

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Andrews Church Hall, Herongate on Wednesday, 25th September 2013 at 7.15pm

In the Chair: Cllr D. Harman

Present: Cllr A. Bayless, Cllr P. Hawkins, Cllr K. Pegram, Cllr S. Murphy and Cllr S. Theobald

Officers: Mrs. T. Grainger (Clerk)

Members of the public: Thirty plus including Cllr L. Golding (BBC) and Cllr R. Hirst (ECC)

13/14.071 Resignation of the Chairman, Cllr Alan Marsh

The Chairman, Cllr Alan Marsh has resigned but due to the reduced number of Councillors to be present at this meeting, Members to confirm that nominations and election of the new Chairman will not take place until the meeting in October 2013. Vice Chairman, Cllr David Harman to take the chair.

Proposed: Cllr Bayless **Seconded:** Cllr Pegram **All agreed**

Cllr Harman, on behalf of the Parish Council, expressed his disappointment at the resignation of Cllr Marsh. He will be composing a formal letter of acceptance to thank Alan for all his hard work and commitment to the community.

13.14/072 Presentation by Brentwood Borough Council Officers on the Draft Local Development Plan (LDP)

Ms. Alex Bird, Senior Planning Officer and Ms. Camilla James, Assistant Policy Planner made a short introductory presentation followed by question and answer session. They brought information packs and relevant site maps, together with copies of the Local Plan. There were many questions from concerned residents at Herongate Tye however, Cllr Harman reassured the public that the 2005 Plan was still in place and would remain so until the 2015 - 2030 Plan was adopted. Further concerns were raised about the proposed 1,500 home development at West Horndon and the 'knock on' effect this would have on Herongate and Ingrave with the increased volume of traffic on the A128 and children requiring education at the local schools. Also any development on green belt land would create a precedent and enable development on other green belt sites in the area. Alex encouraged residents to make their comments on the Local Plan either by using a Comment Form or by email by the deadline on 2nd October. Cllr Harman thanked Alex and Camilla for their presentation and input.

13/14.073 Public participation session with respect to items on the agenda and other matters that are of mutual interest

- A resident of Peartrees, Ingrave reported that when parents of children at Ingrave Johnstone School park their cars on both sides of the road in Peartrees during drop off and collection times there can be no two way traffic flow. Cars often meet head to head resulting in one driver having to reverse to a passable stretch of road. She suggested that Peartrees be made a one way road. Cllr Harman felt that ECC Highways should be made aware of the situation and asked Cllr Hirst to put forward the suggestion.
- A resident of Herongate Tye asked why the path on the Old Dog side of the road had been repaired when the path outside the houses was still in a state of disrepair. Cllr Hirst said that he had been there recently and had reported it again. Concern was also raised about the encroaching hedgerows and Cllr Murphy suggested this could be a job for the Neighbourhood Action Team. Their next visit will be in November.

13/14.074 Apologies for Absence

Apologies were received from Cllr Alan Kingsford who was on annual leave. Apologies were accepted.

Proposed: Cllr Harman Seconded Cllr Hawkins All agreed

13/14.075 Minutes

The Minutes of the Meeting held on 23rd July 2013 were accepted as a true record and signed by Cllr Harman (Chairman).

Proposed: Cllr Bayless Seconded: Cllr Theobald All agreed

13/14.076 Co-option of New Councillor

Fiona O'Connor was co-opted on a majority of **4 votes to 3** with the Chairman using his deciding vote. Cllr O'Connor signed the Declaration of Acceptance of Office and took a seat at the table.

13/14.077 Progress Report from the Clerk

13/14.063 Progress Report from the Clerk

- **Litter Bins** Cllr Alan Marsh reported to the Clerk that the bin in Thorndon Gate had been installed.
- **Peartree Pond – Parking Issues*** After a reminder to PS Allsop a response was finally received from PS Scott Kingsnorth (forwarded to all Members on 27.08.13) advising that this issue should be referred to the local authority.

13/14.069 Items from Councillors to be added to the next Agenda

Churchyard Clearance - the request from Cllr Alan Marsh for this issue to be added to the Agenda has been inadvertently overlooked. It will appear on the next Agenda in October.

*Councillors recommended that the Clerk contact CI Paul Wells regarding the Peartree Pond parking issues.

13/14.078 To receive Members' declarations of interest in items on the agenda

There were no Declarations of Interest.

13/14.065 FINANCE

(a) Cheques signed since the last meeting

Payee	Cheque No	Amount
Administration	735	£648.52
Administration	736	£474.18
Essex Pension Fund	737	£233.21
HMRC	738	£63.03

Proposed: Cllr Harman Seconded: Cllr Bayless All agreed

(b) Cheques signed at this meeting

Payee	Cheque No.	Amount
Vision Computing (Essex) Ltd.	739	£25.00
Mr. Alan Marsh (BSI)	740	£213.60
Mr. D. Harman (Compila)	741	£26.39
SJK Planning	742	£689.00
PKF Littlejohn	743	£240.00
Administration	744	£517.82
Administration	745	£340.24
Essex Pension Fund	746	£193.21
HMRC	747	£71.73

Proposed: Cllr Murphy Seconded: Cllr Pegram All agreed

(c) Bank Reconciliation for October

Current Account	£2,155
30 Day Investment Account	£3,845
Investment Account 2.44%	£25,000
Investment Account 1.80%	£20,000
Investment Account 1.00%	£10,000

Proposed: Cllr Bayless Seconded: Cllr Harman All agreed

(d) Noted.

13/14.080 Charitable Donations

Councillors were happy that Essex Air Ambulance be adopted as charity of the year 2013/2014 and a donation of £500.00 be made.

Proposed: Cllr Hawkins Seconded: Cllr Pegram All agreed

13/14/081 Planning

(a) A list of applications received and determined during August, September and October was received and agreed.

Proposed: Cllr Harman Seconded: Cllr Hawkins All agreed

(b) Regarding the proposed Hillcrest Nursery development, no application has been received as yet but one is expected within the next few weeks. Once we receive the paperwork we will be in a position to respond.

(c) Regarding the Local Village Plan, Cllr Hawkins has been in touch with Jennie Penkul to discuss the way forward and stated that the previous Village Appraisal was an excellent project. Cllr Golding mentioned that a Local Government Neighbourhood Plan could be in the region of £20,000 to £30,000.

13/14.082 Village signs

(a) It was agreed that the estimate from Russell Newton would not be considered until other estimates had been received. Cllr Bayless to look into this matter.

Proposed: Cllr Hawkins Seconded: Cllr Theobald All agreed

(b) Cllr Murphy to discuss with Cllr Golding and enquire with the Borough regarding the possibility of moving the Ingrave sign without paying for a street works licence.

13/14.083 Herongate Village Hall

(a) Cllr Murphy gave an informed account of the position regarding not only the Hall but also of the Museum. She reported that the Borough is prepared to sell the Hall to the Parish Council if a strong enough business plan can be produced. There are plans to sell the

Museum building and the revenue from this could be put towards the rebuild of the hall. Several Councillors felt that costs could be prohibitive and it was agreed that residents should be asked if they would like to save this building. Cllr Hawkins to include a piece in the Newsletter to gain local opinion.

Proposed: Cllr Hawkins Seconded: Cllr Harman All agreed

(b) Cllrs were not prepared to spend money on drawings for the hall at this stage.

Proposed: Cllr Murphy Seconded: Cllr Theobald All agreed

13/14.084 Remembrance Day

- (a) Cllr Bayless agreed to represent the Parish Council at the Remembrance Day Parade.
- (b) It was agreed to purchase a wreath to lay at St. Andrews Memorial with a donation of £50.00 being £17.00 for the wreath and the balance to the Poppy Appeal. The Clerk to organize.
- (c) A representative to lay the wreath at St. Andrews to be decided at the next meeting.

Proposed: Cllr Murphy Seconded: Cllr Theobald All agreed

13/14.085 Correspondence

A list of correspondence having previously been circulated was noted.

13/14.086 Reports from Councillors

- Cllr Bayless reported that the village notice boards need some maintenance.

13/14.087 Training

Cllr Kingsford to attend the EALC half day Project Management Course on 10th October and full day Greens, Commons and Open Spaces Course on 14th November. Both courses to be held at Great Dunmow.

13/14.088 Items from Councillors to be added to the next Agenda

- Nominations for the election of a Chairman.
- To review the 2013/2014 Draft Budget.
- Lighting of the Christmas Tree event – to agree date, estimate for tree, refreshments, 2012 Christmas Card competition winner and purchase of Christmas Cards.
- Churchyard Maintenance – to agree a donation to the Parochial Council to clear space for extra burials.
- Peartrees – to consider possibility of making Peartrees a one way road.
- To consider maintenance on the St. Andrews War Memorial.
- To consider changing Parish Council Meeting dates.
- To discuss Working Groups 2013/2014.

13/14.089 The next meetings will be as follows:-

St. Nicholas Church Hall, Ingrave, Tuesday, 22nd October 2013, 7.15pm.

The meeting closed at 10.00 pm

Signed:..... Chairman

Date:.....