

# Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Andrews Methodist Church Hall, Herongate on Wednesday 27<sup>th</sup> June 2012 at 7.15pm

**In the Chair:** Cllr A. Marsh  
**Present:** Cllr A. Bayless, Cllr D. Harman, Cllr K. Pegram, Cllr S. Theobald  
**Officers:** Mrs. T. Grainger (Parish Clerk)  
**Members of the public:** One

**12/13.036 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

The member of the public present commented that the vegetation had been cut back behind Peartrees and it was now much better. Thanks were offered to the Parish Council for organizing this.

**12/13.037 Apologies for absence**

Apologies were received from Cllr Sheila Murphy who was at a meeting with Brentwood Borough Council, Cllr Alison Thurgood who had family commitments, Cllr Kirsty Marsh who had work commitments and Cllr Roger Watkins who was on holiday. **Apologies were accepted.**

**Proposed:** Cllr K. Pegram      **Seconded:** Cllr Bayless      **All agreed**

**12/13.038 Minutes**

It was agreed that the Minutes of the Annual Parish Council Meeting held on 22<sup>nd</sup> May 2012 be accepted as a true record and signed by Cllr A. Marsh, Chairman.

**Proposed:** Cllr D. Harman      **Seconded:** Cllr S. Theobald      **All agreed**

**12/13.039 Progress Report from the Clerk**

**Re: 12/13.024**

- **12/13.001** A further letter was sent to Chief Commander Ed Wells, Brentwood Police with a copy to Cllr A. Jackson, Chair, Essex Police Authority regarding incidents reported by local residents during the public participation session as no communication has been received apart from acknowledgement letters.
- **12/13.008** The launch of the new website took place as planned, with information being added as necessary. Training will take place shortly for those expected to update the website when it is handed over by Vision Computing.

**12/13.040 To receive Members' declarations of interest in items on the agenda**

There were no declarations of interest.

**12/13.041 FINANCE**

(a) Cheques signed since the last meeting:

<b>Payee</b>	<b>Cheque No,</b>	<b>Amount</b>
Broker Networks Ltd.	613	£793.84

Cheques signed at this meeting:

Brentwood Borough Council	615	£484.70
Administration	616	£661.16
HMRC	617	£71.13
Administration	618	£349.38
Essex Pension Fund	619	£216.49
E.ON	620	£11.70

(b) Bank Reconciliation as at 27.06.12

Current Account	£8,968
30 Day Investment Account	£3,843
Investment Account 1.55%	£50,000
Investment Account 1.70%	£15,000

**Proposed: Cllr S. Theobald**

**Seconded: Cllr K. Pegram**

**All Agreed**

**12/13.042 Review and approve draft documents**

- Draft Grant Awarding Policy
- Draft Freedom of Information Publication Scheme
- Draft Procedure for handling a complaint against the Parish Council

These documents were agreed and approved.

**Proposed: Cllr D. Harman**

**Seconded: Cllr S. Theobald**

**All agreed**

**12/13.043 Olympic Flame Event**

(a) Cllr A. Marsh discussed security and the need for professional bodies to maintain safety. He had been informed by Cllr A. Thurgood that the Olympic Flame Committee had received two quotes for this service. At the last meeting it was suggested that the Parish Council increase money available for this event from £1080 to £2,500 but it was considered that possibly this would not be enough to secure the level of security we might need. It was agreed that the amount be raised further to £3,000 with the possibility of this being exceeded in line with requirement.

**Proposed: Cllr A. Bayless**

**Seconded: Cllr D. Harman**

**All agreed**

(b) Cllr D. Harman would like to advertise the new Parish Council website at the event. Cllr A. Marsh would like to advertise the Free First Aid Taster Session.

It was put to Members that wine left over from the recent Queen's Jubilee party be paid for by the Council and the wine donated to Herongate Cricket Club for the Olympic Flame Event.

### **12/13.044 First Aid Training**

- (a) Cllr A. Marsh outlined the plans for the First Aid Taster Session which will take place at the end of September 2012. This will be conducted by a qualified Paramedic and will only be open to residents of Herongate and Ingrave.
- (b) Following the taster session, a limited number of residents interested in being part of the Community Support Plan Team will be offered the opportunity to take a certificated First Aid Course.

Members considered both sessions to be an excellent idea.

### **12/13.045 Planning**

#### 9 Donovans Gardens, Herongate

- The Parish Council has received no further updates on this development. A letter has been sent by the Clerk advising the residents to plant elvedon hedge – hornbeam, 1.2m to 1.4m in height on the common land outside the wall.
- It had been noted that there was a problem with vehicles being parked on the common land opposite Donovans Gardens, Herongate. Posts have been installed along the Donovans Gardens edge and it was suggested that this should continue along the A128 and Billericay Road. The cost of this work will be borne by the Parish Council.
- Cllr R. Watkins sent a report to advise that as yet no offers of training on the new national Planning Policy Framework have been received. Regarding the Boar's Head – the brewery's appeal against refusal of planning permission to change the paint colour of the external plinth and guttering from black to maroon, to which the Parish Council did not object, has been allowed. Giving her reasons, the planning inspector said she considered that while many historic buildings in the Conservation Area retain a black and white colour scheme, the limited impact that the change of colour to maroon has had on the building has not harmed its architectural or historic interest.

A list of applications received and determined during June was received and agreed.

**Proposed: Cllr D. Harman      Seconded: Cllr A. Bayless      All agreed**

### **12/13.046 Correspondence**

A list of correspondence, having been previously circulated, was noted.

### **12/13.047 Reports from Councillors**

- Cllr S. Theobald reported that information relating to the Queen's Golden Jubilee Book had been located. Cllr D. Harman also said that he had a folder with all the information, however, the book has still not been located.
- Cllr John Roberts, who had sent his apologies for absence, emailed to advise that the County Council is making £11m available to fix road surfaces and footways, repairing pot holes and where necessary resurfacing to ensure they do not recur. He asked that residents identify problems and report these to the Clerk by 20<sup>th</sup> July, who will e-mail a list to him to for repair.
- Cllr Roberts also emailed to advise that he had been able to get the proposal to yellow band Hernshaw withdrawn.
- Cllr D. Harman spoke about the new Parish Council website which was launched at the beginning of June. Training will now take place for those responsible for updating the system. Suggestions were made by Councillors regarding the possibility of including regular seasonal pieces including guided walks, local farming and gardening together with occasional pieces from local enterprises such as Thorndon Golf Club.
- Cllr Harman also spoke about the broadband project on the website. He would like to enlist the support of at least 300 residents to register their interest in super- fast (fibre optic) broadband to OpenReach. More information can be found on the website – [www.herongateandingravepc.org.uk](http://www.herongateandingravepc.org.uk) Cllr Harman looked to Members for their agreement with this campaign. Cllrs A. Bayless and K. Pegram expressed their support which was agreed by all.

- Cllr A. Marsh read a report from Cllr S. Murphy which included updates on the Herongate and Ingrave Museum, Billericay Road foot path, Highways Rangers and Sunday Bus Service.

**12/13.048 Items from Councillors to be added to the next Agenda**

- To formally approve the siting and costing of posts on the common land adjacent to Donovans Gardens, Herongate.
- To discuss the issue of the removal of posts on the common land at Park Lane, Herongate.
- To approve an invoice for the wine purchased for the Queen's Jubilee Event.

**12/13.049 The next meeting will be held on Tuesday, 24<sup>th</sup> July 2012 at St. Nicholas Church Hall, Ingrave, as follows:-**

The meeting closed at 9.00pm

Signed:..... Chairman

Date:.....