

# Herongate and Ingrave Parish Council



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**Minutes of the Ordinary Parish Council Meeting held at St. Nicholas Hall, School Lane, Ingrave CM13 3RB on Tuesday, 25<sup>th</sup> July 2017 commencing 7.15pm**

**In the Chair:** Cllr Alan Kingsford

**Present:** Cllrs Alan Bayless, Martin Hannush, Sheila Murphy, Kelly Pegram and Stewart Theobald

**Officers:** Theresa Grainger (Parish Clerk)

**Members of the public:** Cllr L. McKinlay (ECC) and six members of the public.

**THE CHAIRMAN ADVISED THAT THE MEETING WOULD BE RECORDED.**

**17/18.066 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

- A resident reported that several posts around the common outside of the Green Man public house were rotten. Possibly some had been broken by the cars parked there. It was also mentioned that the grass verge is being eroded around this common and also in Ablins Lane, again where cars park. Another resident spoke about erosion along the Billericay Road from the Old Dog public house to Dunton Road where there is frequent flooding. This problem has been reported to ECC in the past. Cllr Louise McKinlay offered to follow this up and Cllr Sheila Murphy offered to walk around the common outside the Green Man to establish how many posts need replacing.
- A resident raised the issue of the redevelopment of the Esso Garage by BP to include a M&S shop. She felt that nobody has been taking any notice of her distress and concerns that it would appear the building work is closer to her property than approved. The development was overbearing and excluded light from her back garden. Also the boundary fence needed to be higher to block the view of the site. Several trees which shielded the view had been removed. Cllr Sheila Murphy responded to say that she had spoken with the Planning Officer who was going to arrange a meeting with the Developer, Parish Councillor/s and concerned residents on site.
- A resident raised an issue regarding the “no parking” and “fixed penalty fines” signage in the small road to the water works in Cricketers Lane, Herongate. Cllr Louise McKinlay advised that Officers would be sent to review the situation.
- Cllr Alan Kingsford asked Cllr Louise McKinlay what is happening about the LDP which is now 9 month in. Cllr McKindly advised that the Government has released a document which increases the number of homes expected to be built therefore the LDP needs to be revisited. Hopefully there should be further information September/October 2017.

- Cllr Martin Hannush asked Cllr Louise McKindly what is happening about the herongate Village Hall. Cllr McKinlay advised information should be available the following week.

#### **17/18.067 Apologies for absence**

Apologies were received from Cllr P. Hawkins and Cllr M. Kelly due to work commitments and holidays. Apologies and reasons were accepted.

**Proposed: Cllr M. Hannush    Seconded: Cllr A. Kingsford    All agreed**

#### **17/18.068 Minutes**

- Members approved the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 28<sup>th</sup> June 2017.

**Proposed: Cllr S. Murphy    Seconded: Cllr S. Theobald    All agreed**

#### **17/18.069 Progress Report from the Clerk**

The Clerk reported that:

- The notice board for Herongate Tye has been ordered, the site scanned for services and permission obtained. Once a delivery date has been confirmed the Contractor would be asked to install asap.
- The PC has joined the ECC Salt Bag Patnrship for 2017.
- All cheques for donations have been sent off.

#### **17/18.070 To receive Members' declarations of interest in items on the agenda**

There were no Declarations of Interest.

#### **17/18.071 Finance**

##### **a) Members to approve cheques signed since the last meeting.**

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>
1168	Essex & Herts Air Ambulance (donation)	£500.00
1170	1 <sup>st</sup> Ingrave Scout Group (donation)	£500.00
1172	H. Kingsford (re-issue of cancelled cheque no. 1162)	£186.84
1173	A. Kingsford (re-issue of cancelled cheque no. 1155)	£21.60
1175	Unbrako (concrete blocks for Button Common)	£2,131.20

**Proposed: Cllr S. Murphy    Seconded: Cllr K. Pegram    All agreed**

##### **b) Members to approve and sign cheques at this meeting.**

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>
1176	Ingrave & Herongate Flower Show (donation)	£200.00
1177	Cut Above (strimming & salting)	£1,140.00
1178	The Society of Local Council Clerks (membership)	£81.00
1179	Essex Pension Fund	£302.57
1180	HMRC (PAYE)	£189.29
1181	Administration	£358.66
1182	Administration	£690.33

**Proposed: Cllr K. Pegram    Seconded: Cllr S. Theobald    All agreed**

##### **c) Members approved the accounts/bank reconciliation for July 2017.**

Current Account	£34,328.00
Business 30 day Investment Account	£3,852.00
Fixed Term Deposit Maturity Date 12.12.17	£25,000.00

**Proposed: Cllr S. Murphy    Seconded: Cllr A. Bayless    All agreed**

#### **17/18.072 Misuse of Motor Cycles in the Countryside**

Since the last meeting Cllr P. Hawkins has advised that he does not have the time to conduct the survey of walkers and horse riders. Cllr A. Bayless offered to help with this project. Also Alan

Marsh has offered to identify areas where restrictions can be put in to prevent motor cyclists from driving across fields and along the Public Rights of Way in a dangerous manner.

**17/18.073 Parish Council Facebook**

It was unanimously agreed to permanently suspend from the PC Facebook site the two members of the public have been posting messages of an obscene nature.

**Proposed: Cllr M. Hannush and UNANIMOUSLY AGREED**

**17/18.074 Herongate Tye**

Cllr A. Kingsford advised that the notice board had been ordered with a 6 week delivery time. It will be installed on the corner of the road to Heron Hall and the Billericay Road by the existing services and this should be completed by the end of August 2017.

**17/18.075 Redevelopment of the former indoor bowls club at South Essex Golf Centre**

Cllr A. Kingsford advised that there is a proposal to build 14 houses on the brown field site which is part of the site and upgrade/redevelopment of the sports facility at the Golf Club. The Developers are conducting a meeting of the Parish Councils, H&IPC and WI the following week. At least 4 members of this PC will attend.

**17/18.076 Ingrave Playing Field Fitness Equipment**

Members noted that the RFO had received notification from Came & Company confirming that as long as the equipment is inspected by RoSPA at least once a year, irrespective of who has arranged this, the policy will respond in the event of a claim. **NOTED**

**17/18.077 Defibrillators**

Cllr A. Kingsford advised that he has only ordered two defibrillators so far, one for each of the Churches and hopes to have these installed by the end of August 2017. He has had a meeting with a First Responder for the Ambulance Service, Roy Tyzak who is going to organise training in the use of the equipment. **NOTED**

**17/18.078 Crime and Disorder**

It was reported that there have been Travellers on Shenfield Common and in other parts of the area.

**17/18.079 Planning**

- Members noted the Planning Applications listed on the Agenda and advised that they had no objections to make.

<b>Planning App. No.</b>	<b>Address</b>	<b>Planning Details</b>
17/00917/FUL	24 Peartrees, Ingrave	Loft conversion to include dormer to front and rooflights to front and side
17/01007/FUL	63 The Meadows, Ingrave	Single storey side and part single part two storey rear extensions, extend front dormer

- Regarding the Planning Schedule previously circulated, Members expressed concern regarding 17/00699/FUL – Bladen Wood Farm, Blind Lane, Herongate – Demolition of existing storage building and construct detached house with associated parking and landscaping – and asked Cllr S. Murphy to refer this application.

**Proposed: Cllr A. Bayless**

**Seconded: Cllr K. Pegram**

**All agreed**

**17/18.080 Reports from Councillors**

- It was reported that the white gates at the entrance to the villages had been painted however the cones had not been collected. Cllr S. Murphy to report this to BBC.
- Cllr S. Murphy reported that with the money raised last year for the Queen's Jubilee the small bank to the rear of St. Nicholas Church Hall would be cleared and planted out with new Queen's Jubilee roses on the weekend of 16/17<sup>th</sup> September 2017. The Venture Scouts, under the guidance of Sarah Parish (Deputy Commissioner for Brentwood) would be volunteering to do this work and there will be a BBQ for anybody who wants to help out that weekend.
- Cllr Murphy also reported that the Hog Roast made £1,800 this year and asked if the Parish Council would be willing to make a small donation next year.
- Cllr Murphy advised that local resident, Ray Thomas, was holding an open day to celebrate 'Wendy's Kitchen' with strawberries and cream on Tuesday, 1<sup>st</sup> August 2017.
- Cllr Alan Kingsford mentioned that Alan Marsh has offered to lend his farm equipment in the event of a Parish Emergency.

**17/18.081 Correspondence**

Members reviewed and noted the list of General Correspondence received by the Clerk since the last Ordinary meeting.

**17/18.082 Training**

No comments were made regarding training.

**17/18.083 Items from Councillors to be added to the next Agenda**

None.

**17/18.084 Members noted that the next meetings will be held on Wednesday, 27<sup>th</sup> September 2017 at St. Andrews Hall, Brentwood Road, Herongate, CM13 3PN commencing at 7.15pm**

The meeting ended at 9.05pm.

Signed:..... (Chairman)

Date:.....