

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Nicholas Church Hall, Ingrave on Tuesday, 23rd July 2013 at 7.15pm

In the Chair: Cllr A. Marsh

Present: Cllr A. Bayless, Cllr D. Harman (Vice Chair), and Cllr P. Hawkins.

Officers: Mr. D. Tooke-Kirby (RFO)

Members of the public: Three and Cllr R. Hirst (ECC)

13/14.060 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

- Cllr Marsh on behalf of the Parish Council offered congratulations to the Royal Couple on the birth of their son. He reported that the Clerk was currently ill and he wished her a quick recovery. The Clerk's duties would be covered by the RFO and both he and the RFO could be contacted on Parish Council business until she returned.
- A local resident complained about the actions of a home owner in Donovan Gardens who had dumped hardcore from an old patio onto the highway illegally and without regard for neighbours or other road users. The resident showed photographic evidence to the Parish Council and reported that the road was now clear and cleaned up but this had only happened after a visit from the police and an inspection of the area by an officer from ECC. The local resident feared that the problem could happen again and asked the Parish Council whether they had a plan for dealing with it. Cllr Marsh explained that highways were the responsibility of the ECC but he would be contacting them to confirm how the Parish Council should deal with this issue in the future.
- Cllr Hirst (ECC) reported that County had approved the roll out of superfast broadband and that Herongate and Ingrave were near the top of the list.
- Cllr Hirst (ECC) reported that the BBQ area of Thorndon Park was not being run in a sustainable way due to the density of traffic in the area and inadequate parking. He had reported the matter back to the minister responsible for country parks. The ECC would be asked to develop a plan for dealing with this and Cllr Marsh asked to be kept informed of it.

13/14.061 Apologies for Absence

Apologies were received from Cllrs Stuart Theobald, Kelly Pegram, Sheila Murphy, Alan Kingsford and Linda Golding (BBC).

Apologies were accepted.

Proposed: Cllr Harman

Seconded

Cllr Bayless

All agreed

13/14.062 Minutes

The Minutes of the Meeting held on 26th June 2013 were accepted as a true record and signed by Cllr Marsh (Chairman).

Proposed: Cllr Bayless Seconded: Cllr Hawkins All agreed

13/14.063 Progress Report from the Clerk

The RFO read out the Clerk’s report.

• **13/14.049 Litter Bins**

Since the last meeting the bin at Middle Road has been installed outside the allotments.

• **13/14.050 Peartree Pond – Parking issues**

The Clerk wrote to PC Joe Andrews who was on a course and the matter was referred to Sgt Matthew Allsop who asked PC Daniel Bateman to take a look. So far I have heard no more.

• **13/14.052 Autumn Pageant**

Apart from one Councillor who does not agree with the Parish Council organising an Autumn Pageant or event to commemorate the start of the First World War, the Clerk has received no other responses from Members.

• **13/14.057 Reports from Councillors**

BBC Maintenance Day for August – The Clerk has reported to BBC a list of jobs to be carried out for the next maintenance day.

13/14.064 To receive Members’ declarations of interest in items on the agenda

There were no Declarations of Interest.

13/14.065 FINANCE

(a) Cheques signed since the last meeting

None

(b) Cheques signed at this meeting

Payee	Cheque No.	Amount
Administration	730	£506.56
Administration	731	£343.04
Administration	732	£20.00
HMRC	733	£71.38
Essex Pension Fund	734	£191.30

Proposed: Cllr Bayless Seconded: Cllr Harman All agreed

(c) Bank Reconciliation for July

Current Account	£5,869
30 Day Investment Account	£3,845
Investment Account 2.44%	£25,000
Investment Account 1.80%	£20,000
Investment Account 1.00%	£10,000

Proposed: Cllr Marsh Seconded: Cllr Harman All agreed

13/14.066 Reports from Working Groups

• **Planning**

Cllr Harman reported that there were no objections to the new applications at 4 The Meadows and 76 Brentwood Road and it was noted that the application for a vehicular crossover at 125 Brentwood Road had been refused. Cllr Marsh was asked to buy a copy of the new BS5837 on trees to help aid the Council with planning decisions.

A list of applications received and determined during July was received and agreed.

Proposed: Cllr Harman Seconded: Cllr Bayless All agreed

• **Highways and Transport**

Cllr Bayless reported that Richard Greenwood had asked the Parish Council to take over responsibility of traffic calming measures on the A128. He said that support from the school and the community work support group on helping to solve this problem was required. Cllr Hawkins pointed out that written approval from the school would be required before they could be involved. No further actions were agreed.

13/14.067 Correspondence

A list of correspondence, having previously been circulated, was noted. There were several comments on the Local Development Plan Consultation. Cllr Hirst noted that the road show for Herongate and Ingrave was on 25 Sept leaving little time for consultation. Cllr Marsh commented that our village development plan needs to be developed before the next meeting and this could be done in conjunction with Jennie Penkul's village appraisal group.

13/14.068 Training

There were no comments or current needs regarding training.

13/14.069 Items from Councillors to be added to the next Agenda

- Cllr Bayless requested that the Button Common project be put on the next agenda as in the absence of Cllr Kingsford there was nothing to currently report.
- Cllr Marsh requested that the Churchyard clearance project be added as the Parochial Church Council was keen to start. He reported that it would be the responsibility of Maintenance Working Group (A Bayless) and that a new budget would have to be agreed.
- Cllr Marsh also requested that a progress report from the Planning Group regarding the proposed new development on the nursery site be added.

13/14.070 The next meetings will be as follows:-

**St. Andrews Hall, Herongate, Wednesday, 25th September 2013.
BBC Officers will give a presentation on the draft Local Development Plan.**

The meeting closed at 9.35 pm

Signed:..... Chairman

Date:.....