

Herongate and Ingrave Parish Council



Clerk to the Council:
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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Nicholas Hall, School Lane, Ingrave CM13 3RB on Tuesday, 25th October 2016 commencing 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

20th October 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 16/17.109 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 16/17.110 Apologies for absence**
- 16/17.111 Minutes**
Members to approve the Minutes of the **Ordinary Parish Council Meeting** held on Wednesday, 28th September 2016.
- 16/17.112 Progress Report from the Clerk**
- 16/17.113 To receive member's declaration of interests in items on the agenda.**
- 16/17.114 Finance**
- To approve cheques signed since the last meeting.
 - To approve and sign cheques at this meeting.
 - To approve the accounts/bank reconciliation for October 2016.
 - To approve reinvesting £25,000.00 in the Fixed Term Deposit Account which matures on 05.11.16.
 - To approve the Draft Budget for 2017/2018 and an increase of the D Base rate from £34.00 to £36.00 with a Precept of £38,500.00.
- 16/17.115 Herongate Tye**
- Cllr M. Kelly to update on progress with his investigations into potholes, signage, notice board and salt/grit bins.

- Members to consider an estimate from Whitehill Direct Ltd. for a Herongate Tye notice board.

16/17.116 Peartree Pond

Cllr Alan Kingsford to update Members regarding the renewal of the Contract with Greenstow Foliage Ltd. for the upkeep of Peartree Pond.

16/17.117 Community Resilience Plan – Emergency Plan

Cllr Paul Hawkins to update Members on his progress with this project.

16/17.118 Parish Council Media Policy and Data Protection Policy

Cllr Martin Hannush to present for consideration a draft Media Policy and draft Data Protection Policy.

16/17.119 Lighting of the Parish Council Christmas Tree Event Saturday, 3rd December 2016

- Members to note that Mrs. Claire Brew has kindly agreed to organise the Christmas Card Competition again this year.
- Members to discuss who will be responsible for the refreshments, mince pies/mulled wine, soft drinks, etc.

16/17.120 Visit of Cllr Louise McKinlay to our November Meeting

Cllr Martin Hannush proposes that all residents should be made aware of the forthcoming visit of Cllr Louise McKinlay to the PC meeting on Wednesday, 23rd November 2016 for a Q and A session in order that they can put forward questions to the Clerk for orderly presentation by the Chair.

16/17.121 Crime and Disorder

Councillors to discuss any recent events.

16/17.122 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications.
- Cllr Sheila Murphy to report if BBC would be making a charge for paper copies of Planning Applications.

16/17.123 Reports from Councillors

16/17.124 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

16/17.125 Training

- Councillors to consider their training needs from the EALC schedule for 2016 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

16/17.126 Items from Councillors to be added to the next Agenda.

16/17.127 Members to note that the next Ordinary Parish Council meeting will be as follows:

St. Andrews Hall, Brentwood Road, Herongate, CM13 3PN, Wednesday 23rd November 2016, 7.15pm