

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Andrews Church Hall, Herongate on Wednesday, 24th April 2013 at 7.15pm

In the Chair: Cllr D. Harman

Present: Cllr A. Bayless, Cllr A. Kingsford,
Cllr S. Theobald and Cllr A. Thurgood

Officers: Mrs. T. Grainger (Clerk)

Members of the public: Two plus PCSO Debbie Powis

13/14.001 Public participation session with respect to items on the agenda and other matters that are of mutual interest

- A member of the public mentioned that the date given on the Agenda for the last day of the Sunday Bus Service should be 28th April 2013 as reported by the driver of the bus.
- Jennie Penkul, Editor of the Parish Newsletter spoke of some of the features in the next Newsletter including the reintroduction of Neighbourhood Watch.
- PCSO Debbie Powis gave a lively glossary of her involvement within the Parish and the other areas she covers.

13/14.002 Apologies for Absence

Apologies were received from Cllrs A. Marsh, S. Murphy and K. Pegram.

Apologies were accepted.

Proposed: Cllr Harman Seconded Cllr Theobald All agreed

13/14.003 Minutes

The Minutes of the Meeting held on 26th March 2013 were accepted as a true record and signed by Cllr Marsh (Chairman).

Proposed: Cllr Bayless Seconded: Cllr Thurgood All agreed

13/14.003 Progress Report from the Clerk

Report on matters arising from Minutes dated 26th March 2013:

12/13.148 Ingrave Sign

Cllr Marsh currently has somebody working on the maintenance of the sign however we are no further forward with regard to re-siting the sign.

12/13.167 Peartree Pond

The revised Maintenance Contract with Greenstow Foliage was posted as requested.

12/13.168 Litter Bins

(d) Cllr Marsh is yet to meet with Street Cleansing on site to discuss position of bins

12/13/169 Hire of St. Andrews Church Hall

The new Hire Agreement for 2013 was signed by the Clerk and returned to the Church

13/14.005 To receive Members' declarations of interest in items on the agenda

There were no Declarations of Interest.

13/14.006 FINANCE

(a) Cheques signed since the last meeting

Payee	Cheque No,	Amount
D. Harman (Brentwood Community Print)	704	£12.00
E.ON (Museum Electricity)	721	£114.47

(b) Cheques signed at this meeting

Payee	Cheque No.	Amount
EALC (Membership Fees)	722	£444.29
Cut Above (Salting & Peartree Pond)	723	£1,115.00
SLCC (Membership Fees)	724	£100.00
Administration	725	£409.96
Mr. A. Kingsford	726	£24.00
HMRC	727	£87.64
Administration	728	£571.62
Essex Pension Fund	729	£217.52

(c) Bank Reconciliation for April

Current Account	£18,273
30 Day Investment Account	£3,844
Investment Account 2.44%	£25,000
Investment Account 1.80%	£20,000

(d) The Financial Accounts and allocation of Reserves for 2013/2014 were approved.

Proposed: Cllr Theobald Seconded: Cllr Kingsford All agreed

13/14.007 Sunday Bus Service

The discontinuation of the Sunday Bus Service due to lack of support was approved. Last day of contract Sunday, 28th April 2013.

Proposed: Cllr Kingsford Seconded: Cllr Thurgood All agreed

13/14.008 Highways Issues

(a) Cllr Bayless led a discussion on the state of the roads locally. Doddinghurst PC has sent a letter of concern to Essex County Council on the state of minor roads in Essex and it was agreed that a letter in support of their comments should also be sent by the Clerk from our Council, including a list of reported but unrepaired pot holes locally.

Proposed: Cllr Harman Seconded: Cllr Thurgood All agreed

Cllr Bayless also mentioned that he has reported the poor condition of the footpath off the short alleyway between Middle Road and St. Nicholas Grove and the footpath between the Golf Course and Thorndon Hall at Thorndon Gate to the Public Rights of Way Officer.

13/14.009 Crime and Disorder

There have been no incidents reported.

13/14.010 Planning

A list of applications received and determined during April was received and agreed.

Proposed: Cllr Harman Seconded: Cllr Bayless All agreed

13/14.011 Correspondence

A list of correspondence, having been previously circulated, was noted.

13/14.012 Training

No requests were made from the EALC schedule. Planning training is still an issue.

13/14.013 Reports from Councillors

- Cllr Thurgood advised that she had been contacted by a resident in Billericay Road to ask about the progress of the bus service for pupils attending St. Martins School. Cllr Thurgood also reported that she had emailed the Senior Transport Liaison Officer, EEC regarding the possibility of a bus service between Herongate and Shenfield.
- Cllr Kingsford spoke about the progress of the Button Common Project – three contractors have been seen and the specifications and plans are currently with them. He has requested that he receive the estimates by the end of May. He is also seeking to speak with two additional contractors over the next few weeks so that we have a total of five estimates. He also reported that he had been to see about 90% of business in the Parish to introduce himself as a Councillor and talk about superfast broadband.
- Cllr Harman reported that superfast broadband registration is going well. He has also conducted the Annual Governance Review (Agenda Point 12/13.130 – January 2013) and found no problems.

13/14.014 Items from Councillors to be added to the next Agenda

- Progress of improvements to Billericay Road.
- Progress of a school bus service along the Billericay Road.
- To approve the Annual Return for the year ending 31st March 2013.
- To review the draft Internal Audit Report

13/14.015 The next meetings will be as follows:-

ANNUAL PARISH ASSEMBLY – 7.00PM
ANNUAL PARISH COUNCIL MEETING – 8.00p-m
St. Nicholas Church Hall, Ingrave, Tuesday, 28th May 2013

The meeting closed at 9.00 pm

Signed:..... Chairman

Date:.....