

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane, Ingrave CM13 3RB on Tuesday, 20th March 2018 commencing 7.15pm for the purpose of transacting the following business.

Signed

Stephanie Robinson
Clerk to Herongate and Ingrave Parish Council

13th March 2018

The Press and Public are also cordially invited to attend this meeting.

AGENDA

17/18.190 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

17/18.191 Apologies for absence

17/18.192 Minutes

Members to approve the Minutes of the **Ordinary Parish Council Meeting** held on Wednesday, 28th February 2018.

17/18.193 Progress Report from the Clerk

17/18.194 To receive member's declaration of interests in items on the agenda.

17/18.195 Finance

- a) Members to approve cheques signed since the last meeting.
- b) Members to approve and sign cheques at this meeting.
- c) Members to approve the accounts/bank reconciliation for March 2018.

17/18.196 Standing Orders, Risk Management Plan and Financial Regulations reviewed by the Chairman and the Clerk on 15TH March 2018.

Members to note that there were no changes from the previous year.

- Members to consider and approve the Standing Orders for 2018.
- Members to consider and approve the Risk Management Plan for 2018.
- Members to consider and approve the Financial Regulations for 2018.

17/18.197 Herongate Tye

- Members to note that installation of the noticeboard has been delayed to allow Councillors to discuss the results of the consultation and a possible alternative site for the noticeboard outside Mount Thrift Farm.

17/18.198 Community Emergency Plan

Cllr David Hills to update Members on his progress with this project.

17/18.199 Defibrillators

Cllr Alan Kingsford to update members on possible places to put the 3rd defibrillator.

17/18.200 Sponsorship of Ingrave and Herongate Flower Show

Following a recent request from the Flower Show Committee, Members to consider making a donation towards the printing of the schedule for the next Flower Show. Last year H&IPC made a donation of £200.00 to this Group and the PC was noted in the Schedule as a sponsor.

17/18.201 Commemorative bench for WW2 airplane crash over West Horndon

- Councillors to discuss the possibility of a joint project with West Horndon to commission a commemorative bench to mark the occasion of the anniversary of the crash.

17/18.202 Community Garden Project

- Councillors to discuss the possibility of a donation to the Community Garden Project.

17/18.203 Crime and Disorder

Councillors to discuss any recent events.

17/18.204 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications. Planning Applications received after this Agenda is published and before the meeting will be added as appropriate.

Date Rec'd	Planning App. No.	Address	Planning Details	Date App Agreed at PC Meeting
12.03.18	18/00324/LBC	4 Thorndon Hall Thorndon Park Ingrave Essex CM13 3RJ	Alterations to remove and re-position internal stud walls to create new layout	
09.03.18	18/00302/FUL	38 Common Road Ingrave Essex CM13 3QL	Construction of a rear conservatory.	

17/18.205 Reports from Councillors

17/18.206 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

17/18.207 Training

- Councillors to consider their training needs from the EALC schedule for 2018 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

17/18.208 Items from Councillors to be added to the next Agenda.

17/18.209 Members to note that the next Ordinary Parish Council meeting will be as follows: St. Andrews Hall, Brentwood Road, Herongate CM13 3PN, Wednesday 25th April 2018, 7.15pm.

17/18.210 Exclusion to the Public

Members to approve, pursuant to section 1(2) of the Public Bodies (Admission to meetings) 1960 Act that due to the confidential nature of the business to be transacted the Press and Public be excluded from discussions relating to personal matters.

17/18.211 Members to discuss and consider matters relating to Personnel