

# Herongate and Ingrave Parish Council



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Members of the Council are hereby summoned to attend the Parish Council Meeting of Herongate and Ingrave at St. Nicholas Church Hall, Ingrave, Tuesday, 22<sup>nd</sup> January 2013 at 7.15pm for the purpose of transacting the following business.

Signed  
Theresa Grainger  
Clerk to Herongate and Ingrave Parish Council

17<sup>th</sup> January 2013

The Press and Public are also cordially invited to attend this meeting.

## AGENDA

- 12/13.123      **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**  
**Guest Speaker, Mr. Gary Raynor, Senior Commissioning Officer, Essex County Council to speak about “Lent Investment: giving up time”.**
- 12/13.124      **Apologies for Absence**
- 12/13.125      **Minutes**  
Acceptance of the Minutes of the Annual Parish Council Meeting held on 28<sup>th</sup> November 2012.
- 12/13.126      **Progress Report from the Clerk**
- 12/13.127      **To receive member’s declaration of interests in items on the agenda.**  
**Dispensation under 33 of the Localism Act has been granted by the Monitoring Officer, Mr. S. Boyle, Head of Legal & Governance, Brentwood Borough Council to enable our Parish Councillors to participate in the debate on setting of precepts and other charges under section 33 (2) (a) and (c). This dispensation will last for 1 year for members named. Cllrs A. Bayless, D. Harman, A. Kingsford, A. Marsh, S. Murphy, K. Pegram, S. Theobald, A. Thurgood and R. Watkins. Mr. Boyle’s letter of 13<sup>th</sup> December 2012 refers.**
- 12/13.128      **Finance**  
(a) To approve list of cheques signed since the last meeting.  
(b) To approve and sign cheques at this meeting.  
(c) To approve accounts/bank reconciliation for January 2013.

- 12/13.129 Budget for 2013/2014**  
(a) Council to agree and sign the Council Tax Precept form for £20,788.00 which was agreed at the November 2012 meeting.  
(b) Councillors to agree the amended Budget for 2013/2014, based on the Precept of £20,788.00.
- 12/13.130 Annual Governance Review**  
Council to appoint a Councillor to review the governance requirements to ensure systems in place are being followed correctly.
- 12/13.131 Button Common**  
(a) Cllr Alan Kingsford to present the Commemorative Books for both the Diamond and Golden Jubilees  
(b) Update on the plans for the Button Common project.
- 12/13.132 Crime and Disorder**  
To discuss any issues within the villages since the last meeting.
- 12/13.133 Sunday Bus Service**  
To discuss viability and possible renewal of the contract in 2013.
- 12/13.134 Peartree Pond**  
To discuss maintenance and review estimates for clearance of the pond weed.
- 12/13.135 Highways Issues**  
To discuss the condition of local pathways/pavements including stretch from Thorndon Gate, Brentwood bound.
- 12/13.136 Stoneyhills Bowls Club**  
The Bowls Club has applied for funding to improve their facilities and has asked the Parish Council for a letter of support to say that the club is a community asset. Councillors to consider for approval.
- 12/13.137 Planning**  
(a) To receive a list of applications received since the last meeting and review progress of previous applications.
- 12/13.138 Correspondence**  
Members to review the list of General Correspondence received by the Clerk.
- 12/13.139 Training**  
Councillors to consider their training needs from the EALC schedule for 2013
- 12/13.140 Reports from Councillors**
- 12/13.141 Items from Councillors to be added to the next Agenda**
- 12/13.142 The next meeting will be held on Wednesday, 27<sup>th</sup> February 2013 at St. Andrews Methodist Church Hall, Herongate, commencing 7.15pm.**
- 12/13/143 Exclusion of the Public**  
Council to approve, pursuant to section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, that due to the confidential nature of the business to be transacted, the press and public be excluded from the meeting during discussions relating to personnel matters.