

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Hall, Ingrave on Tuesday, 24th March 2015 for the purpose of transacting the following business.

Theresa Grainger

Signed

Theresa Grainger

Clerk to Herongate and Ingrave Parish Council

19th March 2015

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 14/15.205 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 14/15.206 Apologies for absence**
- 14/15.207 Minutes**
- Acceptance of the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 25th February 2015.
 - Acceptance of the Minutes of the Extraordinary Parish Council Meeting held on Wednesday, 11th March 2015.
- 14/15.208 Progress Report from the Clerk**
- 14/15.209 To receive member's declaration of interests in items on the agenda.**
- 14/15.210 Finance**
- a) To approve list of cheques signed since the last meeting.
 - b) To approve and sign cheques at this meeting.
 - c) To approve accounts/bank reconciliation for March 2015.
 - d) Budget 2015/2016 – RFO, Mr. D. Tooke-Kirby to review the end of year accounts, 2014/2015 in relation to the 2015/2016 Budget.
- 14/15.211 Park Lane, Herongate**
Members to consider and agree a response to the article in the Brentwood Gazette, 18.03.15 regarding Park Lane, Herongate.
- 14/15.212 ECC License for Village Planters**
- Members to review and approve the License from ECC regarding Village Planters.

- Members to consider if it worthwhile spending some money (under S.137) on having the tree stump outside St. Nicholas Church drilled out and the space filled with a bench or a flower planter on the condition that ECC Highways would repair the pavement.

14/15.213 Village Plan

Members to consider the information provided by Sarah Sapsford, Engagement Manager, Rural Community Council of Essex, Threshelfords Business Park, Inworth Road, Feering, Essex CO5 9SE, 01376 574330, www.essexrcc.org.uk regarding a Village Plan.

14/15.214 To record Parish Council Meetings

Members to consider if it would be beneficial to sound record Parish Council Meetings and if so then the purchase of a suitable recording machine.

14/15.215 Standing Orders

Members to bring any suggestions regarding Standing Orders (circulated at the last meeting on 25th February 2015) for adoption at the May 2015 meeting.

14/15.216 Code of Conduct

Members to review the 2014 Code of Conduct for adoption at the May 2015 meeting.

14/15.217 Electricity supply for Christmas Tree

Members to consider paying for our Electrician to check the power supply for the Christmas tree as the electricity pole was knocked down in a road traffic accident last month.

14/15.218 Crime and Disorder

Councillors to discuss any recent events.

14/15.219 Planning

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

14/15.220 Reports from Councillors

14/15.221 Correspondence

Members to review the list of General Correspondence received by the Clerk since the last Ordinary meeting.

14/15.222 Training

- Councillors to consider their training needs from the EALC schedule for 2015 previously circulated. The EALC regularly updates training schedule which can be viewed on line.
- Councillors who have recently attended training to give a brief outline of their courses.
- Clerk to advise Members on the forthcoming Parish Elections process.

14/15.223 Items from Councillors to be added to the next Agenda.

14/15.224 The next meeting will be held on Wednesday, 29th April 2015 at St. Andrews Hall, Herongate at 7.15pm.