

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the ANNUAL PARISH COUNCIL MEETING of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane CM13 3RB on Tuesday, 24th May 2016 commencing 8.00pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

18th May 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 16/17.025 To elect a Chairman
- 16/17.026 To receive the Chairman's Declaration of Acceptance of Office
- 16/17.027 To elect a Vice Chairman
- 16/17.028 To receive the Vice Chairman's Declaration of Acceptance of Office
- 16/17.029 Apologies for absence
- 16/17.030 Public participation session with respect to items on the agenda and other matters that are of mutual interest.
- 16/17.031 To receive Members' Declarations of Interest in items on the agenda.
- 16/17.032 Minutes
Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 29th April 2016
- 16/17.033 Progress Report from the Clerk
- 16/17.034 General Power of Competence
Herongate and Ingrave Parish Council to confirm eligibility to use the General Power of Competence which is found in the Localism Act 2011 s1-8 and gives a local authority the statutory power to do anything that individuals may do without breaking other laws. To meet the

criteria as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, a local council must have a qualified Clerk and two thirds of Councillors must be elected at the last election, or at a subsequent by-election must equal or exceed two thirds of the total number of seats on the council.

16/17.035 Finance

- a) To approve cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) Members to approve the accounts/bank reconciliation for May 2016.

16/17.036 Internal Audit Report for the year 2015/2016

Members to note that the Auditor was due to return the books on 20th May 2016 and he will be preparing his report for the next meeting. As agreed at the last meeting, Maurice Howard CPFA will be appointed as Internal Auditor for the year 2016/2017.

16/17/037 Annual Return and Annual Governance Statement

Members to review and approve the Annual Return 2015/2016 and sign the Annual Governance Statement.

16/17.038 Herongate Tye

- a) Members to consider the purchase of a quantity of spring bulbs to be donated to the residents of Herongate Tye to be planted where appropriate for residents to enjoy.
- b) Members to consider the purchase of a Notice Board for the residents of Herongate Tye. The site of the board to be confirmed with BBC and the cost to be researched by the Clerk.
- c) Cllr A. Kingsford to report on the recent SpeedWatch activity along the Billericay Road to Herongate Tye.
- d) Cllr Kingsford/Cllr M Kelly to update Members on the progress of the 'Report a Problem ref. 2452087' regarding the pathway along the Billericay Road and recent discussions with residents of Herongate Tye.

16/17.039 Adult Fitness Equipment – Ingrave Playing Field

Cllr A. Kingsford to update Members on the Draft License received on 17.05.16 and seek approval to sign on behalf of the PC.

16/17.040 Village Benches

Cllr A. Kingsford to update Members of progress of this project.

16/17/041 Thorndon Country Park South

Concern has been reported by a resident regarding the BBQ season at Thorndon Country Park South. Members to discuss and put forward solutions.

16/17.041 Tree Stump outside St. Nicholas Church

Members to consider the estimates received from Ground Control - £395.00 + VAT, Essex Arb - £375.00 + VAT and ECC - £550.00 + VAT and traffic management at £300.00 + VAT. Neither private companies see the need for traffic management but would have to liaise with ECC regarding closing the pavement.

16/17/042 Broken Finger Post at junction of A128 and Billericay Road

- The Clerk raised a report with ECC which has been identified by engineers and added to the ECC schedule of works for 2016/2017. However, as this is not considered urgent it may not be repaired in this financial year. The Clerk has also identified that there maybe funding available through Essex Heritage Trust should the PC wish to continue with repairing the

finger post with the assistance of Mr. Nicholls as agreed at last month's meeting, agenda point no. 16/17.012.

16/17.043 Crime and Disorder

Councillors to discuss any recent events.

16/17.044 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

16/17.045 Reports from Councillors

16/17.046 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

16/17.047 Training

- Councillors to consider their training needs from the EALC schedule for 2016 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk
- Councillors who have recently attended training to give a brief outline of their courses.

16/17.048 Items from Councillors to be added to the next Agenda.

16/17.049 The next meeting will be held on Wednesday, 22nd June 2016 at St. Andrews Hall, Herongate commencing 7.15pm.