

Herongate and Ingrave Parish Council



Clerk to the Council:
Mrs. Theresa Grainger
34a Common Road
Ingrave
Brentwood
Essex CM13 3QL
Tel: 07548 743248

Email: clerk@herongateandingravepc.org.uk



Minutes of the Parish Council Meeting held at St. Nicholas Church Hall, Ingrave, on Wednesday, 25th October 2011 at 7.15pm.

In the Chair: Cllr A. Marsh

Present: Cllr A. Bayless
Cllr D. Harman
Cllr K. Pegram
Cllr K. Marsh
Cllr S. Theobald

Officers: Mrs. T. Grainger (Parish Clerk)

Members of public: Ten including one member of the Press and Cllr J. Roberts (ECC)

11/12.100 PUBLIC PARTICIPATION SESSION

Cllr A. Marsh opened the meeting by advising of the sad passing of David Gladman who was the first Chairman of Herongate & Ingrave Parish Council and was responsible for setting up all systems and procedures to run the Parish Council. Cllr Marsh passed on the sympathy and condolences of the Members to Mrs. Gladman and her family.

A Middle Road allotment holder expressed interest in Agenda Item 11/12.115. Cllr A. Marsh explained that the allotments are not Parish Council property but the Council may take over responsibility when the Localism Bill goes through. He explained the issues regarding the allotments.

A member of the public asked if there was anything that could be done about the village gates to Herongate and Ingrave which are dirty and overgrown with foliage. Cllr A. Marsh explained that this is administered by Essex County Council Highways Rangers who are due to visit the villages soon. However, the Parish Council is prepared to employ a contractor to do the work if necessary.

Another member of the public enquired if we have heard anything about the proposed development of part of the Hillcrest Nursery site. Cllr A. Marsh confirmed that no planning application had been submitted. However, he had received a letter from the developer who had gleaned from recent consultation exhibition that villagers saw no benefit in an additional 4 large houses but would be happier to see the land used for retirement homes. The developer has asked to have a meeting with the Parish Council. Cllr A. Marsh confirmed that the Parish Council has no objections to meeting with the developer but the Parish Council supports the Local Planning Authority designation of green belt and thereby will be opposing an application.

Cllr A. Marsh was asked if there had been any progress in cutting back the overgrown areas around Peartrees and he confirmed that this matter is in hand with a contractor who has been employed to do general works in the villages.

11/12.101 APOLOGIES FOR ABSENCE

Apologies were received from Cllr S. Murphy who had family commitments, Cllr R. Watkins who had family commitments and Cllr A. Thurgood. **Apologies were accepted.**

11/12.102 MINUTES

- (a) **Resolved** that the Minutes of the Meeting dated 26th July 2011 be approved as a correct record and signed by Cllr A. Marsh, Chairman.
- (b) **Resolved** that the Minutes of the Meeting dated 28th September 2011 be approved as a correct record and signed by Cllr. A. Marsh, Chairman

11/12.103 PROGRESS REPORT FROM THE CLERK

The Progress Report from the Clerk, having been previously circulated, was discussed. The Clerk is to make further enquiries with the Borough regarding Data Protection.

11/12.104 DECLARATION OF INTERESTS

There were no declarations.

11/12.105 FINANCE

- (a) Cheques signed since the last meeting:

Payee	Cheque No.	Amount
None		

- (b) Cheques signed at this meeting:

Payee	Cheque No.	Amount
EALC	542	£100.00
Administration Cost	543	£567.57
R. Fleming	544	£225.00
Administration Cost	545	£351.69
HMRC	546	£65.63
Essex Pension Fund	547	£192.90

- (c) Bank Reconciliation as at 25.10.11

£10,838.00	Treasurers Account
£16,842.00	30 Day Investment Account
£25,000.00	Investment Account 1.10%
£50,000.00	Investment Account 1.55%

Proposed: Cllr A. Marsh Seconded: Cllr D. Harman All agreed

11/12.106 PLANNING

Cllr Harman reported that the Planning Committee had made no objections so far this year.

11/12.107 INGRAVE JOHNSTONE SCHOOL REQUEST FOR GRANT AID

Cllr A. Marsh advised that he had received nothing from the Borough’s legal department yet but he would now write to the school out of courtesy to advise that the Parish Council has no power to make a grant towards the development of the school.

11/12.108 HERONGATE TYE

Cllr Roberts reported that the Community Bus is too small for the number of pupils travelling from Herongate Tye to St. Martins School and he is now in discussion with a Cabinet Member. Cllr A. Marsh has not been able to contact County Highways and he is disappointed that the Highways Rangers have not started clearing the overgrowing vegetation along the road. It may be that the Parish Council will have to undertake this work. This matter was deferred until the next meeting.

11/12.109 HERONGATE MUSEUM/PARISH COUNCIL OFFICE

In the absence of Cllr Murphy this matter was deferred until the next meeting. Cllr A. Marsh mentioned that there are now five Trustees of the Herongate & Ingrave Preservation Society and for the short term they have decided they will stay at the Museum and have the roof repaired.

11/12.110 HERONGATE HALL

Cllr Pegram is still awaiting information from Land Registry. This matter was deferred until the next meeting.

11/12.111 IT

Cllr Harman has not been able to make contact with our chosen IT specialist and is in the process of looking for an alternative. This matter was deferred until the next meeting.

11/12.112 CLEARING THE PATHWAY BETWEEN THE MEADOWS AND BRENTWOOD ROAD

(a) **Resolved** the decision to carry out the work on the pathway.

Proposed: Cllr Pegram Seconded: Cllr Harman All agreed

(b) Cllr A.Marsh has spoken with the contractor who is going to schedule the work in.

11/12.113 FARM WATCH AND RURAL WATCH SCHEMES

The Farm Watch scheme is in place and running well with arrests lately. The Police are interested in a Rural Watch scheme. Cllr A. Marsh has been approached by the Community Speed Watch who have asked if the Parish Council would help them with this scheme. The Neighbourhood Watch scheme is in need of support and Cllr A. Marsh will speak with previous members. Volunteers will be needed.

11/12.114 SUNDAY BUS SERVICE

In the absence of Cllr Murphy this matter will be deferred until the next Meeting.

11/12.115 TO ACCEPT A QUOTATION FOR TOP-UP WORK IN THE VILLAGES FOR WORKS NOT COVERED BY BRENTWOOD BOROUGH COUNCIL

Resolved that the quotation from Cut Above for £3,400.00 be accepted.

Proposed: Cllr Harman Seconded: Cllr Bayless All agreed

11/12.116 MIDDLE ROAD ALLOTMENTS

This item was covered in the Public Participation Session. Cllr A. Marsh will consult with Brentwood Borough Council regarding re-establishing proper controls over the use of allotments.

11/12.117 CORRESPONDENCE

There were no comments regarding correspondence.

11/12.118 TRAINING

Theresa Grainger (Clerk) - Employment Issues - 3rd November, David Tooke-Kirby (RFO), Cllr Sheila Murphy and Theresa Grainger (Clerk) - Funding on 10th November, Cllr Kelly Pegram – Law & Procedures 15th November, Theresa Grainger (Clerk) CILCA starts 16th November

Cllr A. Marsh mentioned that he has spoken to Brentwood Borough Council about Planning Courses. He has spoken to a Planning Consultant regarding the possibility of giving the public a talk on Planning for the Green Belt and Special Circumstances. He is waiting to get a costing for the Speaker and if it is not too expensive this will go ahead.

11/12.119 REPORTS FROM COUNCILLORS

- Cllr Harman reported that the belisha beacon by Ingrave Johnstone School was not working.
- Cllr Bayless reported that the flashing 30mph sign at the Herongate end was not working.
- Cllr A. Marsh reported that the uneven paving slabs in Peartrees are going to be relaid.
- Cllr A. Marsh spoke about the planned redevelopment of Button Common. He has had a telephone conversation with Lord Petre who is in favour of the changes providing the site is still secure. A member of the Village Appraisal Committee is holding £1,000 which will be used towards the cost of the works for the Golden Jubilee.
- Cllr Theobald stressed that proposals for the Button Common works should be drawn up to go out for tender. He told the Public about the proposals and Community Orchard.
- Cllr A. Marsh mentioned that 60 trees were going to be planted for the Queen's Diamond Jubilee and plans of the planting will be kept at the Museum.
- Cllr Pegram asked what plans had been made for Christmas celebrations. Cllr A. Marsh said that the tree was being delivered on 16th November and the lights would be put up. It was agreed that the lighting of the lights on the Christmas Tree would take place on 3rd December 2011 at 6.00pm on the Herongate Cricket Green. Posters will be put up and distributed throughout the villages in good time.
- Cllr K.Marsh spoke of the Draft Budget, details of which were distributed before the Meeting. Councillors were asked to look at the Draft Budget and put forward any questions at least two weeks before the next meeting in November.
- Cllr Bayless asked about the salt bins issue. There is an opportunity for residents to make their views known in the forthcoming Parish Newsletter.
- Cllr Roberts asked about the delivery date of the salt grit bags. Cllr A. Marsh reported that the salt grit was being delivered to his Farm and a contractor was being employed to fill the bins.

11/12.120 ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA

None.

11/12.121 DATE OF THE NEXT MEETING

The next Meeting will be held on Wednesday, 23rd November 2011 at St. Andrews Church Hall, Herongate, commencing at 7.15pm.

The Meeting closed at 8.30pm

Signed: _____ Chairman Date _____