

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN on Wednesday 24th April 2019 commencing 7.15pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

13th April 2019

The Press and Public are also cordially invited to attend this meeting.

AGENDA

19/20.001 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

19/20.002 Apologies for absence

19/20.003 Minutes

Members to approve the Minutes of the **Parish Council Meeting** held on Tuesday 26th March 2019.

19/20.004 Progress Report from the Clerk

19/20.005 To receive member's declaration of interests in items on the agenda.

19/20.006 Finance

- a) Members to approve cheques signed since the last meeting.
- b) Members to approve and sign cheques at this meeting.
- c) Members to approve the accounts/bank reconciliation for April 2019.

19/20.007 Animal Aid Festival

Members to consider whether to allow a further amendment to the restrictions placed on the festival when allowing them to use the cricket green to allow stallholders to park their cars behind the stalls.

19/20.008 Fencing at Peartrees Pond

Members to consider whether to pay a contractor to wash and repaint the fencing at Peartrees pond.

19/20.009 Condition of pavements along the Brentwood Road through Herongate and Ingrave

Members to consider how best to proceed regarding the state of the pavements which have sunk and become very narrow in places.

19/20.010 Herbicide spraying in the Parish

Members to consider whether to put a parish wide ban on the spraying of herbicides by Brentwood Borough Council.

19/20.011 Update of Signatories on Parish Council bank accounts.

Members to decide on new signatories for the parish council bank accounts as only 2 of the 4 signatories will remain after the election.

19/20.012 Areas of responsibility

Members to discuss, and agree upon changes to areas of responsibility for each Councillor.

19/20.013 Crime and Disorder

Councillors to discuss any recent events.

19/20.014 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details
02.04	19/00457/ FUL	35 Middle Road Ingrave Essex CM13 3QS	Single storey infill extension to front of dwelling between house and detached garage
04.04	19/00400/ FUL	Garth Cottage Cricketers Lane Herongate Essex CM133QB	Demolish existing garage and construct detached dwelling

19/20.015 Reports from Councillors**19/20.016 Training**

- Councillors to consider their training needs from the EALC schedule for 2019 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

19/20.017 Members to discuss and consider matters relating to Personnel

- Members to consider the ratification of the increment of one point on the LC1 and part LC2 Spinal Column pay scale for the Clerk/Responsible Financial Officer from May 2019 as per contract following successfully completing and obtaining her CiLCA qualification.

19/20.018 Items from Councillors to be added to the next Agenda.

19/20.019 Members to note that the next meeting will be held on Tuesday 21st May 2019 at St. Nicholas Church Hall, School Lane, Ingrave, CM13 3RB commencing at 7.00pm.

ANNUAL PARISH ASSEMBLY – COMMENCING AT 7.00PM

ANNUAL PARISH COUNCIL MEETING – COMMENCING AFTER PARISH ASSEMBLY APPROX 7.30PM