

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Andrews Hall, Herongate on Wednesday, 25th September 2013 at 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

19th September 2013

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 13/14.071 Resignation of the Chairman, Cllr Alan Marsh**
The Chairman, Cllr Alan Marsh has resigned but due to the reduced number of Councillors to be present at this meeting, Members to confirm that nominations and election of the new Chairman will not take place until the meeting in October 2013. Vice Chairman, Cllr David Harman to take the chair.
- 13/14.072 PRESENTATION BY BRENTWOOD BOROUGH COUNCIL OFFICERS ON THE DRAFT LOCAL DEVELOPMENT PLAN (LDP)**
- 13/14.073 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 13/14.074 Apologies for Absence**
- 13/14.075 Minutes**
Acceptance of the Minutes of the Parish Council Meeting held on 23rd July 2013.
- 13/14.076 Co-option of New Councillor**
Members to review and vote on the expressions of interest in becoming a Parish Councillor from:
- Fiona O'Connor
 - Karen Bowman
- 13/14.077 Progress Report from the Clerk**
- 13/14.078 To receive member's declaration of interests in items on the agenda.**

- 13/14.079 Finance**
(a) To approve list of cheques signed since the last meeting.
(b) To approve and sign cheques at this meeting.
(c) To approve accounts/bank reconciliation for August and September 2013.
(d) To note that the pay award for 2013-14 has now been agreed by the NJC and SLCC for Local Government Services. This applies to all employees on 'Green Book' terms and conditions, which includes the NALC/SLCC model contract. Employees who have been awarded a 1% pay award, effective from and backdated to April 1st 2013.
- 13/14.080 Charitable Dontations**
Further to Agenda Point 13/14.029 we have now received a request from Essex Air Ambulance for a charitable donation. Members to consider if they want to adopt Essex Air Ambulance as the charity for the year 2013/2014 and if so how much they would like to donate.
- 13/14.081 Planning**
(a) To receive a list of applications received since the last meeting and review the progress of previous applications.
(b) Report on the proposed new development on the Hillcrest Nursery site.
(c) Report from Cllr Hawkins on the Village Plan.
- 13/14.082 Village signs**
(a) To consider a quotation from Russell Newton Original Artwork to fit new replacement tiles signs for the villages of Herongate and Ingrave.
(b) To further discuss the possibility of moving the Ingrave sign forward, nearer the road so that it is visible from both directions.
- 13/14.083 Herongate Village Hall**
(a) Cllr Murphy to update on progress regarding the Hall.
(b) To consider a quotation from Churchward Design and Surveying Services for the preparation of drawings of Herongate Village Hall.
- 13/14.084 Remembrance Day**
(a) To appoint a representative from the Parish Council to attend the Remembrance Day Parade in Brentwood in November.
(b) To agree the purchase of a wreath to lay at the War Memorial at St. Andrews.
(c) To appoint a representative from the Parish Council to lay the wreath at St. Andrews, Herongate.
- 13/14.085 Correspondence**
Members to review the list of General Correspondence received by the Clerk.
- 13/14.086 Reports from Councillors**
- 13/14.087 Training**
Councillors to consider their training needs from the EALC schedule for 2013 previously circulated.
- 13/14.088 Items from Councillors/Working Groups to be added to the next Agenda**
- 13/14.089 The next meetings will be as follows:**
Tuesday, 22nd October 2013, 7.15pm at St. Nicholas Hall, Ingrave.