

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Andrews Hall, Herongate on MONDAY, 24th February 2014, 7.15pm, for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

19th February 2014

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 13/14.147 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 13/14.148 **Apologies for absence**
- 13/14.149 **Minutes**
Acceptance of the Minutes of the Parish Council Meeting held on 28th January 2014.
- 13/14.150 **Progress Report from the Clerk**
- 13/14.151 **To receive member's declaration of interests in items on the agenda.**
- 13/14.152 **Finance**
- To approve list of cheques signed since the last meeting.
 - To approve and sign cheques at this meeting.
 - To approve accounts/bank reconciliation for February 2014.
 - To update Council on the recent application to BBC for a Discretionary Grant
- 13/14.153 **Review of Documents**
Council to review:
- Draft Standing Orders
 - Draft Financial Regulations (highlighted points 2.4 and 6.6)
 - Risk Management Plan
- All documents to be confirmed at the May 2014 meeting.

- 13/14.154 Herongate and Ingrave Heritage Centre (Museum)**
a) Council to reconsider its position regarding insurance of the Museum building and contents.
b) Council to consider making a donation to the Heritage Centre for its own insurance.
c) Council to hear a report from the Trustees regarding the condition of the building before considering a revised Grant application for repairs.
d) Council to explore the possibility of buying the Museum building to run as a PC office and Heritage Centre and establish a Working Group for this project.
- 13/14.155 Parish Council Storage**
Council to consider options for the storage of Parish Council property and files.
- 13/14.156 Annual Parish Assembly**
Council to discuss plans/guest speaker for the Annual Parish Assembly in May.
- 13/14.157 St. Andrews Church Hall Room Hire Agreement**
Members to agree the signing of the new agreement for the hire of St. Andrews Church Hall for PC meetings.
- 13/14.158 Speedwatch**
Cllr Kingsford to update the Council on a recent meeting with the PCSO regarding sites for Speedwatch.
- 13/14.159 Village Planters**
Cllr Theobald to update the Council on his enquiries for suitable planters.
- 13/14.160 Herongate Tye**
Council to discuss how the following issues can be resolved:-
 - The need for road/pavement/drain repairs which have been reported to Highways but not rectified.
 - The need for a school bus to collect children attending St. Martins.
- 13/14.161 Planning**
To receive a list of planning applications received since the last meeting and review the progress of previous applications.
- 13/14.162 Reports from Councillors**
- 13/14.163 Correspondence**
Members to review the list of General Correspondence received by the Clerk.
- 13/14.164 Training**
Councillors to consider their training needs from the EALC schedule for 2014 previously circulated.
- 13/14.165 Items from Councillors to be added to the next Agenda**
- 13/14.166 The next meetings will be as follows: TUESDAY 25th March 2014, St. Nicholas Church Hall, Ingrave at 7.15pm**