

Herongate and Ingrave Parish Council



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Minutes of the Parish Council Meeting held at St. Andrews Methodist Church Hall, Herongate on Wednesday, 22nd February 2012 at 7.15pm

In the Chair: Cllr A. Marsh

Present: Cllr A. Bayless Cllr K. Pegram
Cllr D. Harman Cllr S. Theobald
Cllr K. Marsh Cllr R. Watkins
Cllr S. Murphy

Officers: Mrs. T. Grainger (Parish Clerk)

Members of the public: Two plus Cllr. John Roberts (ECC) and Cllr Gordon Maclellan (BBC)

11/12.165 Public participation session with respect to items on the agenda and other matters that are of mutual interest

- Cllr Roberts informed the Meeting of the proposed development of the landfill site at Courtauld Road, Basildon and the possibility that lorry routes could go through the villages of Herongate and Ingrave from Coxtie Green. He suggested the Parish Council write to ask for clarification of the routes.
- Cllr A. Marsh reported that the Diamond Jubilee Orchard was now being planted on Sunday, 4th March 2012, commencing 12 noon. The Mayor of Brentwood has been invited together with Lord Petre.
- Cllr McLellan announced that there would be Council Tax cuts in Brentwood.
- Cllr McLellan advised that he had attended a meeting regarding the Olympic Torch event. There may be a shuttle bus to ferry people up to Brentwood and back to the villages if they wish to follow the flame. Cllr A. Marsh updated Members on progress made so far and how legislation regarding health and safety was causing difficulties. He requested Cllr McLellan arrange a meeting with the Borough to assist the Parish Council in this matter.

11/12.166 Apologies for absence

Apologies were received from Cllr Thurgood who had family commitments. **Apologies were accepted.**

Proposed: Cllr A. Marsh **Seconded:** Cllr Harman **All agreed**

11/12.167 Minutes

It was agreed that the Minutes of the Meeting held on 24th January 2012 be accepted as a true record and signed by Cllr A. Marsh, Chairman with the following amendment:

11/12.150 Finance

- (c) Bank Reconciliation as at 24.01.12
Current Account £21,944

11/12.172 Salt Bins

Cllr A. Marsh outlined the usefulness of the salt bins during the recent bad weather with some bins being emptied and others remaining almost full. It had been noticed that a few villagers used the salt grit for their own driveways. He asked members to consider if the bins should be left open or locked and only opened by the Contractor. This matter will be brought to further meetings.

Cllr A. Marsh asked Cllr Theobald to investigate the possibility of bins at Priests Field and Billericay Road sites with Essex County Council.

Cllr A. Marsh also asked Members to consider buying one or two small hand push grit spreaders and one for the back of the Contractor's lorry. He asked Cllr Theobald to obtain some prices.

11/12.173 Olympic Flame

Cllr Harman advised that the Olympic Torch would be preceded by the sponsor's lorries handing out flags and other free items to people lining the roadway. The cavalcade will be driving on the left hand side of the road towards Brentwood and concerns were expressed regarding children who may try to cross the busy A128 from the Cricket Green in order to receive their gifts. Discussion took place regarding an alternative route through the village but no other route was suitable.

In the absence of Cllr Thurgood further discussion was deferred until the next meeting.

11/12.174 Draft Documents

The (a) Draft Standing Orders, (b) Draft Financial Regulations and (c) Draft Risk Assessment documents were approved and adopted by Members.

Proposed: Cllr Harman **Seconded:** Cllr Murphy **All agreed**

11/12.175 Planning

A list of applications received and determined during February was received and agreed.

9 Donovans Gardens

Cllr Watkins advised that a retrospective planning application had been received by the Borough Council. It was felt that the Parish Council should object to this application.

Proposed: Cllr Watkins **Seconded:** Cllr Bayless **All agreed**

Cllr Watkins also advised that unfortunately the Esso Garage had been successful in their application for a Liquor License.

11/12.176 Herongate Museum

Cllr Murphy asked the Parish Council to consider funding repair work to the Museum roof as there is a leak in the corner of the building at the front that abuts the cottage adjoining. An estimate of £285.34 plus VAT had been received. Members agreed that as the Museum was of local interest and benefit to the villages this repair work should be undertaken and the Parish Council will meet this cost.

Proposed: Cllr Bayless **Seconded:** Cllr Theobald **All agreed**

11/12.177 Sunday Bus Service

- (a) Cllr Murphy put forward the plans for the Sunday Bus Service which was due to start on 1st April 2012. The hail and stop return bus will run from Thorndon South, through the villages, down The Avenue past Thorndon North then onto Brentwood Station, followed by Sainsbury and the Ongar Road to the Brentwood Centre and finally Doddinghurst. The cost of a single journey fare will be £2.50 per person or a family ticket for £5.00 for two adults and two children. The bus will run four times a day, twice in the morning and twice in the afternoon, times to be confirmed by Brentwood Community Transport. The total cost of this project is £12,000 per year with Doddinghurst Parish Council and Herongate and Ingrave Parish Council paying £3,000 each and Brentwood Borough

Council paying £6,000. Poster advertising the project will be supplied by the Borough Council and Brentwood Community Transport will monitor usage. If this service is a success the Borough may consider an all-day service. Cllr Murphy asked Members to consider spending £3,000 on this scheme.

Proposed: **Cllr Harman** **Seconded:** **Cllr Bayless** **All agreed**

(b) Cllr Murphy reported that a hail and stop return community bus service to Shenfield running via Herongate, Ingrave, Running Waters, Hanging Hill Lane then onto Shenfield Station is in the early stages of negotiation. Plans are for the bus to run two/three times in the morning and two/three times in the afternoon. The cost of this service would be greater than the Sunday Bus Service. This service would greatly benefit pupils attending St. Martin's School. Villagers will have better access to the retailers in Shenfield which are not represented in Brentwood. It has been mentioned by a local Estate Agent in Shenfield that this service could increase the salability/value of properties in the villages. Cllr Murphy will update as and when further information is received.

11/12.178 Administrative Responsibilities

This subject was deferred until the next meeting, however Cllr A. Marsh and Cllr Theobald reported that there have been thefts of machinery from local farms recently and allotments in Essex have been targeted by thieves, removing pipework and taking garden equipment.

11/12.179 Correspondence

A list of correspondence, having been previously circulated, was noted.

11/12.180 Training

There was no interest in the Councillor Training day on 7th March 2012

11/12.181 Reports from Councillors

Cllr Bayless reported that the grass verge on the bend in Priests Field was being churned up by lorries. He has taken the matter to Highways and awaiting a reply.

11/12.182 Items from Councillors to be added to the next Agenda

None.

11/12.183 The next meeting will be held on Tuesday, 27th March 2012 at St. Nicholas Church Hall, Ingrave, commencing 7.15pm.

11/12.184 Exclusion of the Public

Council approved that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the business to be transacted, the press and public be excluded from the meeting during discussions relation to personnel matters.

Proposed: **Cllr Marsh** **Seconded:** **Cllr Harman** **All agreed**

The meeting closed at 9.30pm

Signed:..... Chairman

Date:.....