

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN on Wednesday, 27th April 2016 commencing 7.15pm for the purpose of transacting the following business.

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

21st April 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

GUEST SPEAKERS: Mrs. Debbie Powis – Former PCSO for Herongate and Ingrave.
Mr. Philip Cunliffe-Jones – Retired Solicitor and former Legal Officer at BBC.

16/17.001 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

16/17.002 Apologies for absence

16/17.003 Minutes

Acceptance of the Minutes of the Ordinary Parish Council Meeting held on Tuesday, 29th March 2016

16/17.004 Progress Report from the Clerk

16/17.005 To receive member's declaration of interests in items on the agenda.

16/17.006 Finance

- a) To approve cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) Members to approve the Year End Accounts for 2015/2016 to 31st March 2016.
- d) Members to approve the accounts/bank reconciliation for April 2016.
- e) Members to consider and approve the revised Draft Budget for 2016/2017.

- f) Members to consider the appointment of Maurice Howard CPFA for the 2015/2016 Accounts Audit and for an extra interim meeting in September which will increase the overall Audit cost by about £50.00.

16/17.007 Herongate Village Hall

- Cllr A. Kingsford to introduce Mr. Phillip Cunliffe-Jones, a former Legal Officer for BBC, to advise Members on the legal issues and complexities relating to the Parish Council becoming a Trustee/Custodian Trustee for the Hall.
- Members to consider, in light of the above advice, if the PC should take any responsibility for the Hall and, **if so:**
 - Members to consider becoming a Trustee for the Hall.
 - Members to consider becoming a Custodian for the Hall.**if not:**
 - Members to consider what course of action they would recommend to BBC regarding the future of the hall.

16/17.008 1st Ingrave Scout Group

- Cllr A. Kingsford to update Members on his visit to the Scout hut.
- Members to consider supporting an application for funding from 1st Ingrave Scout Group based on what is available in the revised Draft Budget and availability of the Discretionary Grant for 2016/2017.

16/17.009 Charity of the Year

The following Charities have recently applied to the PC for funding: - Essex Air Ambulance, based in Colchester, Magpas Air Ambulance, based in Huntingdon and 1st Ingrave Scout Group, based in Thriftwood. Members to consider adopting a Charity of the Year and the amount.

16/17.010 Adult Fitness Equipment – Ingrave Playing Field

- Cllr A. Kingsford to advise Members on the progress of this project and the increased cost for the 10 year Licence (with a 5 year break clause).
- Members to approve the cost of £500.00 + VAT and legal fees of £1,350.00 for the Licence.

16/17.011 Village Benches

Cllr A. Kingsford to update Members of progress in this matter.

16/17/012 Broken Finger Post at junction of A128 and Billericay Road

- Members to review previous correspondence from Mr. John Nicholls regarding the repair of the broken historical finger post.
- Members to consider that, should ECC not be willing to repair the finger post, the PC would be willing to pay for the replacement 'finger' at a cost of £283.00 + VAT. Mr. Nicholls is willing to do the repairs free of charge.

16/17.013 Parish Council Working Groups

Cllr A. Kingsford to present the final draft of the Working Groups document.

16/17.014 Website Security

Cllr A. Kingsford to report on the recent hacking of the PC website and advise how this has been rectified.

16/17.015 Crime and Disorder

Councillors to discuss any recent events.

16/17.016 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

16/17.017 Reports from Councillors

16/17.018 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

16/17.019 Training

- Councillors to consider their training needs from the EALC schedule for 2016 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk
- Councillors who have recently attended training to give a brief outline of their courses.

16/17.020 Items from Councillors to be added to the next Agenda.

16/17.021 The next meetings will be as follows:

ST NICHOLAS CHURCH HALL, SCHOOL LANE, INGRAVE
Tuesday 24th May 2016
ANNUAL PARISH ASSEMBLY – 7.00pm
ANNUAL PARISH COUNCI MEETING – 8.00pm

16/17.022 Exclusion to the Public

Council to approve, pursuant to section 1(2) of the Public Bodies (Admissions to meetings) 1960 that due to the confidential nature of the business to be transacted the press and Public be excluded from discussions relating to personnel matters.

16/17.023 Members to discuss and consider Personnel matters