

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane CM13 3RB on Tuesday 23rd July 2019 commencing at 7.15 pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

12th July 2019

The Press and Public are also cordially invited to attend this meeting.

AGENDA

19/20.068 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

19/20.069 Apologies for absence

19/20.070 To receive Members' Declarations of Interest in items on the agenda.

19/20.071 Minutes

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 26th June 2019

19/20.072 Progress Report from the Clerk

19/20.073 Finance

- a) To approve cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) Members to approve the accounts/bank reconciliation for July 2019.

19/20.074 Internal Audit Report for the year 2018/19

Members to review the Internal Auditors report and consider whether to adopt its recommendations.

19/20.075 Closure of Lloyds account

Members to consider whether to close the Lloyds bank account and transfer all funds to the Unity Bank account.

19/20.076 Grass cutting of verges

Members to consider the quotations received by the clerk for cutting all the verges in the parish. Members to consider whether it might be better to have an agreement for adhoc cutting of verges as and when needed.

19/20.077 Posts on left side of Green Man

Members to consider whether to put in new larger posts on left hand side of the green outside the Green Man so as to match those put in on the right hand side. The cost of this work would be £1,200 plus £18/post.

19/20.078 Verges at Heron Court

Members to consider whether to obtain quotes to repair the verges at Heron Court and put in large posts like those at the Green Man to protect the verges from future damage.

19/20.079 Hedge cutting and strimming at Button Common

Members to consider whether to instruct Cut Above to strim around the gate and benches at Button Common and cut back the hedge at a cost of approx. £350 for the strimming and £250 for the hedge cutting.

19/20.080 Community Special Constables

Members to consider whether to advertise the positions in the Brentwood Gazette. Clerk to advise of costs in the meeting.

19/20.081 Financial Regulations

Members to review the Financial Regulations circulated by the Clerk prior to the meeting and discuss any changes required prior to adoption.

19/20.082 Bench on cricket green

Members to consider whether or not to replace the bench destroyed on 2nd July 2019. The bench is insured, members to consider if they wish to go ahead and replace the bench and seek to re-coup the cost through insurance later.

19/20.083 Byelaws sign

Members to consider if they would like the sign to be mounted on metal posts as it was previously or on oak posts.

19/20.084 PA equipment

Members to consider the purchase of PA equipment which could be used for the Christmas lighting up event and any other events run by the Parish Council.

19/20.085 Crime and Disorder

Councillors to discuss any recent events.

19/20.086 Planning

To consider a list of planning applications below received since the last meeting and review the progress of previous applications on the Planning List previously circulated. Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

Planning App. No.	Address	Planning Details
19/00972 /FUL	The Old Dog 129 Billericay Road Herongate Brentwood Essex CM13 3SD	Proposed defibrillator to north facing wall
19/00981 /FUL	Park House 259 Brentwood Road Herongate Brentwood Essex CM13 3LH	Install 2.5m high acoustic fence along the southern half of the boundary Adj A128 Brentwood Road and replace and re-position entrance gates and posts
19/00967 /FUL	6 Whitby Avenue Ingrave Brentwood Essex CM13 3NT	Demolish existing garage and construct detached Granny Annexe
H1515/D/19/32307 90	Amblrise, 4 Park Lane, Herongate, Essex, CM13 3PJ	First floor rear extension (retrospective) Appeal start date 8 th July.
H1515/W/18/3219 321	Heron Court, 198 Brentwood Road, Herongate, Essex CM13 3PN	Planning appeal against refusal. Representations by 5 th August 2019.

19/20.087 Reports from Councillors

19/20.088 Training

- Councillors to consider their training needs from the EALC schedule for 2017 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

19/20.089 Items from Councillors to be added to the next Agenda.

19/20.090 The next Ordinary Parish Council meeting will be held on Wednesday, 25th September 2019 at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN commencing 7.15pm.