

Herongate and Ingrave Parish Council



Clerk to the Council:
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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane, Brentwood Road, Ingrave CM13 3RB on Tuesday, 26th July 2016 commencing 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

21st July 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

16/17.068 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

16/17.069 Apologies for absence

16/17.070 Minutes

Acceptance of the Minutes of the **Ordinary Parish Council Meeting** held on Wednesday, 22nd June 2016

16/17.071 Progress Report from the Clerk

16/17.072 To receive member's declaration of interests in items on the agenda.

16/17.073 Finance

- a) To approve cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) Members to approve the accounts/bank reconciliation for July 2016.

16/17.074 Herongate Tye

Cllr M. Kelly to update on progress with his investigations into potholes, signage, notice boards, white gates and the possibility of a salt/grit bin.

16/17.075 Adult Fitness Equipment – Ingrave Playing Field

Cllr Alan Kingsford to update Members on correspondence regarding the positioning of the Adult Fitness Equipment.

16/17.076 Peartree Pond

- Members to note that a resident living adjacent to the pond requested the three Willow Trees be pruned as they are blocking out light to the property. Two estimates were sought: Cut Above - £350.00, no VAT and Prince Tree Surgery - £250 + VAT. Prince Tree Surgery will carry out the work on 20th July 2016.
- Members to consider the cost of £600.00, no VAT from Cut Above for the repair and painting of the wooden fence and the painting of the metal fence surrounding the Pond. This cost includes materials, wood and paint.
- Members to discuss and consider the renewal of the Contract with Greenstow Foliage Ltd. for the upkeep of Peartree Pond.

16/17.077 Community Resilience Plan – Emergency Plan

Cllr Paul Hawkins to update Members on his progress with this project and discuss how this project can be taken forward.

16/17.078 Parish Council Media Policy

Members to consider a Parish Council Media Policy. The Clerk will submit templates.

16/17.079 Crime and Disorder

Councillors to discuss any recent events.

16/17.080 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

16/17.081 Reports from Councillors

16/17.082 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

16/17.083 Training

- Councillors to consider their training needs from the EALC schedule for 2016 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk
- Councillors who have recently attended training to give a brief outline of their courses.

16/17.084 Items from Councillors to be added to the next Agenda.

16/17.085 The next meetings will be as follows:

**ST ANDREWS CHURCH HALL, BRENTWOOD ROAD, HERONGATE CM13 3PN
WEDNESDAY, 28TH SEPTEMBER 2016. THERE IS NO MEETING IN AUGUST.**