

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs. Theresa Grainger
34a Common Road
Ingrave
Brentwood
Essex CM13 3QL
Tel: 07851 214222
Email: clerk@herongateandingravepc.org.uk
Website: www.herongateandingravepc.org.uk



Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Hall, Ingrave on Tuesday, 26th January 2016, 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

20th January 2016

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 15/16.147 Public participation session with respect to items on the agenda and other matters that are of mutual interest.
- 15/16.148 Apologies for absence
- 15/16.149 Minutes
- Acceptance of the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 25th November 2015.
- 15/16.150 Progress Report from the Clerk
- 15/16.151 To receive member's declaration of interests in items on the agenda.
- 15/16.152 Finance
- To approve cheques signed since the last meeting.
 - To approve and sign cheques at this meeting.
 - Members to approve the accounts/bank reconciliation for November 2015 which was not available at the last meeting.
 - Members to approve the accounts/bank reconciliation for December 2015 to January 2016.
 - Members to approve the Parish Precept submission for 2016/2017 based on Band D £34.00.
 - Members to note that BBC has offered Parish Councils a Discretionary Grant based on a 37% reduction from previous years. H&IPC is likely to receive £6,944.00 for 2016/2017
 - Members to review and approve:

- Financial Regulations for 2016/2017
- Standing Orders for 2016/2017

15/16.153 Community Emergency Plan

Members to discuss the template for the Community Emergency Plan forwarded by the Clerk to all Members on 07.01.16 and put forward any ideas. Mr. Mark Stanbury, BBC Environmental Health Manager, has offered to attend the February meeting to give advice on completing the plan.

15/16.154 Commemorative Bench for the Herongate Cricket Green

Members to consider a request from Mr. Allan Bostock to replace the bench on the Herongate Cricket Green which was destroyed last year. Mr. Bostock's mother, Mrs. Jeanne Bostock, a local resident, sadly passed away in December and the family would like to commission a bench in her memory. All expenses will be met by the Bostock family.

15/16.155 HM Queen Elizabeth II 90th Birthday and Longest Reign

Cllr A. Kingsford to update members on the Flower Show Committee meeting held in November.

15/16.156 Village Planters

Cllr A. Kingsford to report on any progress with this project.

15/16.157 Vacancy for Parish Councillor

Members to note that BBC has advised there were no requests for an election to fill this post and that the Clerk has displayed a notice on the notice boards and website, closing date 10th February 2016, advertising the position to be filled by Co-option. Members to agree that Co-option will take place at the February meeting provided a suitable candidate comes forward.

15/16.158 Crime and Disorder

Councillors to discuss any recent events.

15/16.159 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

15/16.160 Reports from Councillors

15/16.161 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

15/16.162 Training

- Councillors to consider their training needs from the EALC schedule for 2015/6 previously circulated. The EALC regularly updates training schedule which can be viewed on line www.ealc.gov.uk
- Councillors who have recently attended training to give a brief outline of their courses.

15/16.163 Items from Councillors to be added to the next Agenda.

15/16.164 The next meeting will be as follows: WEDNESDAY, 24TH FEBRUARY AT ST. ANDREWS HALL, HERONGATE.