

# Herongate and Ingrave Parish Council



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**Minutes of the Parish Council Meeting held at St. Nicholas Hall on Tuesday, 27<sup>th</sup> October 2015 at 7.15pm.**

**In the Chair:** Cllr Alan Kingsford

**Present:** Cllrs Neil Amor, Alan Bayless, Martin Hannush, Paul Hawkins and Stuart Theobald

**Officers:** Mrs Theresa Grainger (Clerk) and Mr David Tooke-Kirby (RFO)

**Members of the public:** Six plus Cllr Jo Squirrell (Ward)

**15/16.110 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Residents asked if the kerb at Heron Chase had been reported. The Clerk will look into this again.

**15/16.111 Apologies for absence**

Apologies were received from Cllr S. Murphy, Cllr M. Lewindon and Cllr R. Hirst (ECC). Apologies were accepted.

**Proposed:** Cllr A. Kingsford **Seconded:** Cllr A. Bayless **All agreed**

**15/16.112 Minutes**

The Minutes of the Ordinary Parish Council Meeting held on Wednesday, 30<sup>th</sup> September 2015

**Proposed:** Cllr M. Hannush **Seconded:** Cllr N. Amor **All agreed**

**15/16.113 Progress Report from the Clerk**

**Report on matters arising from Minutes dated 30<sup>th</sup> September 2015**

**15/16,100 Members' Apologies** Following the decision to keep a separate record of the reasons why Members do not attend meetings, I have created an electronic table and will update accordingly.

**The Report was noted.**

**15/16.114 To receive Members' declarations of interest in items on the agenda**

It was noted that there were no Declarations of Interest.

**15/16.115 Finance**

a) Cheques signed since the last meeting:- None

b) Cheques signed at this meeting:-

Payee	Cheque No.	Amount
Poppy Appeal (two wreaths)	927	£50.00
Administration	928	£597.92

Administration	929	£394.59
Essex Pension Fund	930	£286.07
HMRC (PAYE)	931	£184.59

**Proposed: Cllr A. Bayless      Seconded: Cllr N. Amor      All agreed**

c. To approve accounts/bank reconciliation for October 2015.

Current Account	£32,748.00
30 Day Investment Account	£3,849.00
Fixed Term Deposit Account 1.00% Maturity 05.11.15	£25,000.00

**Proposed: Cllr M. Hannush      Seconded: Cllr P. Hawkins      All agreed**

d. The Draft Budget for 2016/2017 was considered and the RFO circulated a financial history to Members. The Draft Budget was approved with a Precept of £34,921.00 (Band D £34.00).

**Proposed: Cllr A. Bayless      Seconded: Cllr P. Hawkins      All agreed**

### **15/16.116    Ingrave Playing Field – Adult Fitness Equipment**

Cllr A. Kingsford reported on the discussions from the recent Playing Field Committee Meeting. The Committee has now taken a copy of the Business Plan for consideration at the next meeting of the Board of Governors. The PC is already in agreement with the proposals providing Mrs. Burton can obtain all the funding necessary to complete the installation. Anybody employed to be responsible for maintenance will need to attend a ROSPA course. At the moment ECC has not given approval for the project.

### **15/16.117    HM Queen Elizabeth II 90<sup>th</sup> Birthday in 2016 and Longest Reign**

Cllr A. Kingsford reported that this project was discussed at the recent Playing Field Committee meeting where permission was granted to hold the event which would be similar to the 2012 Jubilee celebrations. The Flower Show Committee are meeting on 9<sup>th</sup> November so more information will be available by the next PC meeting.

### **15/16.118    Lighting of the Christmas Tree Event 2015**

Cllr A. Kingsford reported that he had been in touch with ECC Lighting and they have promised that the lamp post will be installed and connected within the next 4 to 6 weeks. Solar lights have been considered and dismissed as too costly. Other possibilities are being considered but the PC is still hopeful that power will be restored in time.

### **15/16.119    Village Planters**

Cllr A. Kingsford reported that he had approached two companies for a maintenance agreement on the planters but neither had come back to him. The PC does not want to end up with empty parched boxes full of weeds. He will approach other independent residents for their help and report back at the next meeting if there is any news.

### **15/16.120    Neighbourhood Plan (Village Plan)**

It was agreed that the Working Group - Cllrs A. Kingsford, P. Hawkins, M. Hannush and S. Murphy would meet to discuss a strategy to take this project forward. No date was set but Cllr Kingsford agreed to organise.

### **15/16.121    Councillors' Geographical Areas of Responsibility**

Cllr A. Kingsford circulated a list for consideration. Some changes were made and this will be published in the February 2016 Newsletter.

### **15/16.122    Herongate War Memorial**

Cllr A. Kingsford reported that Rev David Bagwell had informed the PC that should the Methodist Church cease to meet at St. Andrews, Herongate then the building and land would revert back to

the Diocese and the Church of England would be responsible. Any applications at that point would have to be made to the Church of England.

**15/16.123 Dates for Ordinary Parish Council Meetings 2016**

A list of PC Meetings was circulated by the Clerk prior to the Meeting. This list will be posted on the website and notice boards. There were no objections.

**Proposed: Cllr A. Bayless      Seconded: Cllr P. Hawkins      All agreed**

**15/16.124 Crime and Disorder**

A complaint was received from a local elderly resident who backs onto the Playing Field that youths were camping there and climbed over her fence to cause a nuisance. It seems that the Police refused to come out to this vulnerable person. It was felt that the community should pull together and perhaps re-establish Neighbourhood Watch. Cllr A. Kingsford offered to take this forward.

**15/16.125 Planning**

A list of Planning Applications received and determined since the last meeting was agreed.

**Proposed: Cllr N. Amor      Seconded: Cllr P. Hawkins      All agreed**

**15/16.126 Reports from Councillors**

- Cllr N. Amor reported that he had put the photos of the War Memorial Rededication on the website.
- Cllr A. Kingsford reported that Costcutters, Herongate was now open.
- Cllr A. Kingsford also reported that the PC Newsletter would be distributed within the next few weeks.

**15/16.127 Correspondence**

A list of correspondence for October was noted.

**15/16.128 Training**

- None
- There were no other reports regarding training.

**15/16.129 Items from Councillors to be added to the next Agenda**

None.

**15/16.130 The next meeting will be as follows: Wednesday, 30<sup>th</sup> November 2015, 7.15pm at St. Andrews Hall, Ingrave.**

**The meeting ended at 8.40pm**

**Signed:-----Chairman**

**Date:-----**