

Clerks Report – Herongate and Ingrave Parish Council.
April 2019

Meeting Date	Agenda Number	Information and decision made	Action taken and outcome	Date Note Closed
		Poster re becoming a councillor for may newsletter	Article emailed to H.Kingsford	24/04/19
		Community Special Constables	Emailed Les Hawkins on 01/03 to inform him of decision to join scheme and budget £2000. Need to get a photograph for publicity material. Photograph and bio sent awaiting material.	
26/03/19	18/19.183	Clerk to write to Shepherd Neame to see if they will contribute to repair of verge		
		Daffodils cut down in full bloom by BBC when mowing the verges	Clerk emailed BBC to ask for operatives to be better trained and for compensation. BBC have said they will apply liquid fertiliser to the plants to encourage them to flower next year. BBC to give the parish some bags of daffodil bulbs in the autumn in compensation.	12/04/19
27/02/19	18/19.167	Log for maintenance of defibrillators	Log ready. Laminated sheet to go in each defibrillator stating who to contact once used.	26/03/19
23/10/19	18/19.111	Clerk to email Rebecca Charge to find out crime ref no of accident involving byelaws sign.	Found incident on Essex live. Emailed Rebecca Charge on 12/11/18. Received crime ref number in return. Awaiting quotes before submitting to insurance. 2 quotes received for posts, 1 for sign. Awaiting final quote for the sign. Everything sent to insurers	
		Elections 2019.	Clerk to attend meeting at Brentwood Borough Council on 19 th March where they will advise re procedures/cost. Clerk now has nomination forms. Nominations open 27/3 and close 3 rd April at 4pm. The following councillors have been elected (uncontested) and will take office on 7 th May: Cllr. D. Watts, Cllr. D. Hills, Cllr. A. Kingsford, Cllr. M. Hannush, Cllr. S. Flood, Cllr. M. Pearson and Cllr. J. Capps . All existing members will leave office on 2 nd May 2019.	13/04/19

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		Defibrillator at Old Dog Pub	Clerk has submitted a pre-planning application. A meeting took place with owner of pub and planning officer who indicated that conservation officer might object. The council will need to submit a Listed Building application. We have now received a letter saying that we will have to submit full planning application along with scale drawings etc. Emailed Stan Patching re scale drawings, awaiting response.	
n/a	n/a	Training	Clerk has passed CiLCA.	