

# Herongate and Ingrave Parish Council



Clerk to the Council:  
Mrs. Theresa Grainger  
34a Common Road  
Ingrave  
Brentwood  
Essex CM13 3QL  
Tel: 07548 743248  
Email: clerk@herongateandingravepc.org.uk



**Minutes of the Parish Council Meeting held at St. Nicholas Church Hall, Ingrave on Tuesday, 24<sup>th</sup> January 2012 commencing at 7.15pm.**

**In the Chair:** Cllr D. Harman

**Present:** Cllr A. Bayless Cllr S. Theobald  
Cllr R. Watkins Cllr A. Thurgood

**Officers:** Mrs. T. Grainger (Parish Clerk)  
Mr. D. Tooke-Kirby (RFO)

**Members of the public:** Nine and Cllr J. Roberts (EEC)

## **11/12.145 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

A resident of School Lane expressed his concerns regarding the slow speed of broadband in the area. Cllr Harman explained that he is investigating this problem.

A representative from the Womens Institute enquired about Herongate Village Hall. Cllr Harman outlined developments so far.

A resident from Thorndon Gate revisited the salt bin issue. Councillors stressed that the salt bin was placed where it is by the Highways Authority and that public safety should be considered before the aesthetics of the bin.

Rev Paul of St. Nicholas Church outlined his request for funding to increase the burial space in the Church yard. Cllr Harman advised that both he and Cllr A. Marsh had already been to the site and this matter will be included in the Agenda in March 2012.

Alan Kingsford, local resident who has been assisting with the Diamond Jubilee Orchard project reported that the list of tree sponsorship was now closed. Planting will take place on Sunday, 19<sup>th</sup> February.

Approximately 40 people have offered to help and refreshments will be made available by way of a ticket to be redeemed at the Green Man Pub. Helen Kingsford asked the Council to consider some form of transport to be made available for elderly or disabled residents to visit the orchard once the trees have been planted and a bench on the Common. Cllr Theobald advised that Lord Petre would need to agree the bench first. Cllr Harman asked Cllr Theobald to approach Lord Petre regarding this request.

## **11/12.146 Apologies for Absence**

Apologies were received from Cllr A. Marsh who was away on a family holiday, Cllr K. Marsh who was away on a family holiday, Cllr Pegram who was unwell and Cllr Murphy who had family commitments. Apologies were accepted.

**Proposed:** Cllr Bayless **Seconded:** Cllr Thurgood **All agreed**

## 11/12.147 Minutes

It was agreed that the Minutes of the Meeting held on 23<sup>rd</sup> November be accepted as a true record and signed by Cllr D. Harman, Chairman.

**Proposed:** Cllr Watkins      **Seconded:** Cllr Theobald      **All agreed**

## 11/12.148 Progress Report from the Clerk

### Agenda Point 11/12.133 Herongate Village Hall

Replies have been received from all the organisations on the conveyance document proposing a representative, apart from the Ingrave Tigers Football Club. We will now arrange a meeting of all concerned.

### Agenda Point 11/12.136 Lighting of the Christmas Tree Lights

This event was a great success and well attended by Members and Villagers alike. Many people commented on the lights and the refreshments were greatly appreciated. The mulled wine went down a treat!

## 11/12.149 To receive member's declaration of interests in items on the agenda.

There were no Declarations of Interest

## 11/12.150 Finance

(a) Cheques signed since the last meeting:

Payee	Cheque No,	Amount
Talaton Plants Ltd.	554	£690.37
St. Nicholas Church Hall	555	£70.00
St. Andrews Methodist Church	556	£100.00
Cut Above	557	£1,395.00
Essex Air Ambulance	558	£500.00
J. Davey	559	£30.00
K. Pegram	560	£8.00
Administration	561	£621.93
Administration	562	£385.01
HMRC	563	£58.44
Essex Pension Fund	564	£192.15
S. Murphy	565	£49.55

(b) Cheques signed at this meeting:

EON	566	£6.06
J. Penkul	567	£621.00
EALC	568	£52.50
Farm Forestry Co. Ltd.	569	£231.60
D. Harman	570	£26.39
BTR Electrical	571	£1,837.00
Administration	572	£642.59
Administration	573	£347.26
HMRC	574	£71.59
Essex Pension Fund	575	£196.13

(c) Bank Reconciliation as at 07.11.11

-£1,051.00	Current Account
£92,533.00	30 Day Investment Account
£50,000.00	Investment Account 1.55%
£15,000.00	Investment Account 1.70%

**Proposed:** Cllr Theobald      **Seconded:** Cllr Watkins      **All agreed**

Mr. D. Tooke-Kirby explained the accounts and discussion took place regarding the refreshments for the Jubilee Orchard planting day. This matter will be raised at the next meeting.

**11/12.151 Precept**

It was agreed that the Precept for 2012/2013 be set at £10,517.00 is the same as 2011/2012. The Parish Council will not be taking a parish grant during 2012/2013 due to the high reserves.

**Proposed: Cllr Harman Seconded: Cllr Bayless All agreed**

**11/12.152 Charitable Donations**

It was agreed that the Parish Council would not be making a charitable donation to Support 4 Sight or the Salvation Army and that the Parish Council should concentrate any donations on local charities.

**Proposed: Cllr Watkins Seconded: Cllr Thurgood All agreed**

**11.12/153 Olympic Flame**

Cllr Thurgood highlighted her progress with other local organisations in arranging an occasion to celebrate the Olympic Flame event. She is pursuing a £400.00 grant from ECC. Her plan and costings will be available at the next meeting.

**11/12.154 Draft Documents – Members to review draft documents, previously circulated by email, to be approved at the meeting in February**

Brief discussion took place regarding the draft documents. It was suggested that Councillors email the Clerk with recommendations by 17<sup>th</sup> February 2012.

**11/12.155 Planning**

A list of applications received and determined during December and January was received and agreed.

**Proposed: Cllr Watkins Seconded: Cllr Harman All agreed**

**Esso Garage, Ingrave**

Cllr Watkins advised that the Borough Council had no knowledge of a mini market application from the local garage, however, they are applying for a licence to sell alcohol at the premises. He suggested that the Parish Council objects to this application and Councillors can object personally. He asked the Clerk to liaise with Cllr Murphy on this matter.

**9 Donovans Gardens, Herongate**

It has been established that part of the new wall is illegal. Planning permission for a garage and wall was approved in 2010 but this has been exceeded. The residents are going to submit a new planning application to cover this work. Cllr Watkins will keep the Parish Council updated regarding the new application.

Cllr Harman attended a Housing Scenarios for the Heart of Essex meeting. He spoke briefly about the impact of this study.

**11/12.156 Herongate Museum**

This matter was deferred until the next meeting.

**11/12.157 IT**

Cllr Harman spoke of the progress made so far. He is investigating [www.essexinfo.net](http://www.essexinfo.net) which offer a free website service. The Parish Council has received support from a local resident regarding enquiries who has offered her services for set up and training purposes

**11/12.158 Sunday Bus Service and Bus Service to Shenfield Station**

(a) This point was deferred until the next meeting

(b) Cllr Thurgood is investigating the possibility that a bus service to Shenfield Station would increase the value of properties in this area. Also it would of great benefit to children travelling to and from St. Martins School and local commuters.

**11/12.159 Agreement between Herongate and Ingrave Parish Council and St. Andrews Methodist Church Council**

It was agreed that this document was in order and it was signed by Cllr Harman and Cllr Bayless. The Clerk to return the document to St. Andrews Methodist Church.

**Proposed:** Cllr Harman      **Seconded** Cllr Bayless      **All agreed**

**11/12.160 Correspondence**

A list of correspondence, having been previously circulated, was noted.

**11/12.161 Training**

**Planning Day** - Wednesday, 29<sup>th</sup> February 2012      Whole Day

The two free places will be taken by Cllr Watkins and Cllr Harman. Cllr Bayless will attend the Roadshow.

**11/12.162 Reports from Councillors**

Cllr Watkins advised that the resident who advised the Parish Council on the compilation of the Parish Community Support Plan had been awarded the MBE for his services to Local Government in London and requested the Council write a letter of congratulations. The Clerk will progress this matter with Cllr A. Marsh.

**11/12.163 Items from Councillors to be added to the next Agenda**

None

**11/12.164 The next meeting will be held on Wednesday, 22<sup>nd</sup> February 2012 at St. Andrews Methodist Church Hall, Herongate, commencing 7.15pm.**

The meeting ended at 9.20pm

Signed:..... Chairman

Date:.....