

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Andrews Methodist Church Hall, Herongate, on Wednesday, 28th September 2011 at 7.15pm.

In the Chair: Cllr A. Marsh

Present: Cllr A. Bayless Cllr R. Watkins
Cllr D. Harman Cllr K. Marsh
Cllr. K. Pegram

Officers: None

Members of public Seventeen and Cllr J. Roberts (ECC)

11/12.78 APOLOGIES FOR ABSENCE

Apologies were received from Cllr S. Murphy who was ill, Cllr S. Theobald who had work commitments, Cllr A. Thurgood who was away on a family holiday and Mrs. T. Grainger, Parish Clerk, who was away on a family holiday. **Apologies were accepted.**

11/12.79 MINUTES

Resolved that the Minutes of the Meeting held on 26th July 2011 be approved with the following amendment:

11/12.66 Ingrave Johnstone School Request for Grant Aid

“.....Cllr Watkins will speak with Planning about the hiring aspect of the hall.”

Due to the absence of the Clerk, these Minutes will be signed at the next Meeting of the Parish Council on 25th October 2011.

11/12.80 DECLARATION OF INTERESTS

There were no declarations.

11/12.81 PUBLIC PARTICIPATION SESSION

The Chairman informed the public of where we are regarding the salt bins. A member of the public offered to store the bags of salt in her garden.

Lively discussion took place regarding the proposed development of part of the Hillcrest Nursery site. The Parish Council will do everything in its power to represent the village views.

11/12.82 FINANCE

(a) Cheques signed since the last meeting:

Payee	Cheque No.	Amount
Audit Commission	531	£342.00
HMRC	532	£78.40
Administration Costs	533	£341.21
Administration Costs	534	£491.50
Essex Pension Fund	535	£186.00

(b) Cheques signed at this meeting:

Payee	Cheque No.	Amount
EALC	536	£369.00
EON	537	£4.64
Administration Costs	538	£560.90
Essex Pension Fund	539	£198.62
HMRC	540	£75.25
Administration Costs	541	£367.67

(c) Bank Reconciliation as at 26.09.11

£1,541.00	Treasurers Account
£16,842.00	30 Day Investment Account
£25,000.00	Investment Account 1.10%
£50,000.00	Investment Account 1.55%

Proposed: Cllr Bayless **Seconded:** Cllr K. Marsh **All agreed**

11/12.83 STATUS REPORT ON INTERNAL AUDIT FOR ACCOUNTS 2010/2011 DATED 15.08.11

The Report was read and approved by the Council.

Proposed: Cllr Harman **Seconded:** Cllr Bayless **All agreed**

11/12.84 AVIVA INSURANCE POLICY

Council approved the Standard Aviva Insurance Policy which was taken out on 1st June 2011.

Proposed: Cllr K. marsh **Seconded:** Cllr Bayless **All agreed**

11/12.85 PLANNING

Cllr Watkins reported as follows:

Heron Court - the applications had been recommended for approval.

Ingrave Johnstone School – There is no suggestion in the application that the hall would be let out to the villages.

11/12.86 INGRAVE JOHNSTONE SCHOOL REQUEST FOR GRANT AID

Cllr A. Marsh reported on the Budget & Precept Course which he attended recently where he asked about Grant Aid for the school. He was told by the Course Tutor that the Parish Council could not legally make a grant. He is now waiting for a letter from Brentwood Borough Solicitors as to why the Parish Council cannot grant to the school. The Council will reply to the school once the letter is received.

11/12.87 EMERGENCY PLAN (COMMUNITY SUPPORT PLAN)

The Community Support Plan, having been previously circulated, was reviewed. Cllr A. Marsh recommended that the Parish Council adopt the Plan for our community. Cllr Watkins reminded Council that all appendices need to be completed and a letter of thanks should go to the person responsible for compiling the Plan.

Cllr A. Marsh extended his thanks to Vic Davis for his work in this project.

Proposed: Cllr A. Marsh

Seconded: Cllr Bayless

All agreed

11/12.88 HERONGATE TYE

Cllr A. Marsh spoke of his very positive meeting with Highways. He is now waiting for a response from Cllr Roberts after his discussions with Passenger Transport Department regarding a bus service using the Olde Dog as a pick up point for the school children. Vic Davis is also trying to get Community Transport to pick up children from the Olde Dog.

11/12.89 HERONGATE MUSEUM/PARISH COUNCIL OFFICE

Cllr Murphy was not present. This matter will be deferred until the next Meeting.

11/12.90 HERONGATE HALL

Cllr Marsh referred to the interesting meeting he had with Steve Boyle, Legal Department, BBC. The Deeds to the property have now been located and it would appear that there is a constituent committee but no Trustees remain. Cllr A. Marsh will contact all organisations concerned. Cllr Pegram to make a Land Search to obtain a plan of the property.

11/12.91 IT

This matter is ongoing.

11/12.92 CLEARING THE PATHWAY BETWEEN THE MEADOWS AND BRENTWOOD ROAD

Cllr A. Marsh looked at this site with a Contractor. The hedge in question is a preserved hedge and privately owned by the residents. However, work will be carried out by the Parish Council to ease passage between the two roads.

Cllr A. Marsh also mentioned that he had received two quotes to “top up” works undertaken by BBC. Cllr Harman was to open the envelopes later that evening.

11/12.93 FARM WATCH AND RURAL WATCH SCHEMES

Cllr A. Marsh would like to progress these schemes with the Police and this matter will be deferred until the next Meeting.

11/12.94 SUNDAY BUS SERVICE

In the absence of Cllr Murphy this matter will be deferred until the next Meeting.

11/12.95 CORRESPONDENCE

A list of all correspondence received by the Clerk, having been previously circulated, was reviewed. There were no issues and no comments were made.

11/12.96 TRAINING

This point will be deferred until the next meeting.

11/12.97 REPORTS FROM COUNCILLORS

- Cllr Bayless reported that the VAS sign into Herongate is not working. He has contacted Harlow and the matter has been passed onto Contractors to rectify.
- Cllr Harman reported that the Thorndon Gate/A128 sight line is still a problem and he has been trying to get something done about it. He had opened the two quotations mentioned above in 11/12.92 – Cut Above £3,400 and W. Tooke-Kirby £6,000. Cllr A Marsh outlined the work involved which included clearing the path between the Meadows and Brentwood Road. It was proposed by Cllr Bayless and Seconded by Cllr K. Marsh to accept the quote from Cut Above. This will be resolved at the next Meeting.
- Cllr A Marsh spoke of the letter received from Essex Air Ambulance requesting a donation.
- Cllr A Marsh reported that the RFO is unable to claim back long outstanding VAT on the grounds that the repayment request falls outside of the 3-year limit. It was motioned that no further action be taken on this, proposed by Cllr Pegram and seconded by Cllr Watkins. This will be resolved at the next Meeting.
- Cllr A Marsh reported that following the public consultation at the recent Flower Shown the bench on the Herongate Cricket Green has now been fixed.

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11/12.76 ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA

- To Resolve the agreement to carry out work on the pathway between The Meadows and Brentwood Road
- To Resolve the acceptance of the quotation from Cut Above for £3,400 for maintenance works.
- To Resolve that the unclaimed VAT be written off.

11/12.58 DATE OF THE NEXT MEETING

The next Meeting will be held on Tuesday, 25th October 2011 at St. Nicholas Church Hall, Ingrave, commencing at 7.15pm.

The Meeting closed at 8.55pm

Signed: _____ Chairman Date _____