Pearson reported that regarding the New Years eve rave at All saints church a number of arrests have been made.

Fly tipping on A127/A128 - 2 motorists have reported – gone to enforcement.

Members request has gone in about Herron Hall regarding change of use. Not much happening due to sickness and self isolation.

Cllr. Hills asked about Fowchers farm – metal fabricating business, looks like there is an extension being built. No planning permission. Cllr. Pearson said she would report it to enforcement.

### **20/21.071 To receive member's declaration of interests in items on the agenda.**

None.

### **20/21.072 Co-option**

Adrian Buldock and Adam Davis came forward for co-option. Both introduced themselves and answered questions from the council.

Adrian Baldock was co-opted to the parish council and it was resolved that the declaration of acceptance of office could be signed before the next meeting at a time convenient to the councillor and Clerk.

**Majority in favour.**

Cllr. Baldock confirmed he had no interests to disclose.

### **20/21.073 Finance**

a) Members approved payments made since the November meeting

Robinson (Clerk Salary & Expenses) £1,071.26

Essex Pension Fund £331.28

HMRC £101.84

Billericay Self Storage (August storage) £150.00



- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details
07.01.21	20/01914/HA	Green Keepers Cottage Thorndon Gate Ingrave Brentwood Essex CM13 3RQ	Increase in height of ridge to include velux rooflights to rear to create second floor. Part two part single storey side extension with dormer window to front, first floor side extension. Alterations to fenestration to include bi-fold doors to rear and new sloping roof to front entrance. <b>Objections- inappropriate development in green belt and harm to the character and setting of Thorndon Park conservation area.</b>

#### 20/21.081 Reports from Councillors

Cllr. Piggott reported broken footpath sign in cricketers lane.

Cllr. Watts – pothole on A128 has been reported.

Streetlights out near Cllr. Watts house – Cllr Watts to report back and give numbers to Cllr. Pearson.

#### 20/21.082 Training

- Councillors to consider their training needs from the EALC schedule for 2021 previously circulated. The EALC regularly updates training schedule which can be viewed on line [www.ealc.gov.uk](http://www.ealc.gov.uk)

#### 20/21.083 Items from Councillors to be added to the next Agenda. Village Hall. Conservation signage

#### 20/21.084 Members to note that the next meeting will be held on Wednesday 24<sup>th</sup> February 2021 virtually via Zoom meetings commencing at 7.30pm.

Meeting closed 9.37pm