

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave Parish Council at St. Andrews Hall, Brentwood Road, Herongate CM13 3PN on Wednesday, 23rd November 2016 commencing 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

17th November 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

The Parish Council is pleased to welcome Cllr Louise McKinlay, Leader of Brentwood Borough Council. Cllr McKinlay is attending to discuss any specific local issues and brief the Parish Council on some of the key projects that are being delivered across the Borough. The Chairman will pose any questions from the Public and Parish Council.

16/17.128 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

16/17.129 Apologies for absence

16/17.130 Minutes

Members to approve the Minutes of the **Ordinary Parish Council Meeting** held on Tuesday, 25th October 2016.

16/17.131 Progress Report from the Clerk

16/17.132 To receive member's declaration of interests in items on the agenda.

16/17.133 Finance

- a) To approve cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) To approve the accounts/bank reconciliation for November 2016.

16/17/134 Cricket Green, Herongate

Members to consider and retrospectively approve the replacement of at least 20 wooden posts on the perimeter of the Cricket Green (as reported by Cllr Alan Kingsford at the October 2016 meeting). All work was carried out by Cut Above, local contractor.

16/17.135 Herongate Tye

- Cllr M. Kelly to update on progress with his investigations into potholes, signage, notice board and daffodil bulbs.
- Cllr M. Kelly to report on his recent meeting with Cllr Roger Hirst and Herongate Tye residents.

16/17.136 Peartree Pond

Members to consider and approve a new Contract with Greenstow Foliage Ltd. for the upkeep of Peartree Pond. The Contract will run from 30.11.16 to 01.12.17 with a two month break December – January at a cost of £1,380 including VAT.

16/17.137 Community Resilience Plan – Emergency Plan

Cllr Paul Hawkins to update Members on his progress with this project. Cllr Hawkins was not available at the October meeting.

16/17.138 Parish Council Media Policy and Data Protection Policy

Cllr Martin Hannush to present for consideration a draft Media Policy and draft Data Protection Policy. Cllr Hannush was not available at the October meeting.

16/17.139 Christmas Card Competition/Lighting of the Parish Christmas Tree

Members to consider the wonderful submissions from Ingrave Johnstone School and decide who will turn on the lights of the Christmas Tree.

16/17.140 Crime and Disorder

Councillors to discuss any recent events.

16/17.141 Planning

- To receive a list of planning applications received since the last meeting and review the progress of previous applications.
- Members to note that if a paper copy of a Planning Application is requested it will cost £16.90 for the first copy and £2.50 for each subsequent copy.

16/17.142 Reports from Councillors

16/17.143 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

16/17.144 Training

- Councillors to consider their training needs from the EALC schedule for 2017 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk

16/17.145 Items from Councillors to be added to the next Agenda.

16/17.146 Members to note that the next Ordinary Parish Council meeting will be as follows:

St. Nicholas Church Hall, School Lane, Ingrave, CM13 3RB, 7.15pm Tuesday, 24th January 2017