

# Herongate and Ingrave Parish Council



Clerk to the Council:  
Mrs. Theresa Grainger  
34a Common Road  
Ingrave  
Brentwood  
Essex CM13 3QL  
Tel: 07548 743248

Email: [clerk@herongateandingravepc.org.uk](mailto:clerk@herongateandingravepc.org.uk)  
New website: [www.herongateandingravepc.org.uk](http://www.herongateandingravepc.org.uk)



Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Andrews Church Hall, Herongate, Wednesday, 27<sup>th</sup> February 2013 at 7.15pm for the purpose of transacting the following business.

*Theresa Grainger*

Signed  
Theresa Grainger  
Clerk to Herongate and Ingrave Parish Council

21<sup>st</sup> February 2013

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

- 12/13.145      **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 12/13.146      **Apologies for Absence**
- 12/13.147      **Minutes**  
Acceptance of the Minutes of the Parish Council Meeting held on 22<sup>nd</sup> January 2013.
- 12/13.148      **Progress Report from the Clerk**
- 12/13.149      **To receive member's declaration of interests in items on the agenda.**
- 12/13.150      **Finance**  
(a) To approve list of cheques signed since the last meeting.  
(b) To approve and sign cheques at this meeting.  
(c) To approve accounts/bank reconciliation for February 2013.
- 12/13.151      **Review of Standing Orders and Financial Regulations (previously approved February 2012)**  
Members to review and approve:  
(a) Standing Orders  
(b) Financial Regulations
- 12/13.152      **Crime and Disorder**  
To discuss any issues within the villages since the last meeting.
- 12/13.153      **Dog Bins**  
To discuss viability of another Dog Bin, positioning, review costs and approve purchase.

- 12/13.154 Annual Parish Assembly, 28<sup>th</sup> May 2013**  
Council to suggest ideas/speakers for this meeting.
- 12/13.155 Planning**  
To receive a list of applications received since the last meeting and review progress of previous applications.
- 12/13.156 Correspondence**  
Members to review the list of General Correspondence received by the Clerk.
- 12/13.157 Training**  
Councillors to consider their training needs from the EALC schedule for 2013 (as previously circulated).
- 12/13.158 Reports from Councillors**  
To include:   Broadband  
                  Button Common  
                  Highways Issues  
                  Peartree Pond  
                  Sunday Bus Service
- 12/13.159 Items from Councillors to be added to the next Agenda**
- 12/13.160 The next meeting will be held on Tuesday, 26<sup>th</sup> March 2013 at St. Nicholas Church Hall, Ingrave, commencing 7.15pm.**