

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Church Hall, School Lane, Ingrave CM13 3RB on Tuesday 24th July 2018 commencing 7.15pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

17th July 2018

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 18/19.068 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 18/19.069 Apologies for absence**
- 18/19.070 Minutes**
Members to approve the Minutes of the **Parish Council Meeting** held on Wednesday 27th June 2018.
- 18/19.071 Progress Report from the Clerk**
- 18/19.072 To receive member's declaration of interests in items on the agenda.**
- 18/19.073 Finance**
- Members to approve cheques signed since the last meeting.
 - Members to approve and sign cheques at this meeting.
 - Members to approve the accounts/bank reconciliation for July 2018.
- 18/19.074 Financial Regulations**
Members to consider adopting the Financial Regulations amended by the Clerk to be in line with recommendations made in the Internal Audit Report to enable the Council to gain control over the bank account.

18/19.075 Online Banking

Members to consider opening an online bank account with CAF Bank which would enable the council to make online payments to suppliers

18/19.076 Bank Signatories

Members to consider Cllr. D. Watts becoming a signatory on the bank account.

18/19.077 Community Emergency Plan

Cllr David Hills to update Members on his progress with this project.

18/19.078 Media and Social Media Policy

Members to consider the adoption of the Media and Social Media Policy circulated by the Clerk prior to the meeting.

18/19.079 Crime and Disorder

Councillors to discuss any recent events.

18/19.080 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

No planning applications have been received.

18/19.081 Reports from Councillors

18/19.082 Training

- Councillors to consider their training needs from the EALC schedule for 2018 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

18/19.083 Items from Councillors to be added to the next Agenda.

18/19.084 Members to note that the next meeting will be held on Wednesday 26th September 2018 at St. Andrews Hall, Brentwood Road, Herongate, CM13 3PN commencing at 7.15pm.