

# Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane CM13 3RB on Tuesday 22<sup>nd</sup> October 2019 commencing at 7.15 pm for the purpose of transacting the following business.

Signed

Stephanie Robinson  
Clerk to Herongate and Ingrave Parish Council

14<sup>th</sup> October 2019

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

- 19/20.108 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 19/20.109 Apologies for absence**
- 19/20.110 To receive Members' Declarations of Interest in items on the agenda.**
- 19/20.111 Minutes**  
Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 25<sup>th</sup> September 2019
- 19/20.112 Progress Report from the Clerk**
- 19/20.113 Finance**
- To approve cheques signed since the last meeting.
  - To approve and sign cheques at this meeting.
  - Members to approve the accounts/bank reconciliation for October 2019.
- 19/20.114 Dates for Ordinary PC Meetings 2020**  
Members to note the dates for Ordinary Parish Council Meetings as per the list circulated.

**19/20.115 Lighting of the Parish Council Christmas Tree Event 2019**

Members to consider whether to hold the event this year on Saturday 7<sup>th</sup> December 2019 starting at 4pm so as to coincide with the ending of the school bazaar.

Members to consider whether to hold the Christmas Card competition for the pupils of Ingrave Johnstone School again this year.

Members to consider whether to supply refreshments as they did last year.

**19/20.116 St Nicholas churchyard**

Members to consider the request received from Rev. Paul Hamilton for support in the maintenance of the churchyard at St Nicholas Church which is available for the benefit of all irrespective of religious affiliation. Members to review quote received from Cut Above and decide if they wish to fund this work next year.

**19/20.118 Youth Parish Council**

Members to consider whether they wish to create a Youth Parish Council. Councillor Capps-Coe to explain what is involved.

**19/20.119 Remembrance Sunday 10<sup>th</sup> November 2019**

Members to consider making a donation of £50.00 for two Poppy wreaths.

Members to agree who will place the wreaths on behalf of the parish council at St Andrews and St Nicholas churches.

**19/20.120 Planning infringement at 8 Meadows Close**

Members to consider whether to appeal to Planning enforcement re the planning infringements at 8 Meadows Close.

**19/20.121 Crime and Disorder**

Councillors to discuss any recent events.

**19/20.122 Planning**

To consider a list of planning applications below received since the last meeting and review the progress of previous applications on the Planning List previously circulated. Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

<b>Planning App. No.</b>	<b>Address</b>	<b>Planning Details</b>
19/01343 /CAT	22 Cricketers Lane Herongate Brentwood Essex CM13 3PZ	Prune Mimosa (T1): Reduce the crown height by 2.5-3m,prune and thin the remainder of the crown to shape.Prune Mixed Hedge (G2) located in neighbouring garden:Reduce the height to approx 2ft above the top of the fence and cut back and remaining overhang. Trim back Cypresshedge to tidy.

**19/20.123 Reports from Councillors**

**19/20.124 Training**

- Councillors to consider their training needs from the EALC schedule for 2019 previously circulated. The EALC regularly updates training schedule which can be viewed on line [www.ealc.gov.uk](http://www.ealc.gov.uk)

**19/20.125 Items from Councillors to be added to the next Agenda.**

**19/20.126 The next Ordinary Parish Council meeting will be held on Wednesday, 27<sup>th</sup> November 2019 at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN commencing 7.15pm.**