

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs Stephanie Robinson
The Dower House
135-139 Billericay Road
Herongate
Essex
CM13 3SD
Tel: 07512 078975

Email: clerk@herongateandingravepc.org.uk

Website: www.herongateandingravepc.org.uk



HERONGATE AND INGRAVE ANNUAL PARISH ASSEMBLY

Members of the Council are hereby summoned to attend the ANNUAL PARISH ASSEMBLY of Herongate and Ingrave at St. Nicholas Church Hall, Ingrave, Tuesday, 22nd May 2018 at 7.00pm for the purpose of transacting the following business.

This meeting will be followed by the ANNUAL PARISH COUNCIL MEETING, at the same venue, commencing at 7.30pm. THE PUBLIC AND PRESS ARE INVITED TO ATTEND BOTH MEETINGS.

Signed:

Cllr. A. Kingsford
Chairman

Date: 14th May 2018

The Annual Parish Assembly is an opportunity for the public and press to express their opinions on what the Parish Council is doing. No votes taken at this meeting are binding on the Parish Council although they will be considered at the next meeting of the Parish Council. Only members of the public on the Herongate and Ingrave Register of Electors can vote on an issue – other members of the public can attend and express their opinions but not vote.

AGENDA

1. Welcome from the Chairman

The Chairman will welcome the Public and offer refreshments.

2. Opportunity for the Public to speak

The Public will have an opportunity to express their opinions on the activities of the Parish Council and bring interesting topics such as Groups and Clubs to the attention of the Meeting.

3. Receive apologies for absence

The Parish Council to consider apologies given by Members unable to attend the Meeting.

4. Minutes of the Annual Parish Assembly 2017

Members to agree and sign the Minutes of the Annual Parish Assembly held on Tuesday, 16th May 2017.

5. Chairman's Report

The Chairman to present his Report which will outline the events and achievements of the Parish Council over the past year

6. Financial Report 2017/18

The Responsible Financial Officer, Mrs. Stephanie Robinson, will present the Financial Report 2017/2018

7. Arrange a date for the next meeting

Suggestion, Tuesday, 21st May 2019