

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN on Wednesday 27th June 2018 commencing 7.15pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

19th June 2018

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 18/19.050 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 18/19.051 Apologies for absence**
- 18/19.052 Minutes**
Members to approve the Minutes of the **Annual Parish Council Meeting** held on Tuesday, 22nd May 2018.
- 18/19.053 Progress Report from the Clerk**
- 18/19.054 To receive member's declaration of interests in items on the agenda.**
- 18/19.055 Finance**
- Members to approve cheques signed since the last meeting.
 - Members to approve and sign cheques at this meeting.
 - Members to approve the accounts/bank reconciliation for June 2018.
- 18/19.056 Audit Report 2017/18**
Members to note the Internal Audit Report submitted by Maurice Howard CPFA and previously circulated to all members and discuss the recommendations made.

18/19.057 Financial Regulations

Members to consider amending the Financial Regulations in line with recommendations made in the Internal Audit Report to enable the Council to gain control over the bank account.

18/19.058 Community Emergency Plan

Cllr David Hills to update Members on his progress with this project.

18/19.059 Code of Conduct

Members to review and consider the adoption of the updated Code of Conduct.

18/19.060 Verges/Cricket Green

Members to consider requests made from residents that the Parish Council fund additional cuts to the Cricket Green during the Cricket season and the rural verges in Billericay Road.

18/19.061 Posts around Green Man Public House

Members to discuss funding additional posts around the Green Man Public House to prevent further damage to the Green and to deter parking on the grass.

18/19.062 Crime and Disorder

Councillors to discuss any recent events.

18/19.063 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details
30.05.18	18/00827 /FUL	30 Peartrees Ingrave Essex CM13 3RP	Demolish existing rear projection and add single storey rear extension and front porch, add front and rear rooflights with alterations to fenestration
31.05.18	18/00836 /FUL	Salmonds Hall Salmonds Grove Ingrave Essex CM13 3RS	Two storey rear extension with loft conversion including roof lights. New door to rear with additional window to ground floor. Removal of door to west side elevation to be replaced with window, new windows to side elevation. New windows to ground and first front elevation.
05.06.18	18/00853 /FUL	29 Common Road Ingrave Essex CM13 3QL	Single storey rear extension to include roof lights.
06.06.18	18/00629 /FUL	The Farmhouse 49 Cricketers Lane Herongate Essex CM13 3QB	Demolition of some 20th century parts at the rear of the property, single storey rear extension, removal/replacement of windows/doors, internal alterations, and external alterations.

18/19.064 Reports from Councillors

18/19.065 Training

- Councillors to consider their training needs from the EALC schedule for 2018 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

18/19.066 Items from Councillors to be added to the next Agenda.

18/19.067 Members to note that the next meeting will be held on Tuesday, 24th July 2018 at St. Nicholas Church Hall, School Lane, Ingrave, CM13 3RB commencing at 7.15pm.