

# Herongate and Ingrave Parish Council



Clerk to the Council:  
Mrs Stephanie Robinson  
The Dower House  
135-139 Billericay Road  
Herongate  
Essex  
CM13 3SD

Tel: 07512 078975

Email: [clerk@herongateandingravepc.org.uk](mailto:clerk@herongateandingravepc.org.uk)

Website: [www.herongateandingravepc.org.uk](http://www.herongateandingravepc.org.uk)



Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council 26<sup>th</sup> January 2021 at 7.30pm being held virtually via Zoom meetings for the purpose of transacting the following business.

Meeting ID: 999 5694 7055

Password: 809566

Signed

Stephanie Robinson  
Clerk to Herongate and Ingrave Parish Council

16<sup>th</sup> December 2020

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

20/21.066 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

20/21.067 Apologies for absence

20/21.068 Minutes

Members to approve the Minutes of the **Parish Council Meeting** held on 25<sup>th</sup> November and 22<sup>nd</sup> December 2020.

20/21.069 Progress Report from the Clerk

20/21.070 Borough/County councillors report

20/21.071 To receive member's declaration of interests in items on the agenda.

20/21.072 Co-option

Members to discuss and vote upon any applicants who have come forward for co-option. Should there be a co-option members to resolve that the declaration of acceptance of office can be

signed before the next meeting at a time convenient to the councillor and Clerk.

**20/21.073 Finance**

- a) Members to approve payments made since the November meeting
- b) Members to approve payments at this meeting.
- c) Members to approve the accounts/bank reconciliation for January 2021.

**20/21.074 Village Hall**

Members to discuss and decide if they want to take any further action with regard to the Village Hall.

**20/21.075 Conservation area signage**

Cllr. Hills to update the council with regard to his research into conservation area signage and members to discuss and decide what further action they wish to take.

**20/21.076 Queen's platinum jubilee**

Members to discuss and decide how they would like to mark the Queen's platinum jubilee in 2022.

**20/21.077 Middle road bins**

Members to discuss and decide if they want to add additional bins for dog waste at middle road.

**20/21.78 Charity donation**

Members to discuss and decide if they want to make donations to charity this year.

**20/21.079 Crime and Disorder**

Councillors to discuss any recent events.

**20/21.080 Planning**

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

<b>Date Rec'd</b>	<b>Planning App. No.</b>	<b>Address</b>	<b>Planning Details</b>
07.01.21	20/01914/H HA	Green Keepers Cottage Thorndon Gate Ingrave Brentwood Essex CM13 3RQ	Increase in height of ridge to include veux rooflights to rear to create second floor. Part two part single storey side extension with dormer window to front, first floor side extension. Alterations to fenestration to include bi-fold doors to rear and new sloping roof to front entrance.

**20/21.081 Reports from Councillors**

**20/21.082 Training**

- Councillors to consider their training needs from the EALC schedule for 2021 previously circulated. The EALC regularly updates training schedule which can be viewed on line [www.ealc.gov.uk](http://www.ealc.gov.uk)

**20/21.083 Items from Councillors to be added to the next Agenda.**

**20/21.084 Members to note that the next meeting will be held on Wednesday 24<sup>th</sup> February 2021 virtually via Zoom meetings commencing at 7.30pm.**