

# Herongate and Ingrave Parish Council



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**Minutes of the Herongate & Ingrave ANNUAL PARISH ASSEMBLY held at St. Nicholas Church Hall, Ingrave, Tuesday, 22<sup>nd</sup> May 2018 commencing at 7.00pm.**

**In the Chair:** Cllr Alan Kingsford

**Present:** Cllr. David Hills, Cllr. Martin Hannush (Vice Chair), Cllr. David Watts, Cllr. Sheila Murphy, Cllr. Kelly Pegram and Cllr. Stewart Theobald.

**Officers:** Mrs. Stephanie Robinson (Clerk and RFO)

**Members of the public:** 7 members of the public including Cat Tierney the Ward Councillor.

## 1. Welcome from the Chairman

The Chairman welcomed all attending and informed the Public that this meeting is an opportunity for the public to express their opinions on the activities of the Parish Council and bring interesting topics such as Groups and Clubs to the attention of the Meeting. The Chairman informed the public that the meeting would be audio recorded.

## 2. Opportunity for the Public to speak

- A resident asked why the Parish Council was not publishing details regarding major developments on Greenbelt in the Parish Newsletter, with particular reference to Stoneyhills Golf Club. It was explained that timing of the 3 newsletters a year means that it is not always possible to highlight planning applications prior to the end date for comments. The Parish Council agreed that they would look at their procedures concerning large scale developments in the parish. They would look at whether they could send leaflets out to every resident if a planning application went in that was over a certain number of houses (possibly more than 12 houses).
- Another resident stated that she felt there was a lack of communication from the Parish Council. The Chairman said the Parish Council will look at how they can improve their communication with local residents.

## 3. Apologies for absence

Apologies were received from Cllr. Louise McKinlay who had a prior commitment.

**Proposed: Cllr. M Hannush**

**Seconded: Cllr. D Watts. All Agreed**

**4. Minutes of the Annual Parish Assembly dated 16<sup>th</sup> May 2017**

It was agreed that the Minutes of the Annual Parish Assembly dated 16<sup>th</sup> May 2017 be accepted as a true record and signed by the Chairman, Cllr A. Kingsford.

**5. Chairman's Report**

Cllr A. Kingsford read an interesting report which highlighted the important achievements/projects of the Herongate & Ingrave Parish Council and changes seen over the past year. A copy of the report can be viewed on the PC Noticeboards and on the website.

**6. Financial Report 2017/18**

The Responsible Financial Officer, Mrs. Stephanie Robinson, presented the Financial Report 2017/18 as well a sheet of Financial Highlights for 2017/18, both of which can be viewed on the PC website. All members agreed that this information was a true record of the finances for 2017/18.

**Proposed: Cllr D Watts**

**Proposed: Cllr M Hannush**

**All agreed**

**7. Date of next meeting**

The date of the next Annual Parish Assembly was agreed to be held on Tuesday, 21st May 2019.

**All agreed**

Cllr. A. Kingsford thank all those attending the Annual Parish Assembly and advised that the Annual Parish Council Meeting would follow.

The meeting closed at 7.47pm.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_

UNSIGNED UNTIL ANNUAL PARISH ASSEMBLY IN 2019