

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Hall, Ingrave on Tuesday, 28th January 2014, 7.15pm, for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

23rd January 2014

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 13/14.127 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 13/14.128 **Apologies for absence**
- 13/14.129 **Minutes**
Acceptance of the Minutes of the Parish Council Meeting held on 27th November 2013.
- 13/14.130 **Progress Report from the Clerk**
- 13/14.131 **To receive member's declaration of interests in items on the agenda.**
- 13/14.132 **Finance**
(a) To approve list of cheques signed since the last meeting.
(b) To approve and sign cheques at this meeting.
(c) To approve accounts/bank reconciliation for December 2013 and January 2014.
(d) Further to agreement by the Council at the last meeting for a Council Tax rate of £22.00 for a D based property for 2014/2015, Council to agree a Precept of £22,964.00.
(e) To update Council on the recent application to BBC for a Discretionary Grant
- 13/14.133 **Herongate and Ingrave Heritage Centre (Museum)**
Council to consider a Grant application from the Trustees for repairs to the building.
- 13/14.134 **St. Nicholas Churchyard**
Council to review a grounds maintenance schedule for the Churchyard, compiled in 2013, and consider an application for a grant to carry out the work.

- 13/14.135 Button Common**
Members to agree the terms and conditions of the offer letter from CIF regarding a grant of £6,000.
- 13/14.136 Speedwatch**
Cllr Kingsford to update the Council on a recent Community Speedwatch workshop held at the Town Hall by the Community Safety Partnership and discuss how this project should be taken forward.
- 13/14.137 War Memorial outside St. Andrews Church**
a) Cllr Fiona O'Connor to update on progress of funding.
b) Members to agree to include the Methodist Church Council in decisions regarding the upgrade of the War Memorial as a condition relating to the refurbishment.
- 13/14.138 Village Planters**
Members to agree the position of the flower planters so that an application can be made to Essex Highways.
- 13/14.139 Village Signs**
Council to be advised of the progress so far in moving the Ingrave sign.
- 13/14.140 Lighting of the Christmas Lights**
a) Council to approve the purchase of a new engineered Christmas tree base subject to reasonable quotes yet to be received.
b) Council to approve the purchase 3 or 4 halogen lamps subject to reasonable cost estimates which the Clerk will investigate.
- 13/14.141 Planning**
To receive a list of planning applications received since the last meeting and review the progress of previous applications.
- 13/14.142 Reports from Councillors**
- 13/14.143 Correspondence**
Members to review the list of General Correspondence received by the Clerk.
- 13/14.144 Training**
a) **Website Training**
Cllr Kingsford to discuss the possibility of additional website training for Councillors.
b) **Regular Training**
Councillors to consider their training needs from the EALC schedule for 2014 previously circulated.
- 13/14.145 Items from Councillors to be added to the next Agenda**
- 13/14.146 The next meetings will be as follows:**

**MONDAY 24th February 2014, St. Andrews Church Hall,
Herongate at 7.15pm**