

# Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane CM13 3RB on Tuesday 28<sup>th</sup> January 2020 commencing at 7.15 pm for the purpose of transacting the following business.

Signed

Stephanie Robinson  
Clerk to Herongate and Ingrave Parish Council

22<sup>nd</sup> January 2020

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

**19/20.144 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

**19/20.145 Apologies for absence**

**19/20.146 To receive Members' Declarations of Interest in items on the agenda.**

**19/20.147 Minutes**

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 27<sup>th</sup> November 2019

**19/20.148 Co-option**

Members to hear a short presentation from each candidate who wishes to be co-opted to the council and vote upon who to appoint to fill the remaining vacancy on the Parish Council.

**19/20.149 Progress Report from the Clerk**

**19/20.150 Finance**

- a) To approve cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) Members to approve the accounts/bank reconciliation for October 2019.

**19/20.151 Memorial Bench**

Members to consider and decide on the request received for a memorial bench, paid for by the deceased’s family, to be situated on the cricket green.

**19/20.152 Planters**

Members to consider whether to purchase and install planters around the parish.

**19/20.153 First Aid and Defibrillator training**

Members to consider whether to fund some further First Aid and Defibrillator training dates for the parish.

**19/20.154 Traffic mirror opposite Thorndon gate**

Members to consider the request for the installation of a traffic mirror opposite Thorndon gate.

**19/20.155 Crime and Disorder**

Councillors to discuss any recent events.

**19/20.156 Planning**

To consider a list of planning applications below received since the last meeting and review the progress of previous applications on the Planning List previously circulated. Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

<b>Planning App. No.</b>	<b>Address</b>	<b>Planning Details</b>
19/01639 /FUL	Elvindell 3 Meadows Close Ingrave Brentwood Essex CM13 3RF	Demolish conservatory and construct single storey rear/side extensions, conversion of existing garage to habitable space, replace garage roof and raise roof level by extending side wall, remove side chimney breast.
19/01552 /FUL	Button Farm Brentwood Road Herongate Brentwood Essex CM13 3PN	Construction of an agricultural storage building
20/00015 /FUL	86 Billericay Road Herongate Brentwood Essex CM13 3SB	Single storey rear extension, insert rooflight, construct retractable canopy roof and alterations to fenestration
20/00003 /FUL	9A Common Road Ingrave Brentwood Essex CM13 3QL	Single storey rear extension, add two roof lights and bifold door side elevation

**19/20.157 Reports from Councillors**

**19/20.158 Training**

- Councillors to consider their training needs from the EALC schedule for 2019 previously circulated. The EALC regularly updates training schedule which can be viewed on line [www.ealc.gov.uk](http://www.ealc.gov.uk)

**19/20.159 Items from Councillors to be added to the next Agenda.**

**19/20.160 The next Ordinary Parish Council meeting will be held on Wednesday, 26<sup>th</sup> February 2020 at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN commencing 7.15pm.**