

# Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Andrews Hall, Herongate on Monday, 22<sup>nd</sup> September 2014 at 7.15pm for the purpose of transacting the following business.

*Theresa Grainger*

Signed  
Theresa Grainger  
Clerk to Herongate and Ingrave Parish Council

17<sup>th</sup> September 2014

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

**14/15.092 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

**14/15.093 Apologies for absence**

**14/15.094 Minutes**

Acceptance of the Minutes of the Parish Council Meeting held on Tuesday, 22<sup>nd</sup> July 2014.

**14/15.095 Progress Report from the Clerk**

**14/15.096 To receive member's declaration of interests in items on the agenda.**

**14/15.097 Finance**

- a) To approve list of cheques signed since the last meeting.
- b) To approve and sign cheques at this meeting.
- c) To approve accounts/bank reconciliation for August and September 2014.
- d) To update the PC on our application to BBC for a Discretionary Grant..

**14/15.098 Button Common Project**

- a) Members to retrospectively approve:
  - the estimate of £8,000 including VAT from Greenstow Foliage Ltd. dated 24<sup>th</sup> June 2013.
  - signing of the Contract for the work dated 14<sup>th</sup> June 2014.
- b) Members to consider the additional cost of approximately £300 for a hard standing area at the gate entrance plus £500 to concrete in the posts.
- c) Members to approve a charge being made by the Contractor (as per the Contract) of 3 days loss of labour and hire of equipment.
- d) Members to review the recent incursion and ongoing implications:

- The replacement of the damaged trees in the orchard. The committee that organised the Jubilee Wedding has generously offered to cover the cost of the new trees.
- Future security.

#### **14/15.099 Museum/Heritage Centre**

Members to:

- Decide if the Parish Council wishes to continue its support of the Museum based on the recent parish survey and recent meeting of the Museum Working Party.
- If a decision to continue support is reached then to agree level of support.

#### **14/15.100 Lighting of the Christmas Tree Event**

Due to the Parish Councils dissatisfaction with last year's tree, Elvedon will supply a tree this year free of charge.

Members to consider:-

- Time and Date – it has been suggested that 6pm on 6<sup>th</sup> December 2014 would be suitable.
- Power supply to be checked once the stand is installed and again before the tree goes up.
- Christmas Card Competition.
- Who will take the lead on the refreshments.
- Ingrave Johnstone School choir.

#### **14/15.101 Peartree Pond Maintenance Contract**

Members to consider renewing the Contract for a further two years – estimate to be obtained – with the possibility of 12 visits per year instead of 8 per year.

#### **14/15.102 School Lane**

Cllr K. Pegram/Cllr S. Murphy to update on the issues relating to the disrepair of School Lane. Councillors to consider the information on S.137 emailed on 28<sup>th</sup> May 2014 in relation to any support given to the residents. This item was deferred from the June and July Agendas and is also relevant to Park Lane and other private roads in the Parish.

#### **14/15.103 Peartree Parking/Speeding issues**

Cllr N. Amor/Cllr S. Murphy to update the PC on progress.

#### **14/15.104 Crime and Disorder**

Councillors to discuss any recent events.

#### **14/15.105 Planning**

- a) To receive a list of planning applications received since the last meeting and review the progress of previous applications.
- b) To discuss the Hillcrest development and agree a plan of action.
- c) To agree a response to BBC regarding the Draft Brentwood Planning Enforcement Plan Consultation.

#### **14/15.106 Reports from Councillors**

#### **14/15.107 Correspondence**

Members to review the list of General Correspondence received by the Clerk.

#### **14/15.108 Training**

- Councillors to consider their training needs from the EALC schedule for 2014 previously circulated.
- Councillors who have recently attended training to give a brief outline of their courses.

**14/15.109 Items from Councillors to be added to the next Agenda**

**14/15.110 The next meetings will be on Tuesday, 28<sup>th</sup> October 2014 at St. Nicholas Hall, Ingrave, 7.15pm.**