

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Nicholas Hall, Ingrave on Tuesday, 28th July 2015 at 7.15pm.

In the Chair: Cllr Alan Kingsford

Present: Cllrs Neil Amor, Alan Bayless, Martin Hannush (Vice Chair), and Stewart Theobald

Officers: Mrs Theresa Grainger (Clerk)

Members of the public: Seven plus Cllr Roger Hirst (ECC) and Cllr Jo Squirrell (Ward)

15/16.070 Public participation session with respect to items on the agenda and other matters that are of mutual interest

- A resident complained about a young person from Ingrave who has been driving about on his scooter through the private garage alleyways of The Meadows and Peartrees in a threatening manner. The Clerk will contact the PCSO and Environmental Health Officer. The resident was advised to call 101 to report future incidents or 999 in an emergency and take photographic evidence whenever possible.
- A resident complained about the litter on the A128 down at Button Common end, Herongate. The Clerk will report this to Tony Willson, Depot Manager, BBC.
- Rev Paul Hamilton made a plea on behalf of St. Nicholas Church for financial assistance from the Parish Council to tidy up the Church Yard and possibly future Church Yard maintenance. He explained that there used to be a group of volunteers from the W.I. and some others but now he has just a few men who do what they can in their spare time. He explained that he had used the Community Payback Service but such a lot of supervision was needed that it was not practical. Cllr A. Kingsford advised that the PC would look into this as Cllr S. Murphy and Cllr J. Squirrell have both offered £300 (BBC Ward money) each towards a clean-up project. Cllr N. Amor put a plea on Facebook for volunteers as the meeting progressed.
- A resident advised that when the A128 was resurfaced outside Heron Court, the kerb stones were not replaced.

15/16.071 Apologies for absence

Apologies were received from Cllr S. Murphy and Cllr K. Theobald. Apologies were accepted.

Proposed: Cllr M. Hannush

Seconded: Cllr N. Amor

All agreed

15/16.072 Minutes

The Minutes of the Parish Council Meeting held on Wednesday, 24th June 2015 were accepted as a true record.

Proposed: Cllr M. Hannush Seconded: Cllr N. Amor All agreed

15/16.073 Co-option of a Parish Councillor

Mr. Mark Lewindon attended the meeting and stated that he would like to join the Parish Council as a Councillor. He had previously made an expression of interest which was circulated to the Members and the Clerk had made the necessary enquiries with Brentwood Borough Council and received approval. Members duly agreed the Co-option of Mr. Lewindon and he joined the table.

APPROVED UNANIMOUSLY

15/16.074 Progress Report from the Clerk

Report on matters arising from Minutes dated 24th June 2015

DOG/LITTER BIN FOR MIDDLE ROAD – *Tony Willson advised that Alan Marsh is going to speak with the Gaymers about locating the dog/litter bin near the diesel pump in Middle Road and I am waiting to hear further from him.*

VILLAGE PLANTERS – *This was not added to the Agenda this month as we have not received estimates for maintenance yet. I know that BBC carries out maintenance, at a cost, on village planters and will ask for an estimate.*

GENERAL NOTICE OF REGISTERABLE INTERESTS

Another reminder - I issued the General Notice of Registerable Interests with the May paperwork but to date only three Members have returned this form. Under agenda point 15/16.006 it was agreed that Members would complete this on an annual basis.

The Report was noted.

15/16.075 To receive Members' declarations of interest in items on the agenda

It was noted that there were no Declarations of Interest.

15/16.076 Finance

a) Cheques signed since the last meeting:-

None

b) Cheques signed at this meeting:-

Payee	Cheque No.	Amount
A. Kingsford (Recording Equipment)	878	£212.99
Administration	879	£581.72
Administration	880	£374.26
HMRC (PAYE)	881	£179.79
Essex Pension Fund	882	£280.16
St. Nicholas Church (Auction Exp)	883	£235.00
M. Howard (Audit Fee)	884	£250.00

Proposed: Cllr A. Bayless Seconded: Cllr M. Hannush All agreed

c. To approve accounts/bank reconciliation for July 2015.

Current Account	£21,832.00
30 Day Investment Account	£3,849.00
Fixed Term Deposit Account 1.00% Maturity 05.11.15	£25,000.00

Proposed: Cllr N. Amor Seconded: Cllr M. Hannush All agreed

15/16.077 Old Village Signs

Following the successful auction of the old village signs at the St. Nicholas Church Hog Roast Members approved:

- that following a request from Rev Paul Hamilton, half the value of the auction, £235.00, should be given to St. Nicholas Church.

Proposed: Cllr A. Bayless Seconded: Cllr. M. Hannush All agreed

- the balance, £235.00, be divided between the PC's two adopted charities, SNAP and Essex Air Ambulance.

Proposed: Cllr M. Hannush Seconded: Cllr M. Lewindon All agreed

15/16.078 Councillors' Geographical Areas of Responsibility

Councillors agreed in principle to the idea that each Councillor being responsible for a dedicated area within the Parish in order to improve communications with residents. A list will be drawn up by the Chairman.

Proposed: Cllr A. Kingsford Seconded: Cllr M. Hannush All agreed

15/16.079 Herongate War Memorial

Cllr A. Kingsford updated Members on the progress of the renovation project.

- Sunday, 20th September 2015 at 12 noon was agreed for the commemoration service.
- A budget of £200.00 was agreed for the refreshments after the service.

Proposed: Cllr M. Hannush Seconded: Cllr A. Bayless All agreed

15/16.080 Ingrave Playing Field – Adult Fitness Equipment

Mrs. Amanda Burton, the resident who is leading this project, was not present at the meeting so Cllr A. Kingsford spoke of Mrs. Burton's vision to have adult fitness equipment installed on the Ingrave Playing Field next to the current children's play area. Mrs. Burton is applying for grants and the necessary permission from ECC and she had attended the recent Playing Field Committee meeting to discuss her plan. Cllr R. Hirst suggested options for funding and Cllr J. Squirrell advised that Mrs. Burton should speak with her as West Horndon Parish Council has similar equipment on their playing field.

15/16.081 Crime and Disorder

The issue of the young person who is driving his moped erratically around Ingrave was discussed again. It was suggested that it is important to record this sort of behavior, possibly with photos taken on a mobile which can be used as evidence by the Police. It may be possible to have an ASBO taken out on this person. The Clerk will contact the local PCSO.

15/16.082 Planning

A list of Planning Applications received and determined since the last meeting was agreed.

Proposed: Cllr N. Amor Seconded: Cllr A. Bayless All agreed

The Clerk advised that 15/00555/FUL & 15/00564/LBC – 145 Brentwood Road and 15/00304/FUL – 23 Brentwood Road had been refused. 15/00607/FUL – 131 Billericay Road had been withdrawn.

15/16.083 Reports from Councillors

- Cllr N. Amor reported that:
 - work on the new website was progressing well. It will be easier to use and more pleasing on the eye. He hoped that the project would be signed off within 2 weeks.
 - the pathway between Peartrees and Ingrave Johnstone School was still dangerously overgrown with brambles and stinging nettles.
- Cllr A. Kingsford reported that:

- the Herongate Village Store had been sold and would soon become a Costcutter with a new style Post Office. The store is currently shut and will be re-opening in September.
- he, together with Cllr A. Bayless, had attended The Armed Services Day Raising of the Flat at the Town Hall recently.
- Ingrave Johnstone School is investigating the possibility of having a Circus weekend in 2017 on the Ingrave Playing Field.
- there was no further progress finding who was responsible for the Cricket Green with regard to the flower planters. BBC does not think it is Custodian after all.

15/16.085 Correspondence

A list of correspondence for July was noted.

15/16.086 Training

- Cllr M. Lewindon asked to be booked for forthcoming Councillor Training Days.
- Cllr M. Hannush reported that he had found the Councillor Training Days most informative.

15/16.086 Items from Councillors to be added to the next Agenda

Cllr M. Hannush requested that a motion be brought for a separate record to be kept of the apologies given by Councillors at each meeting and the reasons for non-attendance.

15/16.087 The next meeting will be as follows: Wednesday, 30th September 2015, 7.15pm at St. Andrews Church Hall, Herongate.

The meeting ended at 9.00pm

Signed:-----Chairman

Date:-----