

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Andrews Hall, Herongate on Wednesday, 30th September 2015, 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

24th September 2015

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 15/16.088 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 15/16.089 Apologies for absence**
- 15/16.090 Minutes**
- Acceptance of the Minutes of the Ordinary Parish Council Meeting held on Tuesday, 28th July 2015.
 - Acceptance of the Minutes of the Extraordinary Parish Council Meeting held on Wednesday, 5th August 2015.
- 15/16.091 Progress Report from the Clerk**
- 15/16.092 To receive member's declaration of interests in items on the agenda.**
- 15/16.093 Finance**
- a) To approve list of cheques signed since the last meeting.
 - b) To approve and sign cheques at this meeting.
 - c) To approve accounts/bank reconciliation for August and September 2015.
 - d) To approve moving the £470 from the sale of the village signs from Receipts (Other Grants) to Payments (S.137)
 - e) To review the Draft Budget for 2016/2017.
 - f) Members to note that Audit Report for 2014/2015 – Copy of Section 3 – External Auditor Certificate and Opinion has been circulated to all members. The Chairman to brief members that the External Auditor stated “in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our

attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.

The Chairman to report that Sections 1, 2 and 3 of the Annual Return have been displayed on the notice boards, which is a legal requirement.

15/16.094 Ingrave Playing Field – Adult Fitness Equipment

- Mrs. Amanda Burton to put forward her request for assistance with the adult fitness equipment project for Ingrave Playing Field and introduce Mr. Peter Bolton from The Gym Company to give a short presentation.
- Members to consider if the PC should act as the Banker for any funding secured by Mrs. Burton after considering the possibility that the PC may have to take ownership of this project.

15/16.095 St. Nicholas Church, Ingrave, Church Yard Maintenance

- Cllr A. Kingsford to update Members on the progress of working in partnership with St. Nicholas Church regarding an on-going maintenance programme and discuss costings.
- Members to consider supporting the maintenance programme financially.

15/16.096 HM Queen Elizabeth II 90th Birthday in 2016 and Longest Reign

Members to consider hosting a Parish Council event, in conjunction with the Flower Show Committee, June/July time to celebrate the 90th birthday of HM Queen Elizabeth II and her longest reign.

15/16.097 Lighting of the Christmas Tree Event 2015

- Cllr Kingsford to advise Members of the problems regarding the street light connection for the lights and how this may disrupt proceedings.
- Members to agree a date for the event.
- Members to approve the cost of a Christmas tree.
- Members to agree who will organise the refreshments.
- Members to approve the Christmas Card Competition for 2015.

15/16.098 Neighbourhood Plan (Village Plan)

Members to discuss and approve how the Parish Council will take the Neighbourhood Plan (Village Plan) forward as approved in the April meeting under agenda point 15/16.008.

15/16.099 Councillors’ Geographical Areas of Responsibility

Cllr Alan Kingsford to present a table for Councillors’ Geographical Areas of Responsibility.

15/16.100 Members Apologies

Cllr M. Hannush requests that the reasons given by Members for non-attendance at Meetings be recorded by the Clerk in a separate book.

15/16.101 Remembrance Sunday , 8th November 2015

- Members to approve a donation for one or two poppy wreaths.
- Members to agree who should lay the wreaths.

15/16.102 Herongate War Memorial

- Cllr A. Kingsford to report on the Herongate War Memorial rededication which took place on Sunday, 20th September 2015.
- Members to consider taking ownership of the Herongate War Memorial subject to approval from the Methodist Church and consideration of the legal fees and insurance premium.

15/16.103 Crime and Disorder

Councillors to discuss any recent events.

15/16.104 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

15/16.105 Reports from Councillors

15/16.106 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

15/16.107 Training

- Councillors to consider their training needs from the EALC schedule for 2015 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk
- Councillors who have recently attended training to give a brief outline of their courses.

15/16.108 Items from Councillors to be added to the next Agenda.

15/16.109 The next meeting will be as follows: TUESDAY, 27TH OCTOBER 2015 - St. Nicholas Hall, Ingrave.