

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs. Theresa Grainger
34a Common Road
Ingrave
Brentwood
Essex CM13 3QL
Tel: 07548 743248
Email: clerk@herongateandingravepc.org.uk



Minutes of the Annual Parish Assembly held at St. Nicholas Church Hall, Ingrave, on Tuesday, 22nd May 2012 at 6.30pm.

- In the Chair:** Cllr Alan Marsh
- Present:** Cllrs Alan Bayless, David Harman, Sheila Murphy, Stewart Theobald, Alison Thurgood and Roger Watkins
- Officers:** Mrs. Theresa Grainger (Parish Clerk) and Mr. David Tooke-Kirby (Responsible Financial Officer)
- Members of the Public:** Cllr. Linda Golding and six members of the public.

1. Welcome

Cllr A. Marsh gave a warm welcome to all attending the Annual Assembly.

2. Apologies for absence

Apologies were received from Cllr K Marsh who had work commitments and Cllr K Pegram who was away on holiday. Apologies were also received from Cllr J. Roberts (Essex County Council) who was on holiday. Apologies were accepted.

Proposed: Cllr A. Marsh **Seconded:** Cllr D. Harman **All agreed**

3. Minutes of the Annual Assembly dated 24th May 2011

It was agreed that the Minutes of the Annual Parish Assembly dated 24th May 2011 be accepted as a true record and signed by Cllr A. Marsh.

Proposed: Cllr D. Harman **Seconded:** Cllr A. Bayless **All agreed**

4. Chairman's Report

The Chairman's Report, a copy of which can be viewed at the Parish Office and on the website, relayed achievements and changes seen over the past year.

5. Financial Report

The Financial Report, presented by Mr. D. Tooke-Kirby (RFO), can be viewed at the Parish Office and on the website. All Members agreed that this was a true record of the finances for 2011/2012.

Proposed: Cllr S. Murphy **Seconded:** Cllr S. Theobald **All agreed**

6. Guest Speakers

Cllr A. Marsh introduced Hannah and Sarah Parish representing the Herongate and Ingrave Flower Show Committee. Sarah gave a wonderfully informative, interesting and humorous review of the

extensive work carried out by the Committee throughout the villages, highlighting how proceeds are spent and the plans for the rest of the year.

Cllr Marsh then introduced Michael Janes, Police Community Support Officer who gave an interesting and informative talk on the reforms in the Police Force recently. He provided a concise report on manpower and policing times and stressed that neighbourhood policing is the same and has not changed.

Cllr Marsh thanked the guest speakers.

7. Date of next meeting

The date of the next Annual Parish Assembly will be 21st May 2013.

The meeting closed at 7.20pm

Signed: _____
Chairman

Date: _____

DRAFT