

Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Church Hall, Ingrave, Tuesday, 23rd October 2012 at 7.15pm for the purpose of transacting the following business.

Theresa Grainger

Signed
Theresa Grainger
Clerk to Herongate and Ingrave Parish Council

18th October 2012

The Press and Public are also cordially invited to attend this meeting.

AGENDA

- 12/13.090 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
- 12/13.091 **Apologies for Absence**
- 12/13.092 **Minutes**
Acceptance of the Minutes of the Annual Parish Council Meeting held on 26th September 2012.
- 12/13.093 **Progress Report from the Clerk**
- 12/13.094 **To receive member's declaration of interests in items on the agenda.**
- 12/13.095 **Finance**
(a) To approve list of cheques signed since the last meeting.
(b) To approve and sign cheques at this meeting.
(c) To approve accounts for October 2012.
- 12/13.096 **New Code of Conduct and Declaration of Interests**
(a) Councillors to consider adopting the new Code of Conduct as drawn up by the Borough.
(b) Councillors to consider adopting the new Declaration of Interests
- 12/13.097 **First Aid Taster Session**
To agree cost of purchasing a mannequin – verbal estimate £150 and update on venue/date.
- 12/13.098 **Crime and Disorder**
To discuss any issues within the villages since the last meeting.

- 12/13.099 Christmas 2012**
 (a) To review estimates Christmas trees from Calcott Hall Farm and Elveden Farms Ltd.
 (b) To discuss date and plans for the lighting of the Christmas tree lights.
 (c) To review estimate for printing Christmas cards from last year's winner of the competition..
 (d) To discuss Christmas card competition for this year.
- 12/13.100 Remembrance Day – Sunday 11th November**
 (a) To agree to buy a wreath – estimate £20 donation..
 (b) To agree who is to represent the Parish Council at the Remembrance Day Parade.
 (c) To request a volunteer to place the wreath on the Memorial at St. Andrews Church.
- 12/13.101 Herongate Village Hall**
 Cllr A Marsh to update Members on progress of resolving the issue of the Hall.
- 12/13.102 Billericay Road**
 Update regarding school bus.
- 12/13.103 Bus Services**
 (a) Update regarding West Horndon joining Sunday Bus Service.
 (b) Update regarding Shenfield Bus Service.
- 12/13.104 Planning**
 (a) To receive a list of applications received since the last meeting and review progress of previous applications.
- 12/13.105 Correspondence**
 Members to review the list of General Correspondence received by the Clerk.
- 12/13/106 Parish Council Meeting Dates**
 To agree meeting dates for 2012.
- 12/13.107 Reports from Councillors**
- 12/13.108 Councillor Training Days**
 07.11.12 Risk Management/Assessment
 15.11.12 Chairmen's Day 3
 28.11.12 Law & Procedures
- 12/13.109 Items from Councillors to be added to the next Agenda**
- 12/13.110 The next meeting will be held on Wednesday, 28th November 2012 at St. Andrews Methodist Church Hall, Herongate.**