

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Church Hall, School Lane, Ingrave CM13 3RB on Tuesday 23rd October 2018 commencing 7.15pm for the purpose of transacting the following business.

Stephanie Robinson

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

16th October 2018

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 18/19.098 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 18/19.099 Apologies for absence**
- 18/19.100 Minutes**
Members to approve the Minutes of the **Parish Council Meeting** held on Wednesday 26th Sept 2018.
- 18/19.101 Progress Report from the Clerk**
- 18/19.102 To receive member's declaration of interests in items on the agenda.**
- 18/19.103 Resignation of Councillor Mark Kelly**
Members to note that Councillor Mark Kelly has since the last meeting resigned from the Parish Council. Brentwood Borough Council has been advised and a notice for election has been displayed on the notice boards.
- 18/19.104 Finance**
- Members to approve cheques signed since the last meeting.
 - Members to approve and sign cheques at this meeting.
 - Members to approve the accounts/bank reconciliation for Oct 2018.

18/19.105 Standing Orders

Members to consider adopting the Model Standing Orders 2018, July 18 circulated by the Clerk prior to the meeting, so as to have standing orders that are in line with latest legislation.

18/19.106 Online Banking

Members to consider opening an online bank account with Unity Bank which would enable the council to make online payments to suppliers

18/19.107 Defibrillators

Members to decide where to place the 3rd defibrillator.

18/19.108 Remembrance Sunday 11th November 2018

- Members to consider a donation of £50.00 for two Poppy Wreaths.
- Members to consider who will place the wreaths – one at St. Nicholas Church and one at St. Andrews War Memorial.
- Members to consider who will represent the PC at the Remembrance Day Parade in Brentwood.

18/19.109 Lighting of the Parish Council Christmas Tree Event 2018

- Members to consider holding the event again this year on Saturday, 1st December 2018 (clashes with school bazaar) or Saturday 8th December (clashes with Shenfield Lighting up) , 6pm and purchase a tree (approximately £300.00 plus VAT).
- Members to consider holding the Christmas Card competition for pupils of Ingrave Johnstone School again this year.
- Members to consider who will organise the refreshments for the event.

18/19.110 Dates for Ordinary PC Meetings 2019

Members to note the dates for Ordinary Parish Council Meetings as per the list circulated. This list will be displayed on the notice boards, added to the website and published in the newsletter.

18/19.111 Byelaws Sign

Members to consider whether they wish to repair and re-install the broken byelaws sign on the cricket green.

18/19.112 ANPR on Middle Road

Members to review the response received from Essex Police (previously circulated by the Clerk) and decide how they wish to proceed.

18/19.113 Highways Devolution Plan

Members to note that the deadline for responses of 5th October has been missed, so the Parish Council will not be part of the pilot scheme.

18/19.114 Community Garden

Members to consider whether to fund water butts for the Community Garden, rather than a bench as approved in November 2017 17/18.138

18/19.115 Crime and Disorder

Councillors to discuss any recent events.

18/19.116 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details
12.10.18	18/01447/FUL	The Barn Salmonds Farm Salmonds Grove Ingrave Essex CM13 3RS	Formation of a ground level riding arena with sand surface
27.09.18	18/01513/FUL	2 Glebe Gardens Herongate Essex CM13 3PT	Demolition of existing conservatory, proposed lean-to single storey rear extension with new bifolding doors and roof lights. New timber frame front porch
03.10.18	18/01416/FUL	Green Keepers Cottage Thorndon Gate Ingrave Essex CM13 3RQ	Demolish attached side garage. Re-build garage and construct single storey outbuilding for gym use construct basement under both elements linking together and provide 2 rooflight windows
03.10.18	18/01543/TPO	The Timbers Thorndon Approach Herongate Essex CM13 3PA	Two Silver Birch trees fell Subject to (TPO23/1996) trees are dead or dying

18/19.117 Reports from Councillors

18/19.118 Training

- Councillors to consider their training needs from the EALC schedule for 2018 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

18/19.119 Items from Councillors to be added to the next Agenda.

18/19.120 Members to note that the next meeting will be held on Wednesday 28th November 2018 at St. Andrews Hall, Brentwood Road, Herongate, CM13 3PN commencing at 7.15pm.