

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Andrews Hall. Herongate on Wednesday, 24th February 2016 at 7.15pm.

In the Chair: Cllr Alan Kingsford

Present: Cllrs Martin Hannush (Vice Chair), Neil Amor, Alan Bayless, Paul Hawkins and Stewart Theobald

Officers: Mrs Theresa Grainger (Clerk)

Members of the public: Five plus Mr Mark Kelly (Candidate for vacancy of Councilor)

THE CHAIRMAN ADVISED ALL PRESENT THAT THE MEETING WOULD BE RECORDED USING A VOICE RECORDER

15/16.165 Public participation session with respect to items on the agenda and other matters that are of mutual interest

- A resident asked if there had been any progress with the problem of broken kerb stones in Heron Chase, Herongate. He advised that this issue has been ongoing since 2010. The Clerk will report this matter again. The same resident also expressed his concern regarding the issue of Traveller sites within the LDP. He was advised that there are 18 sites designated for Travellers but none in Herongate and Ingrave.
- Mrs Helen Kingsford, Editor of the Parish Council Newsletter, thanked all those people who helped with the delivery of the February Newsletter. She had received a message of appreciation from an 86 year old resident who said the Newsletter made him feel like part of the community.
- A resident advised that the pathway across the greensward between the Green Man and Billericay Road is in a bad state of repair. The Clerk will raise this problem with Essex Highways.
- A resident from Herongate Tye reported that the footpath along the Billericay Road is full of potholes, especially outside the houses near the Old Dog Public House. This poses a safety issue especially for the children who have to walk this route to catch the school bus in Herongate. The Clerk will ask Essex Highways to investigate.

15/16.166 Apologies for absence

Apologies were received from Cllr Sheila Murphy, Cllr Kelly Pegram and Cllr Roger Hirst (ECC). Apologies and reasons were accepted.

Proposed: Cllr N. Amor

Seconded: Cllr P. Hawkins

All agreed

15/16.167 Minutes

The Minutes of the Ordinary Parish Council Meeting held on Tuesday, 26th January 2016 were accepted as a true record.

Proposed: Cllr M. Hannush Seconded: Cllr N. Amor All agreed

15/16.168 Progress Report from the Clerk

Report on matters arising from Minutes dated 26th January 2016

Regarding the lamp post stumps I have received the following reply from Highways:-

- *By junction with Running Waters, Ingrave in the central reservation - signs S2 and S3 awaiting funding and cant remove (no budget).
Next to the Ingrave Village sign, opposite St. Nicholas Church, Ingrave, currently leaning over at 45 - I have sent a crew over this afternoon to assess and if needed make safe.
By Heron Chase, Herongate – I have emailed a colleague regarding the stump you report near Heron Close, on the Brentwood Road and believe this may be a supply pillar for the lighting in this area. If this turns out to be the case we may wish to replace it with a bespoke pillar cabinet.
Down by Cockriden Farm, close to junction with A127 – column 090 was damaged in an accident 5/5/2015 and will be replaced.
Until a new column or sign is put in position we are unable to remove the stumps.*

Regarding the issue of a resident in Middle Road, Ingrave driving across the grass and pavement to gain access to his property, this matter has been referred to the local PCSO and I am awaiting a response.

The Progress Report was noted.

15/16.169 To receive Members' declarations of interest in items on the agenda

It was noted that there were no Declarations of Interest.

15/16.170 Co-option of a New Parish Councillor

Candidates: Mr Mark Kelly and Mrs Susan Flood

A brief biography from Mr Mark Kelly had been circulated to Members prior to the meeting. Mr Kelly made a representation and Members asked questions relating to his commitment to the role and time he had available. **A blind ballot was taken and 5 Members voted for Mr. Kelly and 1 Member voted for Mrs S. Flood who had failed to attend. Mr Kelly signed the Declaration of Acceptance of Office and took his place at the table.** Cllr Kelly advised that he had no declarations of interest in items on the agenda.

15/16.171 Finance

a) No Cheques signed since the last meeting:-

b) Cheques signed at this meeting:-

Payee	Cheque No.	Amount
The Printing Place Ltd. (Newsletter)	958	£480.00
EALC (Training)	959	£40.00
P. Hawkins (Planning Appeal + Training Exp.	960	£90.15
H. Kingsford (Newsletter)	961	£183.68
Administration	962	£457.10
HMRC (PAYE)	963	£193.83
Essex Pension Fund	964	£297.89
Administration	965	£614.71

Proposed: Cllr P. Hawkins Seconded: Cllr N. Amor All agreed

c) The accounts/bank reconciliation for February 2016 were approved.

Current Account £23,292.00

Business 30 day Investment Account £3,850.00

Fixed Term Deposit 1.05% Maturity 30.11.16 £25,000.00

Proposed: Cllr A. Bayless

Seconded: Cllr S. Theobald

All agreed

15/16.171 Ingrave Playing Field Adult Fitness Equipment

- Mrs Amanda Burton, Project Leader, advised that she had already secured funding of £12,000 from CIF and was in the process of applying for further £13,000 from Veolia Environmental Grant. Discussions are taking place with ECC regarding payments for planning permission and a licence agreement. The PC will have to pay an additional £40 - £60 to include this project on the public liability insurance policy. The supplier of the equipment will maintain the installation for a year but the PC will need to train at least two people to inspect the site regularly to keep the guarantee valid. Cllr A. Kingsford advised that the EALC is running two playground inspection courses this year. Cllrs P. Hawkins and M. Kelly offered to attend.
- Members considered supporting the project beyond the funding stage, with further expected expenditure and to take full ownership of the equipment once installed. **A show of hands was requested with 5 Members voting for and 2 abstained.**

15/16.172 Removal of tree stump outside St. Nicholas Church, Ingrave and repair the pavement

- Cllr A. Kingsford reported that since the agenda was published Cllr R. Hirst (ECC) had progressed this issue for the PC and ECC has now agreed that the Arboriculture Team will remove the stump by the end of May, at no cost to the PC.
- The Clerk will contact ECC to enquire if remedial footway work will be carried out by ECC at no cost to the PC.
- **Members considered installing as bench at the site but unanimously rejected the proposal.**

15/16.173 HM Queen Elizabeth II 90th Birthday and Longest Reign

Members considered either making a donation towards this event or funding portable toilets. It was agreed in principle that the PC should fund toilets depending on the costings. The Clerk to contact a suitable supplier for an estimate.

Proposed: Cllr P. Hawkins

Seconded: Cllr N. Amor

All agreed

15/16.174 Crime and Disorder

- Cllr A. Kingsford asked the Clerk to report the fire damaged speed camera in Ingrave.
- Cllr P. Hawkins advised that a resident had reported to him a camper van which was being parked in Peartrees. This turned out to be the property of a local Brentwood Road resident who was parking there for convenience.
- Cllr N. Amor reported that two men had been found parked on a private drive, casing the property and surrounding houses.
- Cllr A. Kingsford asked that everybody signs up to Neighbourhood Watch.
- A quad biker has been seen around the villages again. It is believed that this person lives in Knights Way on the Eastham Estate.

15/16.175 Planning

A list of Planning Applications received and determined since the last meeting was agreed.

Proposed: Cllr N. Amor

Seconded: Cllr P. Hawkins

All agreed

- Cllr P. Hawkins reported that any responses to the Draft Local Plan need to be in by 25th March 2016. This will be analysed and a second consultation paper will be sent out October time.
- The Dunton Garden Scheme has been renamed as Dunton Garden Village and the plan is to build 2,500 houses.

15/16.176 Reports from Councillors

- Cllr N. Amor advised that the pathway between Peartrees to The Meadows, parallel to the school, is crumbling. The Clerk will report this problem to Essex Highways.
- Cllr Amor also advised that the parents/carers of pupils at the school are continuing to park irresponsibly at drop off and pick up times and asked if the Traffic Enforcement Officers can be requested to attend on a more regular basis. The Clerk will take this matter up with Essex Highways.
- Cllr Amor asked that it be noted what an excellent job NAT's had done along the pathway from Peartrees to the school. The foliage has been well cut back making access a lot easier.
- Cllr A. Bayless asked if the footpath between Thorndon Gate and Running Waters could be widened by cutting back the encroaching grass and weeds. This will be added to the list for the next NAT's visit.
- Cllr A. Kingsford advised that residents are concerned about the state of footpath no. 42 between Thorndon Hall and Thorndon Golf Club. The ground is so churned up that it is almost impassable. The Clerk has reported this problem and will chase up again.
- Cllr Kingsford also advised there are now 9 volunteers for Speedwatch and more training is under way. Keith Smith is the volunteer officer who conducts the Speedwatch training. Cllr Kingsford is talking with him about having a flashing sign installed outside Ingrave Johnstone School.

15/16.177 Correspondence

A list of correspondence for February was noted.

15/16.178 Training

- The Clerk will book Cllrs M. Kelly and P. Hawkins onto the full EALC Playground Inspection Course.
- There were no other reports regarding training.

15/16.179 Items from Councillors to be added to the next Agenda

None

15/16.180 Members noted that the next meeting will be held on Tuesday, 29th March 2016, 7.15pm at St. Nicholas Hall, School Lane, Ingrave.

The meeting ended at 8.55pm

Signed:-----Chairman

Date:-----