

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs Stephanie Robinson
The Dower House
135-139 Billericay Road
Herongate
Essex
CM13 3SD

Tel: 07512 078975

Email: clerk@herongateandingravepc.org.uk

Website: www.herongateandingravepc.org.uk



Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council 24th February 2021 at 7.30pm being held virtually via Zoom meetings for the purpose of transacting the following business.

Meeting ID: 924 1296 0246

Password: 128373

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

18th February 2020

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 20/21.085 Public participation session with respect to items on the agenda and other matters that are of mutual interest.
- 20/21.086 Apologies for absence
- 20/21.087 Minutes
Members to approve the Minutes of the **Parish Council Meeting** held on 26th January 2021.
- 20/21.088 Progress Report from the Clerk
- 20/21.089 Borough/County councillors report
- 20/21.090 To receive member's declaration of interests in items on the agenda.
- 20/21.091 Review of Standing orders

Members to review the Standing orders adopted in October 2018 and discuss if any changes need to be made.

20/21.092 Review of Financial Regulations

Members to review the Financial Regulations put forward by the Clerk based on the NALC 2019 model Financial Regulations and decide whether or not to adopt them.

20/21.093 Finance

- a) Members to approve payments made since the January meeting
- b) Members to approve payments at this meeting.
- c) Members to approve the accounts/bank reconciliation for February 2021.

20/21.094 Online bank signatories

Members to discuss and decide if additional councillors would like to be signatories as we presently only have two.

20/21.095 Village Hall

Members to receive an update on any progress as regards the Village hall. Members to discuss and decide if they want to take any further action in light of the update received.

20/21.096 Conservation area signage

Cllr. Hills to update the council with regard to his research into conservation area signage and members to discuss and decide what further action they wish to take.

20/21.097 Queen's platinum jubilee

Members to review the terms of reference the Clerk has produced for the Jubilee committee and discuss and decide whether to adopt them.

20/21.098 Middle road bins

Members to discuss and decide if they want to add additional bins for dog waste at middle road.

20/21.099 Dog bin at Heron Hall.

Members to discuss and decide if they want to add an additional bin for dog waste at Heron Hall.

20/21.100 Verges at Peartrees

Members to discuss and decide if they want to take any action regarding the damage to the verges at Peartrees caused by contractor vehicles driving across and parking on the verge as reported by a resident.

20/21.101 Crime and Disorder

Councillors to discuss any recent events.

20/21.102 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details
04.02	21/00160/H HA	34 St Nicholas Grove Ingrave Brentwood Essex CM13 3RA	Single storey rear extension and part conversion of garage to habitable accommodation and extend front canopy roof

28.01	APP/H1515 /W/20/3263 309	Fowchers Farm Cottage, 1 Rectory Lane, Herongate, CM13 3PR	Planning appeal against refusal
-------	--------------------------------	--	---------------------------------

20/21.103 Reports from Councillors

20/21.104 Training

- Councillors to consider their training needs from the EALC schedule for 2021 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

20/21.105 Items from Councillors to be added to the next Agenda.

20/21.106 Members to agree meeting dates for the March and April meetings to be held via Zoom.