

# Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Hall, Ingrave on TUESDAY 25<sup>th</sup> March 2014, 7.15pm for the purpose of transacting the following business.

*Theresa Grainger*

Signed  
Theresa Grainger  
Clerk to Herongate and Ingrave Parish Council

20<sup>th</sup> March 2014

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

**13/14.167 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

**13/14.168 Apologies for absence**

**13/14.169 Minutes**

Acceptance of the Minutes of the Parish Council Meeting held on 24<sup>th</sup> February 2014.

**13/14.170 Progress Report from the Clerk**

**13/14.171 To receive member's declaration of interests in items on the agenda.**

**13/14.172 Co-option for the post of Parish Councillor**

Parish Council to consider applications from:

Mr Neil Amor

Mr George Burton

Mr Martin Hannush

**13/14.173 Finance**

- To approve list of cheques signed since the last meeting.
- To approve and sign cheques at this meeting.
- To approve accounts/bank reconciliation for March 2014.

**13/14.174 Review of Documents**

Parish Council to agree the following documents which were reviewed at the February 2014 meeting for adoption at the May 2014 meeting:

- Draft Standing Orders

- b) Draft Financial Regulations
- c) Risk Management Plan

**13/14.175 Christmas Tree Stand**

- a) Parish Council to approve the purchase of the pipe and plate at a cost of £96.00 including VAT.
- b) Parish Council to approve the installation of the stand using the contractor Cut Above at an estimated cost of £150.00.

**13/14.176 Herongate and Ingrave Heritage Centre (Museum)**

- a) Cllr D. Harman to report on the recent meeting of the Museum Working Party regarding the feasibility of repairing the Museum building.
- b) Parish Council to consider accepting the running costs for the Museum for another financial year, e.g. electricity, water rates, etc. while the future of the building is being investigated.

**13/14.177 Herongate and Ingrave Bus Shelters**

- a) Cllr A. Kingsford to provide background on the recent removal of the bus shelters.
- b) Parish Council to review a catalogue and price list for bus shelters (previously emailed) and agree a top-up amount which could be paid to BBC towards meeting the cost of suitable replacements.

**13/14.178 Parish Council Equipment**

Cllr A. Kingsford to discuss the removal and re-siting of Parish Council equipment which is currently stored at the home of the previous Chairman.

**13/14.179 Speedwatch**

Cllr A. Kingsford to report on the progress of this project.

**13/14.180 Village Planters**

- a) Cllr S. Theobald to update the Council on his enquiries for suitable planters.
- b) Cllr A. Kingsford to report on recent discussions with the Flower Show Committee

**13/14.181 Herongate and Ingrave Village Signs**

- a) Cllr A. Kingsford to update the PC on cutback of the hedge around the Ingrave village sign.
- b) Parish Council to review and approve a quotation for the repainting of the village signs.

**13/14.182 Herongate Tye**

Cllr A. Kingsford to give an update on the responses from Rt Hon Eric Pickles, MP for Brentwood and Ongar and also Cllr Rodney Lister Bass, Cabinet Member for Highways and Transportation to the Parish Council letters regarding the road/pavement conditions at Herongate Tye and the lack of a school bus service.

**13/14.183 Herongate Village Hall**

Cllr A. Kingsford to report on a meeting held at the Town Hall on 25<sup>th</sup> February 2014 regarding the future of the Hall

**13/14.184 Planning**

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

**13/14.185 Reports from Councillors**

**13/14.186 Correspondence**

Members to review the list of General Correspondence received by the Clerk.

**13/14.187 Training**

Councillors to consider their training needs from the EALC schedule for 2014 previously circulated.

**13/14.188 Items from Councillors to be added to the next Agenda**

**13/14.189 The next meetings will be as follows: MONDAY – 28<sup>th</sup> April 2014 - St. Andrews Church Hall, Herongate at 7.15pm**