

# Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Hall, Ingrave, on Tuesday, 22<sup>nd</sup> October 2013 at 7.15pm for the purpose of transacting the following business.

*Theresa Grainger*

Signed  
Theresa Grainger  
Clerk to Herongate and Ingrave Parish Council

17<sup>th</sup> October 2013

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

- 13/14.090      **To receive nominations and elect a new Chairman**
- 13/14.091      **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 13/14.092      **Apologies for Absence**
- 13/14.093      **Minutes**  
Acceptance of the Minutes of the Parish Council Meeting held on 26<sup>th</sup> June 2013.
- 13/14.094      **Progress Report from the Clerk**
- 13/14.095      **To receive member's declaration of interests in items on the agenda.**
- 13/14.096      **Finance**  
(a) To approve list of cheques signed since the last meeting.  
(b) To approve and sign cheques at this meeting.  
(c) To approve accounts/bank reconciliation for October 2013.  
(d) To review and approve the draft budget for 2014/2015.
- 13/14.097      **St. Nicholas Churchyard Clearance**  
Members to consider making a donation to St. Nicholas Church towards the clearance of the burial ground to make space for further burials.
- 13/14.098      **Lighting of the Christmas Tree Event**  
(a) To approve date of 30<sup>th</sup> November 2013 at 6.00pm.  
(b) To approve estimate for tree from Elveden Farms Ltd.  
(c) To approve refreshments to be provided as in previous years.

- (d) To approve electrical work to be carried out by Russell Butler with the assistance of Joe from Cut Above, as in previous years. New strips of lights may have to be purchased.
- (e) To approve the printing of 50 Christmas cards using the design of the winner from the 2012 Ingrave Johnstone Christmas card competition.
- (f) To approve a further Christmas card competition for 2013.

**13/14.099 Playing Field Committee**

To nominate a Councillor to represent the Parish Council at the Playing Field Committee meetings which are held twice yearly – May and October.

**13/14.100 Parish Council Meeting Dates for 2014**

To review and approve the new schedule for 2014.

**13/14.101 War Memorial outside St. Andrews Church**

To consider taking forward a project to restore the War Memorial in time for the 100<sup>th</sup> anniversary of the First World War.

**13/14.102 Button Common Orchard**

To approve the purchase of two replacement fruit trees.

**13/14.103 Parish Council Working Groups Schedule**

To review and approve the amended Working Groups Schedule.

**13/14.104 Planning**

To receive a list of planning applications received since the last meeting and review the progress of previous applications.

**13/14.105 Reports from Councillors**

**13/14.106 Correspondence**

Members to review the list of General Correspondence received by the Clerk.

**13/14.107 Training**

Councillors to consider their training needs from the EALC schedule for 2013 previously circulated.

**13/14.108 Items from Councillors to be added to the next Agenda**

**13/14.109 The next meetings will be as follows:**

**Wednesday, 27<sup>th</sup> November 2013, 7.15pm at St. Andrews Hall, Herongate.**